

**Actions of the meeting held on  
Wednesday 03 September 2008, 15:00**

**Yorkshire Cancer Network**

**Hatfield Hall, Normanton Golf Club**

**Present:**

Ms L Green	Airedale NHS Trust
Ms D Parker	
Mrs D Horsman	Breast Cancer Haven
Mrs V Allinson	Calderdale and Huddersfield NHS Foundation Trust
Ms S Booker	
Ms J Bottomley	
Ms T Cockrem	Leeds Teaching Hospitals NHS Trust
Mrs J Davies	Mid Yorkshire Hospitals NHS Trust
Ms K Lowe	
Ms L Newton (Chair)	
Ms M Smith	
Mrs J Frazer	York Hospitals NHS Foundation Trust
Mrs J Toovey	Yorkshire Cancer Network

**Apologies**

Ms B Archer, Mrs M Blackburn, Ms J Graham, Mrs K Hodgkinson, Mrs L Howard, Mrs K Kitchen, Mrs C Lintott, Ms S Marshall, Ms L Moffatt, Ms J Nicholson, Ms K Patel, Mrs J Pool, Ms K Rekhraj

<b>2. Action Log from the last meeting</b>			
Log No	Action	Lead(s)	Deadline
12	Action Log from the last meeting was agreed as an accurate record.	N/A	N/A

  

<b>3. Patient Information Pathways</b>			
Log No	Action	Lead(s)	Deadline
13	<p>V Allinson informed the Group that there has been no movement with the Patient Information Pathways and this will be chased up.</p> <p>J Toovey discussed the new generic Pathway format, this has space for comments and suggests patients will have their own papers.</p> <p>The Group agreed that the next step is to interact with the Clinical Pathway and Commissioning.</p> <p>J Toovey informed the Group that there is a lot of work being done nationally on Patient Information Pathways, currently pilot work is in progress and the Group will get feedback when available.</p> <p>E Jehan to circulate the generic pathway to the group.</p>	E Jehan	07/11/2008

<b>4. Supporting through metastatic disease</b>			
Log No	Action	Lead(s)	Deadline
<b>14</b>	<p>J Toovey introduced herself and explained her role as YCN Nurse Director.</p> <p>L Newton informed the group she had invited J Toovey to discuss metastatic breast patient care.</p> <p>Commissioners asked for Q. Indicators that are measurable. Palliative Care Group are producing a pathway focussing on End of Life. There are recognised gaps in the service but no work has been done on this yet.</p> <p>The Group agreed that they are concerned this group of patients are missing out on the required support.</p> <p>J Toovey advised the Group can provide the information needed to support the patients requirements.</p> <p>The Group discussed whether the service they offer needs adjusting and if there is a gap in the resources needed.</p> <p>A subgroup to be formed by L Newton, K Lowe, J Frazer and J Bottomley. action deadline=6month</p>	L Newton	30/04/2009
<b>5. Roche Representative discussing new trials</b>			
Log No	Action	Lead(s)	Deadline
<b>15</b>	<p>Steve Shaw from Roche Pharmaceuticals gave a presentation on Herceptin and Capecitabine.</p> <p>E Jehan to circulate a copy of the presentation to the group.</p>	E Jehan	07/11/08
<b>6. Haven update</b>			
Log No	Action	Lead(s)	Deadline
<b>16</b>	<p>D Horsman updated the Group on Breast Cancer Haven, they are currently offering non clinical, but specialist advise and all therapies will be made available.</p> <p>The aim of Breast Cancer Haven is to provide support to patients and carers who have been affected by breast cancer, in 12 one hour sessions, GP's and BCNS Consultants are contacted to stay in touch with Haven.</p> <p>There will be an assessment after six sessions for feedback, and after 12 sessions a small payment or donation is asked for.</p> <p>So far there are no evening sessions running, retreat days and introduction days in London are planned, looking at transport issues.</p> <p>E Jehan to circulate relevant information.</p>	E Jehan	n/a
<b>7. Any Other Business</b>			
Log No	Action	Lead(s)	Deadline
<b>17</b>	<p>► Conference update</p> <p>RCN approval, certificates and all speakers organised.</p> <p>Finances: 55 delegates and 9 Rep stands costing £250 per stand means the conference will break even and may make a profit.</p>	N/A	N/A
<b>18</b>	L Newton gave the group an update about Peer Review.	N/A	N/A

<b>7. Any Other Business</b>			
Log No	Action	Lead(s)	Deadline
<b>19</b>	V Allinson again asked the Group to send her the record of audits in last 2/3 years.  All members of the Group to send their information to V Allinson.	All	31/10/2008
<b>20</b>	The Group voted Janet O'Brien in as Vice Chair.	N/A	N/A

**Date of Next Meeting(s)**

Tuesday 11th November 2008 12:00 pm  
Pavilions of Harrogate, Great Yorkshire Showground, Harrogate