

Actions of the meeting held on
Wednesday 01 July 2009, 09:30

Yorkshire Cancer Network

Sandal Rugby Club, Milnthorpe Green, Sandal, Wakefield, WF2 7DY

Present:

Ms D Gulliford	Airedale NHS Trust
Dr C Kay	Bradford Teaching Hospitals NHS Foundation Trust
Ms M Neary	
Dr J Dent	Calderdale and Huddersfield NHS Foundation Trust
Mrs A Harwood	
Ms J Myers	Leeds Teaching Hospitals NHS Trust
Dr P Plant	
Mr S Nahk	Mid Yorkshire Hospitals NHS Trust
Dr G Haslam	NHS Bradford & Airedale
Mrs J Cawtheray	NHS Calderdale
Mr R Webster (Chair)	
Dr B Jindal	NHS Kirklees
Ms L Turner	
Mrs S Frier	NHS Leeds
Dr M Walsh	
Mr J Hancock	NHS North Yorkshire and York
Dr R Markham	
Ms A Ballarini	NHS Wakefield District
Mr R Knox	The Virtual College
Ms M Allinson	User Partnership Group
Mr H Butcher	
Mr N Wilson	York Hospitals NHS Foundation Trust
Ms L Marriott	Yorkshire and The Humber PCT Collaborative
Miss P Atha	Yorkshire Cancer Network
Mrs C Ferguson	
Mr G Hughes	
Mr B Tinkler	
Mrs J Toovey	
Dr D Jackson	Yorkshire Cancer Research Network

Apologies

Mr S Duffy, Ms J Feather, Ms E Latimer, Ms L McDonald, Dr P Selby, Dr K Smith

2. Action Log from the last meeting			
Log No	Action	Lead(s)	Deadline
46	Agreed as a true record.	N/A	N/A
47	Rob Webster referred to actions delegated to Locality groups. The YCN lead team were asked to ensure a follow-up mechanism is in place and to improve reporting from Locality Groups back to the Board.	YCN Lead Team	05/08/2009

2. Action Log from the last meeting			
Log No	Action	Lead(s)	Deadline
48	<p>► Action 44: NICE Guidance for Laparoscopic Resection for Colorectal Cancer</p> <p>A request was sent to MDT Leads on 28th May (copied to Lead Clinicians; Lead Managers and the Colorectal Group for information) to complete the baseline assessment by 11th June. The deadline has since been extended to 3rd July.</p> <p>Results to be circulated on completion.</p>	B Tinkler	10/07/2009
2.1 Transfer of pancreatic work to Leeds - update			
Log No	Action	Lead(s)	Deadline
49	<p>► Action 30:</p> <p>The Board were informed that a meeting has been scheduled to take place on 15th July between BTHFT and LTHT involving clinical and managerial leads and hosted by the Network, as agreed at the last meeting.</p> <p>In the meantime, confirmation has been received from Prof Lodge that an extra day's list has been built into his job plan to manage the additional surgical workload.</p> <p>Outcomes will be reported back at the August Board.</p>	S Duffy	05/08/2009
50	<p>Hugh Butcher raised concerns about the length of time this was taking to resolve.</p> <p>YCN to carry out a quick review of the last 12 months of issues escalated and resolved, to ensure the right arrangements are in place. There are two approaches [i] support from the team or [ii] by applying pressure through commissioners by direct intervention and the Board need to be mindful we secure the right resolution.</p>	YCN Lead Team	31/07/2009
2.2 Specialist MDT IOG support			
Log No	Action	Lead(s)	Deadline
51	<p>► Action 32:</p> <p>Lisa Marriot informed the Board of the progress made by the Specialist Commissioning Group (SCG) to agree phased implementation of financial support for Specialist MDTs in line with the Improving Outcomes Guidance (IOG) for the Children & Young Peoples (Teenage and Young Adult component), Sarcoma and Skin.</p> <p>Further discussions are taking place to agree the proposals for Brain & CNS at a meeting scheduled immediately following the Board.</p> <p>It was noted that in section 1.4 of the Board paper, the Sarcoma figures were transposed (full year effect is £247k; part year £118k).</p> <p>The purpose of the challenge process was to understand the impact of phasing and to understand the design of the process that was presented for the funding. Outcome measures are still being developed for agreement with SCG and LTHT which will form part of the contract variation.</p> <p>The Board noted the progress made.</p>	N/A	N/A

3. Topotecan for the 2nd line treatment of small cell lung cancer recommendation			
Log No	Action	Lead(s)	Deadline
52	<p>David Jackson, speaking as a representative of the YCN Gateway Group, presented the Board with the first recommendation from the newly formed Gateway Group established to develop a definitive opinion on high cost drugs.</p> <p>The application to support the recommendation for the use of Topotecan for the 2nd line treatment of small cell lung cancer for patients relapsing more than 90 days following 1st line chemotherapy was outlined.</p> <p>The significant benefits to patients in terms of improved quality of life, survival benefit, symptom control and ease of administration were highlighted and noted.</p> <p>Predicted number of patients is 56 per year at a cumulative additional cost of £146,048pa.</p> <p>Rob Webster commended the work.</p> <p>The Board discussed the impact on surrounding activity (i.e. additional CT scans) and it was agreed that further work was necessary to identify these costs. LTHT proposed expressing the cost in terms of new activity to help commissioners understand the financial commitment.</p> <p>Rob Webster proposed that we need to work out through the SCG the best way of implementing this change.</p> <p>The Board supported the recommendation, asking that additional financial impact and risk information be noted in the paper, before submission to the SCG to help inform their decision making.</p>	D Jackson	31/08/2009
53	To consider how to build into the process identification of other areas of financial impact in future applications to help inform the SCG.	D Jackson/D Thomson	Ongoing
4. YCN Lung Cancer Group - Project outcomes			
Log No	Action	Lead(s)	Deadline
54	<p>At the December Management Board, members agreed to support a network-wide programme of work aimed at consistently achieving national cancer access targets on a sustainable basis for lung cancer pathways. That programme of work is nearing completion of the initial phase. An interim report and paper summarised key findings and recommendations.</p> <p>Rod Knox, Chief Executive of Virtual College and the Lean Healthcare Academy, presented the interim report.</p> <p>A series of Rapid Improvement Events (RIE) have been held within each Trust (last one nearing completion). The purpose of the RIEs was to map current state, future state, carry out gap analyses and compile action plans.</p> <p>Key findings were:</p> <ol style="list-style-type: none"> 1] A significant opportunity to reduce the number of steps in the pathway process 2] A number of easy wins which could kick start the action process in each locality 3] Some issues to be resolved at a Network level 4] A need to improve and standardise pathway management information. <p>Dr Paul Plant, Vice-Chair, YCN Lung Group and Lead Clinician for Lung at LTHT added that it was a valuable and useful experience. There is recognition that the pathway could be improved but this would require better co-ordination and pre-planning, supported by better demand and capacity information and greater certainty for diagnostic test turnaround times.</p>	N/A	N/A

4. YCN Lung Cancer Group - Project outcomes			
Log No	Action	Lead(s)	Deadline
55	<p>An in-depth and valuable discussion took place around the challenges of early diagnosis in primary care and the impact on 2-week waits; non-standardised referral processes; quality assurance and effectiveness of MDTs; the lack of robust IT systems; implementation, timescales and reporting mechanisms and the softer issues around patient care, patient information and the appropriate use of the CNS and key worker roles.</p> <p>There was recognition that the action plans need to be implemented so as not to lose momentum and the enthusiasm of the clinical teams. They also recognised that lessons learnt could and should be applied to other cancer services.</p> <p>The Board were united in ensuring the patients' viewpoint was central to any service redesign.</p> <p>The Board supported the following recommendations to be taken forward:</p> <p>Locality Groups were asked to feedback on a quarterly basis on their action plans, commencing September. They should feedback on their quick wins and also include detail on the methods and outcomes used for ensuring patient viewpoints are considered in service redesign.</p>	Locality Groups	02/09/2009
56	To support improved pathway management information, the YCN team should develop a minimum dataset that supports and informs the day to day pathway management for the clinical teams.	C Ferguson	31/07/2009
57	<p>The YCN Thoracic Group should develop proposals for equitable access for emerging diagnostic procedures with support from the Commissioning Group.</p> <p>YCN Commissioning Group to identify a link to work with the NSSG.</p>	C Ferguson	22/07/2009
58	Implementation of the planned work to redesign the LTHT Pathology service should be given the highest priority as a matter of urgency.	J Myers	02/09/2009
59	To contact Connecting for Health to accelerate support in addressing the inter-organisational transfer of PACS images.	C Ferguson	31/07/2009
60	<p>To hold a review event in October at which localities and teams will report progress and share good practice and agree those pathway elements which by necessity are common to all.</p> <p>Date to be circulated as a matter of urgency (nb. confirmed as 8th October)</p>	C Ferguson	03/07/2009
61	To work with the Lean Healthcare Academy to look at common themes that can be shared and applied to other cancer services.	C Ferguson	08/10/2009
62	To finalise and circulate the Lean Healthcare maps and action plans to each Trust as a matter of priority.	C Ferguson	17/07/2009
63	To agree a list of quick wins with each organisation.	C Ferguson	31/07/2009
64	Rob Webster asked the Board to consider how we support champions to get the work embedded and shared.	Provider Trusts/YCN Lead Team	02/09/2009
65	Rob Webster asked that those individuals representing their Chief Executive (CE) from their organisations update their CE about this priority work stream which will help demonstrate commitment to quality, innovation, productivity and prevention.	All delegated deputies	05/08/2009

6. Date and time of next meeting			
Log No	Action	Lead(s)	Deadline
66	To confirm if the August meeting will go ahead.	P Atha	10/07/2009

Date of Next Meeting(s)

Wednesday 5th August 2009 9:30am
Sandal Rugby Club, Milnthorpe Green, Sandal, Wakefield, WF2 7DY

Wednesday 2nd September 2009 9:30am
Sandal Rugby Club, Milnthorpe Green, Sandal, Wakefield, WF2 7DY

Wednesday 7th October 2009 9:30am
Sandal Rugby Club, Milnthorpe Green, Sandal, Wakefield, WF2 7DY

Wednesday 4th November 2009 9:30am
Sandal Rugby Club, Milnthorpe Green, Sandal, Wakefield, WF2 7DY

Wednesday 2nd December 2009 9:30am
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