

Actions of the meeting held on  
Tuesday 09 October 2007, 12:00

Yorkshire Cancer Network

Pavilions of Harrogate, Great Yorkshire Showground, Harrogate

**Present:**

Mrs K Hodgson	Bradford Teaching Hospitals NHS Foundation Trust
Mrs D Horsman	
Mrs V Allinson	Calderdale and Huddersfield NHS Foundation Trust
Mrs K Hodgkinson	
Ms J O'Brien	Harrogate and District NHS Foundation Trust
Ms K Patel	Leeds Teaching Hospitals NHS Trust
Mrs L Howard	Mid Yorkshire Hospitals NHS Trust
Ms K Lowe	
Ms L Newton (Chair)	
Mrs S Sandbach	
Ms M Smith	
Mrs J Frazer	York Hospitals NHS Foundation Trust

**1. Apologies**

Ms K Bartell, Ms M Blackburn, Ms S Booker, Ms J Davis, Ms J Graham, Ms E Harris, Mrs C Lintott, Ms S Marshall, Ms L Moffatt, Mrs J Pool

<b>1. Welcome and Apologies</b>			
Log No	Action	Lead(s)	Deadline
1	Lorraine Newton was welcomed as the new chair. Debra Horsman was thanked for her hard work over the past two years.  To update membership	All	10/10/07
<b>2. Minutes from meeting 24/04/07</b>			
Log No	Action	Lead(s)	Deadline
2	Were agreed as a true record	All	N/A
<b>4. Vice Chair Nominations</b>			
Log No	Action	Lead(s)	Deadline
3	Jackie Frazer and Janet O'Brien were nominated for the role of Vice Chair.  Group to email Lorraine Newton ASAP with Vice Chair Nominations. Lorraine Newton to confirm Vice Chair at next meeting.	L Newton	Review next meeting
<b>5. Update from Network Meeting</b>			
Log No	Action	Lead(s)	Deadline
4	Debra Horsman and Veronica Allinson provided feedback from the NSSG Meeting that took place on 24/4/2007. They reported that - Some trusts lacked the right equipment in their x-ray department to offer routine Breast MRI scans. MRI should be available to all woman diagnosed with Lobular Cancer and young women with a family history.  To keep the group updated on YCN Breast Group meetings.	D Horsman and V Allinson	Next meeting

<b>6. Any Other Business</b>			
Log No	Action	Lead(s)	Deadline
5	<p>Herceptin update.</p> <p>Herceptin is accessible to all in Yorkshire who fit the criteria. Dr Dodwell is looking onto the guidelines to ensure consistency.</p> <p>Continue to use the 2006 Bacup information leaflet.</p>	All	N/A
6	<p>Patient information.</p> <p>A patient information pathway must be universally available from the network. The aim is to complete and present to PCT's in March 2008. Veronica Allinson and June Toovey have started to work on this for the network.</p> <p>To establish a sub-group to take this work forward.</p>	V Allinson	01/03/2008
7	<p>Setting-up of a sub-group</p> <p>Kath Lowe and Janet O'Brien will meet with Veronica Allinson and report back at the next meeting in January.</p>	V Allinson	Next meeting
8	<p>Post-discharge booklet</p> <p>Lorraine Newton asked Veronica Allinson if she had included the post-discharge booklet which is being piloted by Leeds into the pathway. Veronica Allinson had not heard about the booklet.</p> <p>Veronica Allinson to find out about the booklet for the next sub-group meeting.</p>	V Allinson	N/A
9	<p>Conference Group update.</p> <p>The group suggested ideas for study days. As there are larger organisations doing educational events members felt it was better to offer and facilitate study days to generic professionals who work with Breast patients.</p> <p>Jackie Frazer asked for other group members to volunteer to be on the conference committee. Kath Hodgson and Michelle Smith will arrange to meet the rest of the committee. Margaret Brown conference organiser will be asked to provide her services as before. Possibly looking at next April 2008.</p> <p>Group will report back at next meeting.</p>	All/J Frazer	Next meeting
11	<p>Nurse-Led Follow up.</p> <p>Janet O'Brien to discuss nurse-led follow at the YCN Breast Cancer Group Meeting on 9/10/2007.</p>	J O'Brien	9/10/2007
12	<p>Patient Assessment</p> <p>Lorraine Newton discussed concerns regarding nurse practitioner's assessment and clinical examination of patients. Breast Care Nurses have to attend lengthy clinical exam courses before they are deemed competent. Breast Care Nurses are finding that lots of referrals to breast clinic from the nurses are inappropriate. Was any other area finding the same?</p> <p>This will be discussed further at the next meeting when addressing study days.</p>	L Newton	Next meeting

<b>6. Any Other Business</b>			
Log No	Action	Lead(s)	Deadline
13	<p>Grading of tumours</p> <p>Debra Horsman informed the group that Histopathology services are auditing the grading of tumours to provide a network-approved way of grading a tumour. They feel that the Nottingham Prognostic Indicator NPI is outdated – this issue will be discussed at the Nottingham conference in December 07.</p> <p>Debra Horsman to feedback on the findings of the Nottingham Conference at next meeting.</p>	D Horsman	Next meeting
14	<p>Veronica Allinson asked if every metastatic patient is discussed at the MDT. The general opinion was that most will discuss if necessary but not on a routine basis. The group discussed the difficulties in some areas getting information from oncologists.</p> <p>Veronica Allinson informed the group that the Histology booklet will be audited next year.</p> <p>Veronica Allinson to feedback next year when the audit is complete.</p>	V Allinson	N/A
15	<p>Sharing Good Practise.</p> <p>Following a group discussion regarding promoting good practise within the group and presenting and sharing information, group members proposed the following</p> <p>To bring work they have been involved in to the next meeting.</p>	All	Next meeting
17	To invite Kath Kitchen, a Leeds Breast Care Nurse, to the next meeting.	All	Next Meeting
18	To confirm 2008 meeting dates	All	Next meeting
<b>7. Meeting Dates / Venues / Format 2008</b>			
Log No	Action	Lead(s)	Deadline
10	<p>Monday 21st January 2008 at Hatfield Hall, Normanton Golf Club.</p> <p>3-5pm</p> <p>Please email Lorraine Newton to confirm your attendance ASAP</p>		

**Date of Next Meeting(s)**

Monday 21st January 2008 3:00 pm  
 Hatfield Hall, Normanton Golf Club