

Actions of the meeting held on
Wednesday 03 March 2010, 09:30

Yorkshire Cancer Network

Sandal Rugby Club, Milnthorpe Green, Sandal, Wakefield, WF2 7DY

Present:

Ms D Gulliford	Airedale NHS Trust
Ms M Neary	Bradford Teaching Hospitals NHS Foundation Trust
Mrs A Harwood	Calderdale and Huddersfield NHS Foundation Trust
Ms P Middlebrook	Harrogate and District NHS Foundation Trust
Mrs A Craig	Leeds Teaching Hospitals NHS Trust
Mr C Barrett	Mid Yorkshire Hospitals NHS Trust
Ms L Turner	
Dr G Haslam	NHS Bradford & Airedale
Mrs J Cawtheray	NHS Calderdale
Dr B Jindal	NHS Kirklees
Mrs S Frier	NHS Leeds
Mr N Gray	
Ms A Johnson	NHS North Yorkshire and York
Dr R Markham	
Ms L Driver	NHS Wakefield District
Dr P Earnshaw	
Ms J Feather	Overgate Hospice
Mr H Butcher	User Partnership Group
Mr M Harvey	York Hospitals NHS Foundation Trust
Ms L Marriott	Yorkshire and The Humber SCG
Miss P Atha	Yorkshire Cancer Network
Mr S Duffy	
Mrs C Ferguson	
Mr P Melling	
Mrs J Toovey	

Apologies

Ms M Allinson, Dr J Dent, Mr S Edwards, Dr D Jackson, Dr C Kay, Mr M Neligan, Mr P Turner, Mr R Webster

1. Welcome and Apologies			
Log No	Action	Lead(s)	Deadline
201	Apologies were received from the Chair, Rob Webster. Sean Duffy chaired the meeting.	N/A	N/A
2. Action Log from the last meeting			
Log No	Action	Lead(s)	Deadline
202	Agreed as a true record.	N/A	N/A

3. Matters arising			
3.1 North Yorkshire & York dermatology service update			
Log No	Action	Lead(s)	Deadline
203	<p>► Action 184:</p> <p>Annabel Johnson reported on the progress being made to establish an Skin Cancer IOG compliant MDT in Scarborough by September 2010. Scarborough Trust are taking the lead. There is written agreement that by 30th March there will be operating MDT. By 30 April they will incorporate GPwSIs into the MDT and have an integrated community dermatology service. By 30 September to recruit a Skin CNS to complete compliance. Formal handover of MDT will be taking place.</p> <p>June Toovey added that Humber & Yorkshire Coast Cancer Network (HYCCN) are requesting to discuss this at their next Board.</p> <p>NHS North Yorkshire & York to discuss governance of Skin MDT in Scarborough with HYCCN.</p> <p>NHS North Yorkshire & York were congratulated on the progress made to resolve this.</p> <p>To report back by exception.</p>	A Johnson	30/09/2010
3.2 Cancer Drugs Expert Panel			
Log No	Action	Lead(s)	Deadline
204	<p>► Action 194/195:</p> <p>The Board was informed that SCG had accepted their recommendation for a single process, including public health and health economics input, for considering new drugs pre-NICE Guidance with the possibility of extending this to all high cost drugs.</p> <p>Lisa Marriott stated the paper included clear recommendations for membership and anticipated that the Group would be formed relatively quickly.</p> <p>To keep the Board updated on progress.</p>	SCG Representative	07/04/2010
3.3 Gefitinib - feedback from WYCOM/SCG			
Log No	Action	Lead(s)	Deadline
205	<p>► Action 196:</p> <p>The Board was informed that the decision to support the use of gefitinib for the treatment of adult patients with locally advanced or metastatic non-small cell lung cancer (NSCLC) with activating mutations of EGFR-TK has been deferred until the March SCG, pending further work by PCTs aligned to North Trent Cancer Network.</p> <p>Updated to be provided at April Board.</p>	SCG representative	07/04/2010
3.4 Everolimus - feedback from WYCOM/SCG			
Log No	Action	Lead(s)	Deadline
206	<p>► Action 199:</p> <p>SCG accepted the recommendation from the YCN Board not to support the routine funding of everolimus in the second-line treatment of patients with metastatic renal cell cancer (mRCC) who are intolerant of or whose disease has progressed despite any prior VEGF receptor tyrosine kinase inhibitor therapy.</p> <p>Commissioners to note.</p>	PCT representatives	03/03/2010

3. Matters arising			
3.5 Peer Review - agreement of evidence			
Log No	Action	Lead(s)	Deadline
207	<p>Sean Duffy explained that as part of the Peer Review compliance, agreement is required from the designated PCT Chief Executive for the measures listed in the Board paper presented.</p> <p>PCT CE designated deputies were asked to support Rob Webster to take Chair's Privilege to agree that the evidence in the paper is compliant with the peer review requirements and to confirm the robustness of the evidence production process.</p> <p>The Board agreed Chair's action on this evidence.</p>	R Webster	26/03/2010
4. Board Performance Report			
Log No	Action	Lead(s)	Deadline
208	<p>Philip Melling, Information Manager, gave a brief presentation to focus on the main areas within the Board Performance Report. Key issues highlighted included:</p> <ul style="list-style-type: none"> ■ Smoking cessation - members acknowledged the need for improvement, whilst recognising the local context and trajectories (see Log 209). ■ Sustained improvements in breast screening round length and cervical screening coverage together with huge increase in performance for screening results within 2 weeks so all localities are now compliant. The Board recognised the significant challenges to the cervical screening service as it moves to age extension and multi-digital. ■ Progress has been made towards seeing all breast symptomatic referrals within 2 weeks and most localities reported confidence in achieving this target for Q4 2009/10. ■ Significant improvements have also been made in achieving the 2 week wait for all urgently referred suspected cancers by all Trusts. ■ Subsequent treatment targets highlighted service pressures, such as skin and urology although there are signs of improvement. ■ The 62-day target continues to be a challenge with both Leeds and Mid Yorkshire not achieving the 85% threshold for at least the last four quarters. The tumour sites highlighted as particular problems include lung, urology, head and neck, colorectal and gynaecology. ■ Mandated collection of the cancer registration dataset from April 2011 was highlighted as the next challenge for acute Trusts and it was reported that although some Trusts had plans in place to provide the dataset there had been no actual submission of any data to date. ■ The improvements in trial accrual across the Network were also noted. <p>Locality Groups were encouraged to use data to inform their work programmes.</p> <p>Continue to review quarterly.</p>	Locality Groups	02/06/2010
209	<p>► Action 162: The Board was reminded that Graham Wardman, Public Health Lead, was undertaking work around smoking cessation, following discussions with NHS Leeds on their success.</p> <p>To re-invite Graham Wardman to present the work being undertaken on smoking prevention.</p>	P Atha	02/06/2010
210	Add smoking cessation into Locality feedback reporting session next quarter.	Locality Groups/YCN	02/06/2010

4. Board Performance Report			
Log No	Action	Lead(s)	Deadline
211	NHS Wakefield District & NHS Leeds agreed to follow-up on Leeds/Wakefield breast screening performance relating to % women assessed within 3 weeks of a recall for assessment.	L Driver/N Gray	02/06/2010
212	<p>LTHT were challenged on their performance of their 31 day subsequent treatments for surgery which had not been met in the last 3 quarters shown in the report. LTHT explained that late referrals contributed to their performance levels.</p> <p>NHS Leeds and LTHT offered to work with referring Trusts to improve the inter-Trust transfers and welcomed support from the Board. NHS Leeds assured the Board that LTHT were held to account on referral breaches and described joint working with Trusts to improve performance.</p> <p>It was re-emphasised that Locality Groups take joint ownership to resolve the inter-Trust transfers, in particular to achieve the future state for Lung pathways described in Lean action plans.</p> <p>It was agreed to work through performance management of inter-Trust transfers through the YCN Commissioning Group and report back to the Board as appropriate.</p>	YCN Commissioning Group	On-going
213	<p>The Cancer Registry Dataset deadline for electronic data transfer for clinical and histopathology data is March 2011. Sean Duffy offered to invite Nicola Easey to a future Board if it would be helpful.</p> <p>Locality Groups to incorporate into action plans.</p>	Locality Groups	31/03/2011
215	To circulate Philip Melling's presentation for information.	P Atha	12/03/2010
5. Locality Groups quarterly feedback			
Log No	Action	Lead(s)	Deadline
216	<p>► Action 91: Supportive & Palliative Care:</p> <p>June Toovey updated the Board on the latest stocktake (tabled) of the implementation of the Supportive & Palliative Care Guidance. Significant progress had been made however there were Network actions within the 10 key priorities still non-compliant and these were highlighted:</p> <ul style="list-style-type: none"> • Holistic assessment - will be met once the information booklet is complete. • Psychology - pilot training programme underway, expect completion by June 2010. Service specification is out for final consultation. • Rehabilitation - AHP Lead appointed to take work forward. • Bereavement - EoLC Programme Manager appointed to take work forward. <p>The Board was reminded of the agreement in March 2009 that Specialist Palliative Care priority for 7-day week 9-5 face to face assessment would not be met and would be reviewed in 2011.</p> <p>The amalgamated position presented in the stocktake will be reported to the National Cancer Action Team and the YHSHA.</p> <p>The future monitoring of the implementation will be handed over to the Strategic Health Authority on 16th March 2010, which will incorporate localities remedial action plans.</p> <p>Each locality confirmed action plans are in place. Any variances with the information presented in the stocktake to be fed back to June Toovey.</p>	Locality representatives	05/03/2010
217	Supportive & Palliative Care 10 priorities to be incorporated into future Board Performance Report.	P Melling	02/06/2010

5. Locality Groups quarterly feedback			
Log No	Action	Lead(s)	Deadline
218	<p>June Toovey announced the appointment for 18 months of an End of Life Care Programme Manager to support the work of the Sub Regional End of Life Care Group.</p> <p>There was a general discussion around how localities develop a greater understanding of what is happening locally around end of life care and the healthy ambitions agenda to encourage joint working.</p> <p>PCT representatives to improve links to healthy ambitions work streams within their individual organisations.</p>	PCT representatives	On-going
219	The Board agreed that the Network collated Supportive & Palliative Care action plans be circulated to all Locality Chairs.	J Toovey	07/04/2010
5.1 Airedale and Bradford			
Log No	Action	Lead(s)	Deadline
220	<p>Georgina Haslam reported:</p> <ul style="list-style-type: none"> ■ Lung: Work progressing on action plan ■ Breast 2ww: Reported achieving target in Q4. ■ Peer Review: Declaring non-compliance to GPwSIs service level agreements. <p>Reported the commissioning of a Lymphoedema service at Airedale.</p> <p>Access to MRI for spinal cord compression remains a problem and further work is required in this area.</p> <p>To continue to performance manage through Locality Group.</p>	Airedale & Bradford Locality Group	02/06/2010
5.2 Calderdale and Huddersfield			
Log No	Action	Lead(s)	Deadline
221	<p>Janet Cawtheray reported:</p> <ul style="list-style-type: none"> ■ SPC Priorities: Will re-check their status. Psychology continues to be major issue. ■ Lung: Delivered short term actions. Need to work towards the future state around centralisation and need to seek full sign-up from all stakeholders. The Board reconfirmed their position to move towards the future state to deliver the long term sustainability for lung cancer pathway. This direction will be communicated to WYCOM. ■ 2ww Breast: Reported achieving target in Q4. ■ Peer Review: An immediate risk has been identified in Kirklees with a GPwSI. Governance arrangements need to be put in place. Bradford & Airedale agreed to share the work already undertaken on their SLA. ■ NAEDI: Signed up to project. Still seeking clinical engagement through LMCs. <p>Janet Cawtheray reported that she will also be taking on an interim role as Lead Commissioner for Kirklees for ~6 months until their post is filled following Loraine Turner's move to Mid Yorkshire.</p> <p>To contact Kathy Pogson at Bradford regarding GPwSI SLA.</p> <p>To continue to performance manage through Locality Group.</p>	J Cawtheray	02/06/2010

5. Locality Groups quarterly feedback			
5.3 Harrogate and York			
Log No	Action	Lead(s)	Deadline
222	<p>Bob Markham reported:</p> <p>HARROGATE:</p> <ul style="list-style-type: none"> ■ SPC priorities: Not achieving rehab or psychological care. An SLA has been developed for provision of psychological services from April 2010. Guidelines developed but not implemented. Rehab - referral guidelines and pathways in place but not fully implemented and expect completion by July 2010. ■ Lung: CNS now in post. ■ 2ww Breast: Reported progress in Q4. ■ Peer Review: No outstanding issues. <p>YORK:</p> <ul style="list-style-type: none"> ■ SPC priorities: Psychological services in place, but issues remain around training & supervision. June Toovey commended York for taking a step further by implementing clinical supervision into in-patient areas. Rehab - problem is access to equipment within 24hrs which is being addressed by PCT. Bereavement - End of Life action plan in development. ■ Lung: Most work completed. ■ 2ww Breast: Reported achieving target in Q4. ■ Peer Review: Outstanding issues around skin (Log 203). GPwSIs accreditation will be completed by April 2010. <p>Bob Markham reported that for geographical reasons the York & Harrogate locality group will split into two groups. Details will be shared by the PCT once finalised.</p> <p>To continue to performance manage through Locality Groups.</p>	Harrogate & York Locality Group	02/06/2010
5.4 Leeds			
Log No	Action	Lead(s)	Deadline
223	<p>Sandra Frier reported:</p> <ul style="list-style-type: none"> ■ Lung: Surgery capacity - further discussions to take place between NHS Leeds, LTHT & YCN. ■ Breast 2ww: Expect to achieve trajectory by March 2010. ■ Peer Review: Potential risk around impact of plastic surgery on skin and sarcoma. NHS Leeds have agreed to commission increased plastic surgery and action plan is in place and being monitored through IOG meetings. Kirklees Commissioner have accepted plastics plan, other Directors of Commissioning have not responded. A follow-up letter states that no response will be deemed as sign-up to the plan. <p>NHS Leeds requested localities respond to the proposed plastics action plan.</p>	PCT Commissioners	07/04/2010

5. Locality Groups quarterly feedback			
5.5 Mid Yorkshire			
Log No	Action	Lead(s)	Deadline
224	<p>Linda Driver reported:</p> <ul style="list-style-type: none"> ■ SPC Priorities: Locality has clear action plan. Started a bereavement pilot with Age Concern. Improving access and strengthening links to psychological therapies locally. ■ Lung: Working with MYHT and LTHT on Lean action plan and using contract penalties as levers. Work being undertaken on demand planning for consultant upgrades, diagnostic capacity and will plan on rolling out to other tumour sites. ■ Breast 2ww: reported confidence in achieving target for Q4 and to sustain performance. ■ Peer Review: External validation confirmed with exceptions around Breast; Lung and serious concern for Specialist Urology however action plan is place and will be monitored. Thoracic capacity across MYHT & LTHT require further discussions. ■ Task & finish group met. Ensuring links with work on-going at Network level. <p>To meet to discuss lung work with aim of sharing approach across localities.</p>	L Driver/C Ferguson	02/06/2010
225	<p>MYHT requested support from the YCN to facilitate discussions with LTHT regarding development of a local oncology service.</p>	YCN Lead Team	02/06/2010
6. Any Other Business			
Log No	Action	Lead(s)	Deadline
226	<p>The Board were notified of the retirement of Sandra Frier and Bob Markham. The Board extended their appreciation for their contribution to the Board.</p> <p>To update changes to membership.</p>	P Atha	12/03/2010

Date of Next Meeting(s)

Wednesday 7th April 2010 9:30am
Sandal Rugby Club, Milnthorpe Green, Sandal, Wakefield, WF2 7DY

Wednesday 5th May 2010 9:30am
Sandal Rugby Club, Milnthorpe Green, Sandal, Wakefield, WF2 7DY

Wednesday 2nd June 2010 9:30am
Sandal Rugby Club, Milnthorpe Green, Sandal, Wakefield, WF2 7DY

Wednesday 7th July 2010 9:30am
Sandal Rugby Club, Milnthorpe Green, Sandal, Wakefield, WF2 7DY

Wednesday 4th August 2010 9:30am
Sandal Rugby Club, Milnthorpe Green, Sandal, Wakefield, WF2 7DY

Wednesday 1st September 2010 9:30am
Sandal Rugby Club, Milnthorpe Green, Sandal, Wakefield, WF2 7DY

Wednesday 6th October 2010 9:30am
Sandal Rugby Club, Milnthorpe Green, Sandal, Wakefield, WF2 7DY

Wednesday 3rd November 2010 9:30am
Sandal Rugby Club, Milnthorpe Green, Sandal, Wakefield, WF2 7DY

Wednesday 1st December 2010 9:30am
Sandal Rugby Club, Milnthorpe Green, Sandal, Wakefield, WF2 7DY