

Present:

Mr I Hutchinson	Airedale NHS Trust
Dr C Bradley	Bradford Teaching Hospitals NHS Foundation Trust
Dr P Carder	
Mr B Case	
Mrs D Horsman	
Mr R Linforth	
Dr A Wason	
Mrs V Allinson	Calderdale and Huddersfield NHS Foundation Trust
Dr J Adlard	Leeds Teaching Hospitals NHS Trust
Dr C Chu	
Dr D Dodwell	
Mr K Horgan (Chair)	
Dr J Joseph	
Dr S Kumar	
Dr S Lane	
Mr M Lansdown	
Dr T Perren	
Dr M Sen	
Dr A Shaaban	
Dr E Thomas	
Dr G Velikova	
Dr P Gudgeon	Mid Yorkshire Hospitals NHS Trust
Mr J Parmar	
Professor D Cameron	NCRN Co-ordinating Centre
Mrs J Frazer	York Hospitals NHS Foundation Trust
Mr B Mancey-Jones	
Mr S Nicholson	
Dr J Smales	
Mr P Melling	Yorkshire Cancer Network
Mrs H Ryan	
Mr B Tinkler	

1. Apologies

Mr D Ali, Ms M Allinson, Dr G Coast, Ms J Dachtler, Dr J Dent, Mr S Duffy, Mr G Dyke, Dr J Joffe, Mr Z Kryjak, Dr J Liston, Mr V Modgill, Mr A Nejim, Ms L Phipp, Mr N Sharma, Mr P Turton

3. Matters arising

Log No	Action	Lead(s)	Deadline
1	<p>Herceptin</p> <p>The updated Herceptin Guidelines and Proforma in the Treatment of Early Breast Cancer was circulated Network wide in December 2006.</p> <p>The removal of the pre-approval process for single patients who meet the referral criteria will be taken forward through the YCN Commissioning Group meeting on 4th June 2007. Audit will still be required.</p> <p>To feedback outcome from YCN Commissioning Group meeting.</p>	B Tinkler	June 2007

Breast Group : Actions of the meeting held on Tuesday 24th April 2007 10:30 am

3. Matters arising			
Log No	Action	Lead(s)	Deadline
2	<p>Herceptin</p> <p>The Breast Cancer Nurses Group are working to produce a uniform Herceptin patient information leaflet for the Network to be adopted locally.</p> <p>To liaise with YCN Breast Cancer Group Service User representatives in the production of the leaflet and update the group on progress at the next meeting.</p>	D Horsman	Next meeting (09/10/2007)
3	<p>Prophylactic Mastectomy Register</p> <p>The prophylactic mastectomy register is set up and able to receive data for prophylactic mastectomies carried out across the Network on the basis of family history. Anomomised data can be shared with colleagues across the Network.</p> <p>To notify Dr Chu of any relevant familial prophylactic mastectomy cases.</p>	All	Review (09/10/2007)
4	<p>Prophylactic Mastectomy Register</p> <p>To report back at the next meeting the numbers of familial prophylactic mastectomies by Trust and consultant.</p>	C Chu	Next meeting (09/10/2007)
5	<p>Vice Chair</p> <p>Nominations for Vice Chair to be sent to Mr Horgan within the next 8 weeks.</p>	All	29/06/2007
4. NICE Family History Guidance & MRI Screening			
Log No	Action	Lead(s)	Deadline
6	<p>Dr Chu tabled a paper summarising the NICE Guidelines for grouping and screening of women with a family history of breast cancer. An in-depth discussion followed.</p> <p>Dr Chu, Dr Adlard and Dr Wason to liaise with Mr. Tinkler regarding quantification and projections of high risk patients against the NICE recommendations to allow appropriate discussions with specialist commissioners.</p>	C Chu, J Adlard, A-M Wason	May 2007
7	<p>Each Trust to notify Mr. Tinkler if they are interested in providing breast MRI service and the anticipated cost per scan.</p>	Trust Radiology Leads	May 2007
8	<p>To circulate NICE Familial Breast Cancer Costing Report documentation to the group to ensure that the approach outlined is consistent with the guidance.</p>	H Ryan	May 2007
5.1. Breast Cancer MRI			
Log No	Action	Lead(s)	Deadline
9	<p>The draft YCN Breast Cancer MRI Guidelines prepared by Dr Dall in consultation with Dr Reaney and Dr Wason were circulated to the group for comment. The group approved the guidelines.</p> <p>To format and upload the final guidelines onto YCN website.</p>	H Ryan	May 2006

5.2. Breast Cancer Screening and Symptomatic Services			
Log No	Action	Lead(s)	Deadline
10	<p>At the last meeting it was agreed that to meet the IOG recommendations a sub-group of Radiologists from the screening centres (Dr Liston, Dr James and Dr Murphy) would carry out, in collaboration with the Network Board, a comparative review of services for breast screening and services for symptomatic breast cancer.</p> <p>Reports had been received from North Yorkshire and Leeds and Wakefield Breast Screening Services. Dr Wason gave a verbal update on the Pennine Breast Screening Service at the meeting.</p> <p>It was highlighted in all 3 reports that one of the pressure areas includes the difficulty in maintaining 3 year round length.</p> <p>Mr. Tinkler is meeting with the clinical and managerial leads of the 3 breast cancer screening services on 23rd May 2007 specifically to discuss round length issues.</p> <p>To report back at next meeting.</p>	B Tinkler	Next meeting (09/10/2007)
11	To forward a written copy of the Pennine Breast Screening Services report to Mr. Horgan	A Wason	May 2007
5.3. Service Improvement Audit			
Log No	Action	Lead(s)	Deadline
12	To take forward Service Improvement Work on behalf of the group and report back at the next meeting.	B Mancey-Jones	Review (09/10/2007)
13	<p>The group updated the YCN Breast Cancer Workforce document circulated with the agenda.</p> <p>To amend the YCN Breast Cancer Workforce document.</p>	H Ryan	Review (09/10/2007)
6. Annual Report 2006-2007			
Log No	Action	Lead(s)	Deadline
14	To produce and circulate draft YCN Breast Cancer Group annual report 2006-07 to the group for comment once complete.	H Ryan	May 2007
7. Guidelines for the Management of DCIS			
Log No	Action	Lead(s)	Deadline
15	<p>The draft YCN Guidelines for the Management of DCIS produced by Dr Adlard were circulated to the group for discussion and agreement.</p> <p>To amend guidelines in light of discussion and circulate for final sign-off at next meeting.</p>	J Adlard	Next meeting (09/10/2007)

9. National Mastectomy and Breast Reconstruction Audit			
Log No	Action	Lead(s)	Deadline
16	<p>The National Mastectomy and Breast Reconstruction Audit run by the National Clinical Audit Support Programme (NCASP) and commissioned by the Healthcare Commission started in October 2006 and will last for 3 years, with a data collection period lasting for 9 months and starting in January 2008.</p> <p>Further information can be found at http://www.icservices.nhs.uk/ncasp/pages/audit_topics/mastectomyandbreastreconstruction/</p> <p>To support the National Mastectomy and Breast Reconstruction Audit.</p>	All	Review (09/10/2007)
17	To keep the group updated on the latest audit information.	P Melling	Review (09/10/2007)
11. Network Strategy for 'Consent to whole treatment package'			
Log No	Action	Lead(s)	Deadline
18	<p>The group discussed the amount of information provided to breast conservation patients on the potential side-effects of radiotherapy and when the information is given to patients.</p> <p>A LTHT leaflet on the Introduction to Radiotherapy was tabled and the content discussed by the group.</p> <p>To identify/ explore the appropriate information given to patients across the Network outside the meeting liaising with YCN Breast Cancer Group Service User representatives and User Involvement and Patient Information Lead for agreement at the next meeting.</p>	S Kumar, E Thomas and B Mancey-Jones	Review (09/10/2007)
12. Management of leaking/contracted cosmetic implants			
Log No	Action	Lead(s)	Deadline
19	<p>Due to time constraints this item was not discussed.</p> <p>To produce and circulate a paper to YCN Breast Cancer Group for comment.</p>	B Mancey-Jones	June 2007
13. Any Other Business			
Log No	Action	Lead(s)	Deadline
20	<p>Aromatase Inhibitor Guidance</p> <p>YCN Guidance on Aromatase Inhibitors for Early Breast Cancer Therapy: A Choice of Effective Treatment Strategies produced by Mr. Linforth was circulated to the group for discussion.</p> <p>To liaise with the Dr Dodwell to ensure consistency with Aromatase Inhibitor policy produced by the YCN Non-Surgical Oncologists Group and National Guidance.</p>	R Linforth & D Dodwell	May 2007

Date of Next Meeting(s)

Tuesday 9th October 2007 10:30 am
Nidd Room, Pavilions of Harrogate, Great Yorkshire Showground, Harrogate