

Actions of the meeting held on
Thursday 10 April 2008, 12:00

Yorkshire Cancer Network

Pavilions of Harrogate, Great Yorkshire Showground, Harrogate

Present:

| | |
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| Ms L Green | Airedale NHS Trust |
| Ms D Parker | |
| Ms J Bottomley | Calderdale and Huddersfield NHS Foundation Trust |
| Mrs K Hodgkinson | |
| Ms J Lupton | Harrogate and District NHS Foundation Trust |
| Ms J O'Brien | |
| Ms K Lowe | Mid Yorkshire Hospitals NHS Trust |
| Ms L Newton (Chair) | |
| Ms M Smith | |
| Ms E Harris | Spire Healthcare |
| Mrs J Frazer | York Hospitals NHS Foundation Trust |

Apologies

Ms S Booker, Ms J Davies, Ms J Graham, Mrs D Horsman, Mrs C Lintott, Ms S Marshall, Ms L Moffatt, Mrs J Pool

| 2. Action Log from the last meeting | | | |
|--|--|----------|------------|
| Log No | Action | Lead(s) | Deadline |
| 1 | Was agreed as a true record. | | N/A |
| 3. Matters arising | | | |
| Log No | Action | Lead(s) | Deadline |
| 2 | Deepak Dattani (Pfizer Rep) gave an update to the group. | | N/A |
| 4. Vice Chair | | | |
| Log No | Action | Lead(s) | Deadline |
| 3 | Janet O'Brien has been nominated as the new Vice Chair. | | N/A |
| 5. Conference Group Update | | | |
| Log No | Action | Lead(s) | Deadline |
| 4 | <p>The study day to be held on Wednesday 29th October 2008 is yet to be confirmed. The event will be held at the Pavilions of Harrogate and will not use Margaret Brown. The group have a list of possible speakers and the poster is ready to be distributed. The cost of the event will be £40 or £35 for those booking a place before Thursday 31st July 2008.</p> <p>To contact medical reps for the event and to send all details of the event to the Yorkshire Breast Care Nurses.</p> <p>All members of the group to distribute details within their areas and hospitals.</p> | J Frazer | 03/09/2008 |

| 6. Nurse Led Follow Up | | | |
|---|---|-----------|------------|
| Log No | Action | Lead(s) | Deadline |
| 5 | Janet O'Brien gave an update on her previous presentation. The main item fed back to her was 'how was she trained' - all in house. Many people who had undergone "formal" course training had found it created many problems for participants. | | N/A |
| 7. Any Other Business | | | |
| Log No | Action | Lead(s) | Deadline |
| 6 | All members of the group to confirm with Veronica Allinson that they are happy with the pathway document so that it can be signed off. | All | 03/09/2008 |
| 7 | All members of the group where informed not to distribute the "Treatment Completed" leaflets as they have not yet been approved by the Network. | All | N/A |
| 8 | ▶ Audits around the region All patient satisfaction surveys to be recorded, i.e. send to Veronica Allinson. | All | N/A |
| 9 | Follow up " Supportive care Model" commence at Kirklees & Calderdale June 2008 (working with BCC). | | June 2008 |
| 10 | ▶ Supporting Through Metastatic Disease To invite June Toovey to the next meeting to discuss "Supporting through metastatic disease". | G Thomson | 03/09/2008 |
| 8. Date and time of next meeting | | | |
| Log No | Action | Lead(s) | Deadline |
| 11 | The next meeting will be held at Hatfield Hall, Normanton Golf Club again as everyone from the group enjoyed the venue. | All | 03/09/2008 |

Date of Next Meeting(s)

Wednesday 3rd September 2008 3:00 pm
Hatfield Hall, Normanton Golf Club