

Actions of the meeting held on
Wednesday 02 June 2010, 09:00

Yorkshire Cancer Network

Sandal Rugby Club, Milnthorpe Green, Sandal, Wakefield, WF2 7DY

Present:

Ms D Gulliford	Airedale NHS Trust
Dr C Kay	Bradford Teaching Hospitals NHS Foundation Trust
Ms M Neary	
Dr J Dent	Calderdale and Huddersfield NHS Foundation Trust
Ms A Craig	Leeds Teaching Hospitals NHS Trust
Mr S Edwards	Macmillan Cancer Support
Ms K Pogson	NHS Bradford & Airedale
Mrs J Cawtheray	NHS Calderdale
Dr G Wardman	
Dr B Jindal	NHS Kirklees
Ms P Wolstencroft	
Ms C Foster	NHS Leeds
Ms A Johnson	NHS North Yorkshire and York
Mrs J Thorpe	NHS Wakefield District
Ms M Allinson	User Partnership Group
Mr H Butcher	
Mr M Harvey	York Hospitals NHS Foundation Trust
Miss P Atha	Yorkshire Cancer Network
Mr S Duffy	
Mrs C Ferguson	
Mr P Melling	
Mrs J Toovey	

Apologies

Ms P Clinton-Tarestad, Dr F Day, Dr P Earnshaw, Ms J Feather, Mr N Gray, Dr G Haslam, Dr D Jackson, Mr M Neligan, Mr R Webster

1. Welcome and Apologies			
Log No	Action	Lead(s)	Deadline
36	Apologies were received from the Chair, Rob Webster. Sean Duffy chaired the meeting.	N/A	N/A
2. Action Log from the last meeting			
Log No	Action	Lead(s)	Deadline
37	Agreed as a true record.	N/A	N/A

3. Matters arising			
3.1 Single Cancer Drugs Expert Panel			
Log No	Action	Lead(s)	Deadline
38	<p>► Action 16:</p> <p>The Board was asked to support the reinstatement of the YCN Gateway Group to retain clinical engagement if the new single group was not established in the near future. However it was reported that there was impetus behind the implementation.</p> <p>In the absence of a SCG representative, feedback on progress was unavailable. Item deferred to the July meeting.</p> <p>Add to July agenda</p>	P Atha/SCG representative	07/07/2010
3.2 Sarcoma IOG update			
Log No	Action	Lead(s)	Deadline
39	<p>► Action 19:</p> <p>In the absence of a LTHT representative (at that time in the meeting), update on progress was unavailable. Deferred to July.</p> <p>Add to July agenda</p>	P Atha/LTHT representative	07/07/2010
3.3 SCG HPB Review - LTHT Action Plan			
Log No	Action	Lead(s)	Deadline
40	<p>► Action 13:</p> <p>Sean Duffy referred to the SCG review of HPB services at LTHT and the interim designation to June 2012. A copy of LTHT's action plan of work to be undertaken, submitted to SCG for the meeting on 25th June, was provided for consideration and information.</p> <p>Bradford asked to note their support of LTHT's response to the SCG recommendation of centralising complex benign work to LTHT from Bradford and York which has not been discussed nor agreed.</p> <p>The Board agreed to seek progress reports in July and October in line with the specified timescales in the plan.</p>	LTHT representative	07/07/2010

4. Board Performance Report			
Log No	Action	Lead(s)	Deadline
41	<p>Philip Melling, Information Manager, gave a brief presentation on the main areas within the Board Performance Report. Key issues highlighted included:</p> <ul style="list-style-type: none"> ■ Smoking cessation - statistics show that the cessation rates over last 4 years remains consistent. Quit rates between male/female and ages were outlined. ■ Sustained improvements in breast screening round length and cervical screening coverage and delivery of screening results within 2 weeks. HPV vaccinations (newly reported) showed PCTs performed well in comparison with England overall. ■ Diagnostic waits - members were advised that the data in table in Section 4.1 on Diagnostic Waits was incorrect. The report would be amended and recirculated. <p>There was some concern over the number of patients waiting longer than 6 weeks for investigations in Leeds and York. York confirmed it was a short term capacity issue which has since been resolved. If this became a government target, the Board would need to address this.</p> <ul style="list-style-type: none"> ■ Significant progress has been made towards seeing all breast symptomatic referrals within 2 weeks - now a live target. Trusts were congratulated on this achievement. ■ Subsequent treatment targets highlighted service pressures such as colorectal, urology and skin. ■ Radiotherapy target remains challenging. The target of 94% is due to go live in December 2010 and the Network stands at 88.1%. ■ 62 day target continues to be a challenge for both Leeds and Mid Yorkshire. Urology accounted for a third of all breaches. Detail of breaches was available and could be provided to PCTs to inform locality discussions. ■ Mandated collection of the cancer registration dataset from April 2011 was reinforced and recognised as a major challenge, both for introducing new systems and change in MDT working practices to collect the data. <p>Trusts reiterated the importance of the completion of the roll-out of PPM to support the delivery of this work.</p> <p>Locality Groups to continue to use data to inform their work programmes.</p>	Locality Groups	01/09/2010
42	To provide detail of breaches against 62-day target to PCT representatives to inform locality discussions.	P Melling/PCT representatives	11/06/2010

4. Board Performance Report			
Log No	Action	Lead(s)	Deadline
43	<p>Following a data collection exercise, additional data was presented on advanced communication skills training (ACST). The work undertaken identified 242 core MDT members, with clinical contact, who have not yet registered for the programme. Details will be circulated to Trust Cancer Lead Nurses and Managers.</p> <p>There was some confusion expressed regarding the need to train radiologists, who are core members, but do not deliver significant news. (Addendum: Some clinical pathways require radiologists to have significant discussions with patients. Clarification is being sought from radiologists and the peer review team and their response will be shared).</p> <p>June Toovey explained that the work was still underway in developing an ACST programme with Universities which aims to go live in September 2010 in non-cancer areas. The YCN will continue to deliver the Connected programme whilst national funding is available.</p> <p>To circulate response from radiologists and Peer Review regarding their training.</p>	J Toovey	07/07/2010
44	To circulate Philip Melling's presentation for information and the amended report.	P Atha	11/06/2010
5. Smoking Cessation			
Log No	Action	Lead(s)	Deadline
45	<p>A comprehensive presentation on smoking cessation was provided by Graham Wardman, Director of Public Health (DPH) at NHS Calderdale. The presentation focused on what was happening nationally; the current position with the Yorkshire & the Humber Strategic Health Authority (YHSHA) and how the YCN could contribute to the programme.</p> <p>Graham Wardman recommended the YHSHA QIPP resource pack for May as it contained further information around smoking (weight-loss and alcohol).</p> <p>Currently Yorkshire & the Humber has 1.1m smokers and a prevalence of 25%. Significantly, smoking prevalence rates for YHSHA have not changed in over 3 years and now has the highest proportion of smokers in England, contrasting with the downward trend of 21%. In 2005, smoking cost the NHS £5.2bn and contributed to 8930 deaths in the region in 2008. The NHS Smoking Cessation programme reported £18m saved during 2008/9. Only 8% access this service.</p> <p>The DPH at the Strategic Health Authority (SHA) has submitted a plan to reduce prevalence to 20% by 2013. An equivalent of 226,793 smokers. Put into context, when broken down into GP practice, the target should be achievable.</p> <p>The plan requires a comprehensive approach to tackling tobacco misuse. The 3 aspirations for 2020 are: 1] Stopping the inflow of young people recruited as smokers 2] Motivating and assisting every smoker to quit 3] Protecting our families and communities from tobacco-related harm.</p> <p>Graham Wardman reported that a paper will be submitted to the PCT CE's Board (17 June) proposing how existing resources could be optimised to achieve this challenging regional target.</p> <p>Outcomes from the meeting would be shared with the Board.</p> <p>The plan will be managed collaboratively by PCTs and the SHA.</p>	G Wardman	07/07/2010

5. Smoking Cessation			
Log No	Action	Lead(s)	Deadline
46	<p>Graham Wardman outlined how the YCN could support the programme:</p> <ul style="list-style-type: none"> ■ Lobby - join local tobacco control alliance ■ Ask (about smoking), Advise, Act ■ Refer to local stop smoking service ■ Champion in secondary care ■ Make every contact count <p>The Board was asked to encourage PCT smoking cessation services by supporting the programme in secondary care as indicated above.</p> <p>The Board endorsed the advice set out in the plan.</p> <p>The Chair thanked Graham Wardman for his informative presentation.</p>	PCT/Provider representatives	On-going
6. Locality Groups quarterly feedback			
6.1 Peer Review - immediate risks & serious concerns			
Log No	Action	Lead(s)	Deadline
47	<p>The Board received a table providing an overview of all the locality, Trust and NSSG immediate risks and serious concerns action plans.</p> <p>Action plans to be performance managed by Locality Groups with quarterly updates to the Board. Members were reminded of the completion deadline of February 2010 for this round of peer review.</p> <p>Localities were asked to identify director level leads and timescales where this was omitted and provide to helen.ryan@ycn.nhs.uk.</p> <p>Due to time constraints, individual locality feed back could not be given.</p>	Locality Groups	02/07/2010

7. Quality and Productivity Challenge and Cancer - Update			
Log No	Action	Lead(s)	Deadline
48	<p>At the April 2010 meeting, the Board received a report outlining the potential for concerted network-wide effort to apply the principles of the Quality, Innovation, Productivity & Prevention (QIPP) challenge to cancer care. The Board agreed in principle of supporting the implementation and spread of working practice known to deliver both quality and productivity and requested further work be undertaken to inform a prioritised work programme. Subsequently, the YCN team have undertaken a review of current locality priorities to establish common themes and in Appendix 1 of the paper, outlined specific examples likely to deliver the greatest quality and productivity gains and itemised anticipated financial impact.</p> <p>The Board were reminded of the willingness of both clinical and user partnership engagement in the process, on the understanding that resources released are for reinvestment to meet future NHS development and demand. In addition, they requested that further cost improvements would not be expected through corporate approaches. Network Group initiatives should be integrated, not complementary, to locality initiatives.</p> <p>The Board discussion concentrated on the two priority areas; reducing variation in in-patient management and follow-up protocols around management of care and survivorship. The YCN team asked members what support was needed to move forward the proposals, i.e. provide information; evidence-base for follow-up; redesign work. It was acknowledged that clinical pathways needed to be built into contracts and audits of the pathway carried out as part of this work.</p> <p>Members expressed the need to ensure Chief Executive support at provider and PCT level to ensure realisation of the potential savings identified. Further work on the analysis of the data related to in-patient management was endorsed in order to provide a clearer picture of where the potential savings may occur.</p> <p>The Board agreed that the in-patient analysis work would take precedent over the follow up assessment. The Board also agreed the only successful way to undertake this work would be network wide in an open and transparent way, as suggested in the Board paper.</p> <p>It was agreed to discuss the process in which this work would be undertaken in more detail at the next joint Lead Commissioners and Lead Managers meeting in June.</p>	C Ferguson/J Cawtheray	16/06/2010
49	To schedule a presentation to the Board on implementing the breast follow-up pilot at C&H to share good practice and lessons learned.	C Ferguson/J Dent	02/07/2010
50	<p>The Board agreed the following recommendations:</p> <p>1] Share preliminary analysis of inpatient activity with Locality Groups and the relevant NSSGs and undertake further analysis as required to better understand and reduce variation in inpatient management.</p> <p>2] To continue discussions with opinion leaders in NSSGs regarding potential for improving management of follow up care, sharing information from test communities as it emerges.</p> <p>3] To continue to review and analyse all available data sets and case studies and share useful information with Locality Leads – providing tailored reports as resources allow.</p> <p>4] To support implementation of NHS Improvement's 'Winning Principles' within provider organisations as required.</p>	YCN Lead Team	On-going

7. Quality and Productivity Challenge and Cancer - Update			
Log No	Action	Lead(s)	Deadline
51	5] Commit to open and transparent sharing of costs and benefits of any changes implemented. Members were asked to relay the agreed recommendations within their own organisation and ensure CE support.	PCT/Provider representatives	02/07/2010
52	To seek ratification and support through WYCOM/SCG.	S Duffy	02/07/2010
8. Peer Review – Complementary Therapy Measures			
Log No	Action	Lead(s)	Deadline
53	As part of the Peer Review Programme 2010/11 the YCN and Localities will undertake a self assessment against the Complementary Therapy Measures. The measures require network wide criteria for complementary therapy to be developed, agreed and used by localities as a minimum requirement for complementary practitioners working on NHS premises in the locality or endorsed or cited in the written patient information provided in the locality. The Board approved the YCN Criteria for Complementary Therapists, developed and agreed by a sub-group of YCN professionals; ratified by the Chair of the YCN Sub Regional Palliative and End of Life Care Group and YCN Commissioners Group and supported Chair sign-off on behalf of the Board.	J Toovey	03/06/2010
9. Any Other Business			
Log No	Action	Lead(s)	Deadline
54	None.	N/A	N/A

Date of Next Meeting(s)

Wednesday 7th July 2010 9:00am
Sandal Rugby Club, Milnthorpe Green, Sandal, Wakefield, WF2 7DY

Wednesday 4th August 2010 9:00am
Sandal Rugby Club, Milnthorpe Green, Sandal, Wakefield, WF2 7DY

Wednesday 1st September 2010 9:00am
Sandal Rugby Club, Milnthorpe Green, Sandal, Wakefield, WF2 7DY

Wednesday 6th October 2010 9:00am
Sandal Rugby Club, Milnthorpe Green, Sandal, Wakefield, WF2 7DY

Wednesday 3rd November 2010 9:00am
Sandal Rugby Club, Milnthorpe Green, Sandal, Wakefield, WF2 7DY

Wednesday 1st December 2010 9:00am
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