

**Present:**

Ms T Cockrem	Bradford Teaching Hospitals NHS Foundation Trust
Ms S Iqbal	
Ms L Newton (Chair)	
Mrs D Horsman	Breast Cancer Haven
Ms S Booker	Calderdale and Huddersfield NHS Foundation Trust
Ms J Bottomley	
Ms D Weavill	
Ms J O'Brien	Harrogate and District NHS Foundation Trust
Mrs J Nicholson	Leeds Teaching Hospitals NHS Trust
Mrs D Brown	Mid Yorkshire Hospitals NHS Trust
Ms K Lowe	
Mrs M Smith	
Mrs J Frazer	York Hospitals NHS Foundation Trust

**Apologies**

Mrs M Blackburn, Mrs J Davies, Ms K Patel, Mrs S Sandbach

<b>3. Matters arising</b>			
Log No	Action	Lead(s)	Deadline
20	L Newton needs to chase up SLNB and radiotherapy booklets with Veronica, no one has received any.	L Newton	27/01/2010
<b>4. YCN Peer Review Update</b>			
Log No	Action	Lead(s)	Deadline
21	V Allinson reported that the YCN Peer Review report was mainly favourable and that the report would be available to read for everyone	V Allinson	N/A
<b>5. Audit re-metastatic case load for CNS</b>			
Log No	Action	Lead(s)	Deadline
22	J Frazer gave an update to the Group regarding the audit on supportive care for metastatic patients. A sub group will be formed to take this forward. J Frazer and V Allinson will represent the BCN's at the YCN and report at next meeting.	J Frazer	27/01/2010

<b>6. Evaluation of YBCN education day</b>			
Log No	Action	Lead(s)	Deadline
23	<p>Education day went very well with 55 delegates attending and 47 evaluations completed. The feedback was very positive, no negative comments.</p> <p>The Group discussed starting to plan next years event, D Weavill and M Blackburn to be on committee for the next event with 3 more volunteers needed.</p> <p>It was felt that the venue at £2080 was worth it for rooms, catering, equipment and ease of access.</p> <p>To be discussed at next meeting, also to discuss content for next day.</p>	N/A	27/01/2010
<b>7. Nominations for vice chair YBCN group. Hand over chair YCBN group</b>			
Log No	Action	Lead(s)	Deadline
24	<p>L Newton handed over chair to J O'Brien, the group thanked L Newton for her chairmanship.</p> <p>D Brown would like to hand over Treasurer's job, any volunteers</p> <p>Vice Chair no nominations received.</p> <p>The Group to have Vice Chair nominations to J O'Brian please before next meeting</p>	J O'Brien	27/01/2010
<b>8. Any Other Business</b>			
Log No	Action	Lead(s)	Deadline
25	<p>D Horsman informed the Group about the Haven time out day for BCN's. 2nd date was to be the 13th January 2010, a Wednesday as opposed to a Friday to allow members to access this.</p> <p>D Horsman also outlined the "Le Bed" training course which encourages lymphatic drainage. The course is 3 days and will be open to relevant HCP's. Haven will be offering this to patients, it is aimed at prevention and management of lymphoedema.</p> <p>D Horsman will contact Chair to confirm date.</p> <p>First date 13th Nov. Names to Janet O'Brien. Minimum 10 Max 20. Programme to be circulated. URGENTLY NEED TO KNOW NUMBERS PLEASE</p>	D Horsman	13/11/2009
<b>9. Date and time of next meeting</b>			
Log No	Action	Lead(s)	Deadline
26	Wednesday 27th January 2010; 3:30 - 5:30pm, at the Haven, Leeds.	N/A	N/A

**Date of Next Meeting(s)**

Wednesday 27th January 2010 3:30pm  
TBC