

Present:

Ms J Duerden	Airedale NHS Trust
Mr M Neligan	Bradford and Airedale Teaching PCT
Ms M Neary	Bradford Teaching Hospitals NHS Foundation Trust
Dr J Dent	Calderdale and Huddersfield NHS Foundation Trust
Professor M Baker	Leeds Teaching Hospitals NHS Trust
Ms J Myers	
Ms L McDonald	Macmillan Cancer Support
Mrs A Watson	Mid Yorkshire Hospitals NHS Trust
Mrs J Cawtheray	NHS Calderdale
Dr B Jindal	NHS Kirklees
Ms L Turner	
Mrs S Frier	NHS Leeds
Mr J Hancock	NHS North Yorkshire and York
Dr R Markham	
Ms L Driver	NHS Wakefield District
Ms J Feather	Overgate Hospice
Ms M Allinson	User Partnership Group
Mr H Butcher	
Mr N Wilson	York Hospitals NHS Foundation Trust
Dr K Smith	Yorkshire and The Humber SCG & PCT Collaborative
Miss P Atha	Yorkshire Cancer Network
Mr S Duffy	
Mrs C Ferguson	
Mr D Thomson	
Mr B Tinkler	
Dr D Jackson	Yorkshire Cancer Research Network

Apologies

Ms A Ballarini, Dr P Earnshaw, Mrs J Edgeley, Dr G Haslam, Dr P Selby, Mrs J Toovey, Mr P Turner, Dr M Walsh, Dr G Wardman, Mr R Webster

1. Welcome and Apologies			
Log No	Action	Lead(s)	Deadline
1	Sean Duffy offered apologies on behalf of Rob Webster (delayed due to unforeseen circumstances). Sean Duffy chaired the meeting.	N/A	N/A
2. Action Log from the last meeting			
Log No	Action	Lead(s)	Deadline
2	Agreed as a true record.	N/A	N/A

2. Action Log from the last meeting			
2.1 Bradford Head & Neck service update			
Log No	Action	Lead(s)	Deadline
3	<p>► Action 227:</p> <p>Following concerns raised by C&HFT at the March Board, Sean Duffy informed members that a formal meeting will take place (24th April) between the YCN and senior representatives from BTHFT and B&A tPCT to get a position statement in order to give assurances to C&HFT that the service will be compliant.</p> <p>C&HFT reiterated their concerns over the robustness of the service at Bradford.</p> <p>Outcomes and resulting actions from the meeting will be reported back at the May Board.</p>	S Duffy	06/05/2009
2.2 Transfer of pancreatic work to Leeds - update			
Log No	Action	Lead(s)	Deadline
4	<p>► Action 228:</p> <p>LTHT requested an extension to the deadline for submitting the outline action plan requested at the March Board.</p> <p>Jacqueline Myers explained that there will be an external review of the pancreatic service at LTHT, initiated by the Specialist Commissioning team, which will inform the revised action plan.</p> <p>The Board were reassured that the outstanding work to be transferred from Bradford is being carried out safely. This is not a clinical governance issue, but a lack of surgical capacity at LTHT.</p> <p>LTHT agreed to have the action plan for the May Board.</p>	J Myers	06/05/2009
2.3 Children & Young Peoples IOG - Funding agreement process			
Log No	Action	Lead(s)	Deadline
5	<p>► Action 233:</p> <p>Barry Tinkler explained that this item was a wider issue than CYP and relates to the funding of new SMDTs to achieve IOG compliance.</p> <p>He confirmed that a meeting was taking place between NHS Leeds and the SCG with LTHT service agreement team to carry forward the challenge process for SMDT funding to ensure IOG compliance. Final agreement is expected by the end of April.</p> <p>Outcomes to be reported back in May.</p>	M Walsh	06/05/2009

2. Action Log from the last meeting			
2.4 Co-Payment Update			
Log No	Action	Lead(s)	Deadline
6	<p>► Action 219:</p> <p>Barry Tinkler confirmed that legal advice had been sought. Three questions were posed to the solicitors:</p> <p>1] Is this legitimate advice the Board can give? 2] Does the advice breach and/or contradict current legislation? 3] What are the legal consequences of the advice, if any?</p> <p>A definitive written response is expected shortly.</p> <p>Since previous discussions at the Board, the DH "Guidance on NHS patients who wish to pay for additional private care" has been published, which places the monitoring of co-payments within the remit of the SHA (circulated with agenda). Kevin Smith reported that he and Rob Webster will be meeting with Chris Welsh, Medical Director at the SHA to progress this.</p> <p>The practical implications for clinicians were discussed along with need for further work to be carried out in this area.</p> <p>The Board were reminded that the objective is to provide an advice framework for organisations and clinicians in interpreting the Guidance and facilitating organisations to develop the clear policies and protocols which organisations need to have in place (Ref: Guidance Executive Summary).</p> <p>In conclusion, the Board asked that the following practical concerns be raised for consideration at the meeting with the SHA:</p> <p>1] indemnity arrangements for clinicians 2] consistency of advice on cost and benefits of particular treatments 3] impact on patient pathways</p> <p>(Addendum: Substantive legal opinion has been received which will be taken into consideration in updating the paper).</p>	R Webster/K Smith	06/05/2009
7	To discuss practical concerns in more detail with clinicians from provider organisations.	S Duffy	06/05/2009

3. Matters arising from previous meetings			
3.1 NRAG implementation - procurement & preferred options			
Log No	Action	Lead(s)	Deadline
8	<p>► Action 193:</p> <p>The Board were reminded of the paper presented at the December Board which outlined the consensus clinical view on four optional models for the provision of additional radiotherapy to comply with the NRAG report. At that time, the Board requested further clarity from SCG on procurement.</p> <p>The national timescales were reiterated; 2010 (to reach 104000 fractions) and 2016 (to reach 140400 fractions) and time is now limited to meet the first deadline.</p> <p>Kevin Smith confirmed it was discussed at the March SCG and a further paper is being submitted for decision in April. Subsequent to SCG, Barry Tinkler reported that a meeting had taken place with Cathy Edwards and the three Networks to agree a way forward in developing a business case across the SCG, prior to any tendering process.</p> <p>A discussion took place on capacity and demand; currently there is no perceived unmet need. It was agreed that the clinical protocols would be tested locally using the national toolkit to identify capacity and demand requirements and this would be translated into a business case to SCG for the three Cancer Networks.</p> <p>A clear plan and timeline for implementation and whether this can be phased was requested. Sean Duffy stated that the gap analysis had to be completed by the beginning of June.</p> <p>To report back to the Board in June.</p>	S Duffy	03/06/2009
4. YCN Gateway Group - Proposal for Health Economic Input			
Log No	Action	Lead(s)	Deadline
9	<p>In October 2008 the Board agreed to the formation of the YCN Gateway Group and the high cost cancer drugs approval process.</p> <p>At the Board's request, to support this process, David Thomson, YCN Lead Pharmacist, presented the Board with a proposal which set out a process for Health Economic input into the newly formed YCN Gateway Group on a trial basis. The Board paper outlined the proposal in detail.</p> <p>Following a single submission from a clinical group to the Gateway Group, the model would be submitted to the York Health Economics Consortium (YHEC) to evaluate the economic evidence. For YHEC to review an executable model it will cost £5k; a non executable model would be less. The output will be a recommendation from Gateway Group to the Board based on the health economic model.</p> <p>The 6 PCTs represented at the Board were asked to support a pilot of Health Economic input for an initial 6 cancer drug reviews by the Gateway Group at an expected cost of £30k, equating to £5k per PCT.</p> <p>The 6 drugs can not be predicted with accuracy at this stage, however the Board were assured that there is Commissioner involvement on the Gateway Group who will have input into the decision as to which drugs are put forward to YHEC.</p> <p>The pilot was expected to last approximately 6-8 months. An evaluation will be carried out involving commissioners and Public Health to assess the cost and benefits of the pilot.</p> <p>The Board supported the inclusion of Health Economic input into the YCN Gateway Group on a pilot basis.</p>	D Thomson	Review 31/12/2009

4. YCN Gateway Group - Proposal for Health Economic Input			
Log No	Action	Lead(s)	Deadline
10	The Board agreed to fund an initial 6 cancer drug reviews and requested to be kept informed of progress.	D Thomson/PCTs	Review 31/12/2009
11	YCN Gateway Group to confirm the criteria for evaluation of the pilot.	D Thomson	31/07/2009
5. YCRN Strategy Group Work Programme 2009/10			
Log No	Action	Lead(s)	Deadline
12	<p>David Jackson, as YCRN Clinical Lead, presented the Board with the YCRN progress report for 2008/09.</p> <p>Firstly, he reported that the inaugural meeting of the YCRN Strategy Group took place in March which was well attended by clinical and managerial representatives from all organisations within the Network. He thanked the Board for their support.</p> <p>Achievements highlighted included sign-off of Letters of Agreement between YCRN and constituent Trusts hosting YCRN funded posts; the development of a Portfolio Development Officer resulting in improved communications with local teams; increased presence at NSSGs; implementation of an IT management system (EDGE) to improve recruitment data reporting; improved website and continuation with training and education programme.</p> <p>The Board noted progress made to date.</p>	D Jackson	01/04/2009
13	<p>David Jackson presented the Board with a detailed programme of core work streams for 2009/10.</p> <p>He highlighted key areas within the document, describing the strengthening of the links with NSSGs; MDTs and cancer units; the plan to introduce local targets for local teams; develop a strategy to bid for national money to allow research teams to increase capacity and recruitment and develop user involvement.</p> <p>A brief discussion took place on the funding of excess treatment costs of research trials. The Board was reminded of the piece of work being carried out with Annabel Johnson and Matt Walsh to develop a set of commissioning principles to help Board members support, or not support, research programmes.</p> <p>The Board were informed that the YCN Commissioning Group would be exploring how commissioners can be more involved in research.</p> <p>The Board fully supported the work programme.</p>	D Jackson	01/04/2009
6. Any Other Business			
Log No	Action	Lead(s)	Deadline
14	<p>► Concerns were raised regarding the delivery of the PET CT contract. The Board were assured that the SHA PET Steering Group are working through these issues.</p> <p>It was agreed that PET CT contract and performance will be an agenda item at a future meeting and to invite the SHA Lead.</p>	S Duffy	To be scheduled
15	<p>► Lymphoedema services specification and delivery was raised as a Network wide issue. The Board recognised that whilst this was not a cancer specific issue, the work which is currently being taken forward by the YCN in collaboration with Jacquelyne Todd, Physiotherapist Consultant for Lymphoedema at LTHT, will be presented at a future Board meeting.</p> <p>To be scheduled.</p>	YCN Lead Team	To be scheduled

6. Any Other Business			
Log No	Action	Lead(s)	Deadline
16	<p>► In response to a call for expressions of interest from the National Cancer Action Team to support World Class Commissioning, two pilot proposals have been submitted through Chairman's action; [1] translating pathways into contracts and [2] costing of the colorectal pathway.</p> <p>Circulate proposals with the action log for information.</p>	P Atha	09/04/2009

Date of Next Meeting(s)

Wednesday 6th May 2009 9:30am
Sandal Rugby Club, Milnthorpe Green, Sandal, Wakefield, WF2 7DY

Wednesday 3rd June 2009 9:30am
Sandal Rugby Club, Milnthorpe Green, Sandal, Wakefield, WF2 7DY

Wednesday 1st July 2009 9:30am
Sandal Rugby Club, Milnthorpe Green, Sandal, Wakefield, WF2 7DY

Wednesday 5th August 2009 9:30am
Sandal Rugby Club, Milnthorpe Green, Sandal, Wakefield, WF2 7DY

Wednesday 2nd September 2009 9:30am
Sandal Rugby Club, Milnthorpe Green, Sandal, Wakefield, WF2 7DY

Wednesday 7th October 2009 9:30am
Sandal Rugby Club, Milnthorpe Green, Sandal, Wakefield, WF2 7DY

Wednesday 4th November 2009 9:30am
Sandal Rugby Club, Milnthorpe Green, Sandal, Wakefield, WF2 7DY

Wednesday 2nd December 2009 9:30am
Sandal Rugby Club, Milnthorpe Green, Sandal, Wakefield, WF2 7DY