

**Present:**

Mr B Case	Bradford Teaching Hospitals NHS Foundation Trust
Ms C Tait	
Dr A Wason	
Mrs V Allinson	Calderdale and Huddersfield NHS Foundation Trust
Dr J Dent	
Dr R Achuthan	Leeds Teaching Hospitals NHS Trust
Dr J Adlard	
Ms B Archer	
Professor D Dodwell	
Mr K Horgan (Chair)	
Dr S Kumar	
Mr M Lansdown	
Dr A Shaaban	
Dr E Thomas	
Mr P Turton	
Dr G Velikova	
Mr D Ali	Mid Yorkshire Hospitals NHS Trust
Dr P Gudgeon	
Mr Z Kryjak	
Mr J Parmar	
Ms M Allinson	User Partnership Group
Mrs J Frazer	York Hospitals NHS Foundation Trust
Mr B Mancey-Jones	
Mr G Hughes	Yorkshire Cancer Network
Mr P Melling	
Mrs H Ryan	
Mr B Tinkler	

**Apologies**

Dr C Bradley, Dr P Carder, Dr M Crawford, Mr S Duffy, Mr I Hutchinson, Dr S Lane, Mr V Modgill, Mr A Nejim, Dr T Perren, Mr N Sharma, Dr J Smales

<b>1. Welcome and Apologies</b>			
Log No	Action	Lead(s)	Deadline
1	Mr Horgan welcomed members to the meeting and introductions were made.		
<b>2. Action Log from the last meeting</b>			
Log No	Action	Lead(s)	Deadline
2	The action log from the last meeting was accepted as an accurate record.		

<b>3.2. Prophylactic Mastectomy Register (Action 3.4)</b>			
Log No	Action	Lead(s)	Deadline
3	To forward a letter to clinical genetics of patient undergoing risk reduction prophylactic mastectomy. This will prompt a reply from medical genetics, including a patient information form, and ensure accurate data entry into the Network prophylactic mastectomy register.	Lead Clinicians/ Clinical Genetics	On-going
4	To update the group on numbers of familial prophylactic mastectomies at each meeting.	J Adlard/ C Chu	On-going
<b>3.3. Service Improvement Audit (Action 4.2)</b>			
Log No	Action	Lead(s)	Deadline
5	<p>► Patient Surveys</p> <p>To report back at the next meeting on what patient surveys have taken place across the Network.</p>	Breast Care Nurses	11/11/2008
6	<p>► Imaging/ Radiology</p> <p>To report back at next meeting on the availability of breast imaging services across the YCN.</p>	A-M Wason	11/11/2008
7	<p>► Pathology</p> <p>To feedback at the next meeting on the grading of breast cancer tumours Network audit.</p>	S Lane	11/11/2008
<b>3.4. Guidelines Review Update (Action 6.2)</b>			
Log No	Action	Lead(s)	Deadline
8	<p>► Pathology Guidelines - The revised draft YCN Breast Pathology Guidelines produced by the YCN Pathology Group have been circulated to the Lead Breast Pathologists for comment.</p> <p>To circulate the guidelines with the agenda for the next meeting for sign-off by the group.</p>	H Ryan	11/11/2008
9	<p>► Guidelines for the Management of Advanced Breast Cancer – Have been circulated to the Non-Surgical Oncologists across the Network for comment. The group signed off the guidance.</p> <p>To forward an updated version to Mrs Ryan to upload onto YCN website.</p>	J Adlard	May 2008
10	<p>It was noted that the NICE guidelines for advanced breast cancer will be published in January 2009.</p> <p>To revise guidelines once the NICE guidelines has been published.</p>	J Adlard	Review January 2009
11	<p>► Guidelines for the Surgical Management of Breast Cancer - The ABS at BASO Guidelines will be adopted once they are finalised.</p> <p>To circulate a copy of the final ABS Guidelines with the agenda for the next meeting.</p>	H Ryan	11/11/2008
12	<p>► Policy for Trastuzumab in the Treatment of Early Breast Cancer</p> <p>To check that the guidance has been signed off by Dr Perren</p>	H Ryan	May 2008

<b>3.4. Guidelines Review Update (Action 6.2)</b>			
Log No	Action	Lead(s)	Deadline
13	<p>►Aromatase Inhibitor Guidance – The guidance has been revised by the Non-Surgical Oncologists.</p> <p>To be circulated with the agenda for sign-off at the next meeting.</p>	H Ryan	11/11/2008
<b>4. Breast Cancer Workforce Update</b>			
Log No	Action	Lead(s)	Deadline
14	To update the Breast Cancer Workforce document and circulate to the group with the agenda for the next meeting.	H Ryan	
<b>5. Supportive Follow-up Care Pilot</b>			
Log No	Action	Lead(s)	Deadline
15	<p>Dr Dent and Mrs Allinson gave an overview of the Supportive Follow-up Care Pilot at Calderdale and Huddersfield.</p> <p>The feasibility study, supported by the YCN and Breast Cancer Care looks at changing the way low risk breast cancer patients are followed up.</p> <p>Patients with early stage low risk breast cancer are identified at the MDT. They then attend a breast cancer care run educational course, 4 half days run over a month. At the end of the course the patients are randomised to open access hospital follow up or standard hospital follow-up.</p> <p>Over the next 2 years a series of quality of life assessments, patient held diaries, telephone interviews will take place.</p> <p>The first course starts in June 2008.</p> <p>To feedback on progress of study at next meeting.</p>	J Dent & V Allinson	11/11/2008
16	To feedback systems of follow-up in place at units across the Network at the next meeting.	MDT Leads	11/11/2008
17	To feedback on automated mammography experience at Leeds at the next meeting.	B Dall	11/11/2008
<b>6. Breast Cancer Patient Information Mapping</b>			
Log No	Action	Lead(s)	Deadline
18	<p>Mrs Allinson presented to the group the draft Breast Cancer Patient Information Pathway produced by the YCN Breast Care Nurses Group.</p> <p>Mrs Allinson and Mrs Jane Archer, YCN Patient Information &amp; Support Manager are meeting to discuss the pathway and how it can be put into Network format.</p> <p>To agree the patient information pathway at the YCN Breast Care Nurses Group and report back at the next YCN Breast Group meeting.</p>	V Allinson/ J Archer	11/11/2008

<b>7. Report on Breast NSSG Executive meeting - 23 January 2008</b>			
Log No	Action	Lead(s)	Deadline
19	<p>Mr Horgan reported on the topics discussed at the YCN Breast Executive Group meeting on 23rd January 2008:</p> <ul style="list-style-type: none"> <li>▶ Main issues of the Cancer Reform Strategy</li> <li>▶ Audits</li> <li>▶ Breast Cancer Recurrence</li> <li>▶ Equity of Access</li> </ul> <p>The next meeting will take place on 21st May 2008.</p> <p>To feedback discussion at next meeting.</p>	K Horgan	11/11/2008
<b>8. Equity of access</b>			
Log No	Action	Lead(s)	Deadline
20	<p>Mr Horgan asked the group for an update on access to breast reconstruction, sentinel node surgery, national mastectomy and breast reconstruction audit, breast MRI scanning and digital mammography across the Network.</p> <p>To circulate updated YCN Equity of Access paper to the group for the next meeting.</p>	H Ryan	11/11/2008
<b>9. Cancer Reform Strategy</b>			
Log No	Action	Lead(s)	Deadline
21	<p>Mr Tinkler gave an overview of the implications and actions for the Breast Group following the recently published Cancer Reform Strategy.</p> <p>The YCN will be taking forward the following 4 pathfinder projects:</p> <ul style="list-style-type: none"> <li>• Radiotherapy</li> <li>• Survivorship</li> <li>• Data Collection</li> <li>• Funding analysis on cancer by PCT</li> </ul> <p>To keep the group updated.</p>	B Tinkler	On-going
<b>10. Shaping Network Cancer Pathways within the Reformed NHS</b>			
Log No	Action	Lead(s)	Deadline
22	<p>Mr Hughes gave an overview of how the group could influence the shape Network Breast Cancer Pathways within the reformed NHS.</p> <p>The various stages in the commissioning process coupled with the changes at Network Board level, mean that the group have a real opportunity to engage directly with commissioners at Network level in order to help shape Network Breast Cancer Services. That engagement will essentially be around pathways.</p> <p>The current and future Network Breast Cancer pathways were tabled.</p> <p>To circulate pathways electronically to the group for comment.</p>	G Hughes	April 2008
23	<p>Each MDT Lead to ensure both pathways are discussed at the MDT's and feedback comments to Mr Hughes.</p>	MDT Lead	May 2008

**Breast Group : Actions of the meeting held on Thursday 10th April 2008 10:30 am**

<b>11. Cancer Waiting Times</b>			
Log No	Action	Lead(s)	Deadline
24	Mr Melling presented to the group the latest breast cancer waiting times. To keep the group updated.	P Melling	On-going
<b>12. Management of leaking/contracted cosmetic implants</b>			
Log No	Action	Lead(s)	Deadline
25	To circulate a paper with the agenda for the next meeting.	B Mancey-Jones	11/11/2008
<b>13. Any Other Business</b>			
Log No	Action	Lead(s)	Deadline
26	•Name labels To produce a set of YCN Breast Cancer Group name labels for the next meeting.	H Ryan	11/11/2008
27	•Internal Peer Review within the YCN Breast Group Mr Horgan proposed carrying out periodic internal peer review of breast cancer services across the network. The group supported the proposal. To discuss further at the next meeting.	K Horgan	11/11/2008
28	•Radiotherapy Leaflets The group discussed the status of the two radiotherapy leaflets ' Introduction to Radiotherapy' and ' Follow-up Care'. To work on the differences in the leaflets and circulate to the group for comment.	S Kumar, E Thomas, V Allison and B Archer	April 2008
29	To forward revised leaflets to Mrs Archer to take to YCN Editorial Panel for their recommendations.	S Kumar	May 2008
30	• Educational Events Dr Dodwell informed the group that he would be standing down as organiser of the YCN Breast Cancer Educational Events The group thanked Dr Dodwell for his hard work and commitment in organising the educational events over the past 10 years. Mr Horgan asked the group for nominations for an educational event organiser as soon as possible as the next event is due to take place in November 2008. Nominations for educational event organiser to Mr Horgan.	All	May 2008

**Date of Next Meeting(s)**

Tuesday 11th November 2008 10:30 am  
Nidd Room, Pavilions of Harrogate, Great Yorkshire Showground, Harrogate

Tuesday 11th November 2008 1:00 pm  
Pavilions of Harrogate, Great Yorkshire Showground, Harrogate [EVENT]