

Actions of the meeting held on
Tuesday 11 October 2011, 12:00

Yorkshire Cancer Network

Derwent Syndicate Room, Pavilions of Harrogate, Great Yorkshire Showground, Harrogate

Present:

Ms C Bartle	Bradford Teaching Hospitals NHS Foundation Trust
Mrs K Hodgson	
Ms S Iqbal	
Mrs D Horsman	Breast Cancer Haven
Mrs V Allinson	Calderdale and Huddersfield NHS Foundation Trust
Ms S Booker	
Ms M Fox	
Ms J O'Brien (Chair)	Harrogate and District NHS Foundation Trust
Mrs W Martin	Leeds Teaching Hospitals NHS Trust
Mrs J Nicholson	
Ms L Turley	
Mrs S Sandbach	Mid Yorkshire Hospitals NHS Trust
Ms E Harris	Spire Healthcare
Mrs J Maffey	

3. Matters arising			
Log No	Action	Lead(s)	Deadline
7	<p>► Patient Information Lead</p> <p>Members were informed that Veronica Allinson has resigned as Information Lead from the NSSG. The meetings are only twice a year and the Information Lead is responsible for reviewing information that the network produces.</p> <p>Members who would like to take on this role are encouraged to come forward and to email janet.obrien@hdfn.nhs.uk.</p>	All	ASAP
4. Feedback on National Patient Satisfaction Survey			
Log No	Action	Lead(s)	Deadline
8	Members were informed that this is to be repeated September, October and November 2011.	N/A	N/A
5. Feedback on Distress Thermometer			
Log No	Action	Lead(s)	Deadline
9	<p>Members were provided with an update on the distress thermometer (DT). There were still uncertainty within the group about who should be giving DT and also when and how often. Members debated if this would increase an already busy workload.</p> <p>Members thanked Mandy Blackburn for her excellent patient information letter.</p> <p>Clair Irving to attach 'Understanding Holistic Assessment and Care Planning Leaflets' and the 'Distress Thermometer Patient Information Letter' in order that members can decide what to include in patient information packs.</p>	C Irving	ASAP

5. Feedback on Distress Thermometer			
Log No	Action	Lead(s)	Deadline
10	Jane Nicholson agreed to find out average number of expected interventions in the pathway and to advise the Group.	J Nicholson	ASAP
6. Away day to address future BCN meetings			
Log No	Action	Lead(s)	Deadline
11	<p>Members agreed that the Group needs revitalizing. The Group have been given a more robust role within the Yorkshire Cancer Network and there is an expectation that it will be involved in a more strategic way. For this to happen we need all members to engage and support the Group as our attendance has dwindled over the last couple of years.</p> <p>A time out afternoon was suggested to discuss and plan the way forward for the group. All ideas are welcome as the aim is for the work carried out to be relevant to all area's.</p> <p>Suggested dates and venues are below.</p> <p>St James Hospital Education training & development Opposite THQ Wednesday 23/11/2011 2- 5pm</p> <p>Or</p> <p>The Kestrel Harrogate Wednesday 30/11/2011 2 – 5pm</p> <p>Please advise Janet O'Brien of your preference ASAP so that the venue can be confirmed.</p>	All	ASAP
7. Minimum standards for secondary breast cancer patients			
Log No	Action	Lead(s)	Deadline
12	Members were informed that David Dodwell is to take a lead on this.	N/A	N/A
9. Any Other Business			
Log No	Action	Lead(s)	Deadline
13	<p>► 23 Hour Patient Stay</p> <p>The Group has been tasked with auditing patient satisfaction for patients who are discharged with a drain.</p> <p>Jodie Lupton and Jane Nicholson are to take a lead with this project.</p> <p>A volunteer is needed from each area to help with a small audit.</p> <p>More information is to follow at the next meeting.</p>	J Lupton & J Nicholson	TBC

Date of Next Meeting(s)

To be confirmed