

**Present:**

Mr J Ausobsky	Bradford Teaching Hospitals NHS Foundation Trust
Ms D Kellet	
Dr A Manning	
Dr A Gledhill	Harrogate and District NHS Foundation Trust
Mr D Leinhardt	
Mr P Finan	Leeds Teaching Hospitals NHS Trust
Dr A Guthrie (Chair)	
Dr O Rotimi	
Dr D Sebag-Montefiore	
Ms J Crossley	Mid Yorkshire Hospitals NHS Trust
Dr L Gracey-Whitman	
Mr P Lyndon	
Dr E Morris	NYCRIS
Ms C Holman	User Partnership Group
Mr D Alexander	York Hospitals NHS Trust
Mr I Bradford	
Mr M Child	Yorkshire Cancer Network
Mrs L Cooper	
Mr S Duffy	
Mr B Tinkler	
Mr D Walton	
Ms N Thornton	Yorkshire Cancer Research Network

---

**1. Apologies**

Mr S Ambrose, Dr M Crawford, Mr J Griffith, Mr P Holdsworth, Mr D Howe, Ms M Jennings, Dr C Kay, Ms C Moriarty, Ms L Shaw

**2. Minutes**

The minutes of the last meeting were agreed as an accurate record.

**3. Matters arising**

**4. Bowel Cancer Screening**

Mr Tinkler gave feedback from the Bowel Cancer Screening meeting that took place on 29th November 2006. At this meeting it was agreed that a Local Screening Centre with local units was the preferred model. When requested by the national screening team, Airedale/Bradford Hospital Trusts and Mid Yorkshire Hospitals NHS Trust will submit a proposal to become 2nd wave Local Screening Centres. Further discussion will take place to confirm the model shape and timescale for implementation for Calderdale and Huddersfield health communities and for the joint Leeds and North Yorkshire and York health communities. Mr Tinkler will be writing to the Acute Trust and PCT Chief Executives and Cancer Locality Group Chairs outlining the agreed approach.

## 5. Peer Review

Dr Guthrie reported that the group will be Peer Reviewed against the revised Quality Measures in June 2007. The pre-visit will take place in March 2007. A meeting to discuss work that must be undertaken in preparation for the visit took place on Monday 6th November 2006. As a result of this meeting small groups have been established to take forward specific work streams. Dr Guthrie gave an overview of the work that is being undertaken.

Dr Guthrie has emailed Mr Prasad regarding the guidelines for the resection of liver metastases.

The Network will be writing to MDT Leads for specific information including the policy for private patients in relation to Quality Measure 2D-265.

Dr Sebag-Montefiore prompted a group discussion on implications that may arise when a private patient is discussed at an MDT and the oncologist present only has an NHS practice. It was proposed this is raised with the Medical Directors at each Hospital Trust. Mr Duffy agreed to take this forward.

NSSG/MDT agreed guidelines for surgical emergencies must also be incorporated into the Clinical Guidelines.

Dr Guthrie said it would be beneficial if the Network could provide the group with % cases discussed at MDT.

**Action: Network to write to MDT Leads requested them to submit specific information.**

**Mr Duffy to inform the Trust Medical Directors of the discussion that took place.**

**Mr Melling to provide the group with % cases discussed at MDT.**

### 5.1. Feedback from sub-group meeting

Meetings to discuss which MDTs will perform surgery for early rectal cancer as defined by the Cancer Measures and to discuss which MDT will perform anal cancer surgery & timetable for implementation will take place on Monday 15th January at 3.30pm and 5.00pm respectively. Dr Guthrie asked anyone wanting to become involved in this work to inform Lucy Carroll.

**Action: Colleagues who are interested in becoming involved in any of the specific work streams to contact Miss Carroll.**

## 6. Cancer Waiting Times

Dr Guthrie ensured members were in receipt of the latest CWT data circulated with the agenda. This paper also included the CWT for colonoscopies.

## 7. User Involvement

### 7.1. Patient Information Mapping Event

A meeting to discuss holding an YCN Colorectal Patient Information Mapping Event is taking place on Wednesday 7th February.

Mr Child emphasised the importance that all the Network mapping events have patient/carer representatives present.

### 7.2. Research proposal

Ms Holman tabled and summarised a research proposal on 'Learning to adapt: developing a support framework for people with colorectal cancer'. Following a group discussion members present supported this initiative.

## 8. Service Improvement

Mr Ausobsky gave an update on the implementation/adoption of Straight to Test in Trusts across the Network. At the Colorectal Service Improvement meeting that took place on Friday 24th November it was agreed to audit the fast track referral forms and time pathways with a view to improving referral guidelines. The next meeting will take place in May 2008.

## 9. AP resection audit

The NYCRI Yorkshire Cancer Network Rectal Cancer Surgery audit findings were tabled. An in-depth group discussion followed. Members were asked to review this paper, consider an analysis that could be undertaken using this data. This will be discussed further at the next meeting. Mr Tinkler said if the group would like to undertake an audit project with North Trent Cancer Network and HYCCN he would be happy to suggest this to the Networks. Dr Guthrie agreed to produce a conclusion summary with with proposed recommendations/action points to facilitate further discussion.

**Action: To discuss audit in further detail at the meeting taking place on 27th March 2007.**

**Dr Guthrie to produce a action point audit proposal paper for discussion at the next meeting.**

## 10. Report from CR07 Group

Dr Sebag-Montefiore gave a presentation on the proposed YCN approach to the implementation of MRC CR07 trial results into routine clinical practice across the Network. He proposed they try to define a threshold where they consider patients may benefit from SCPRT. Following an in-depth group discussion it was agreed that Dr Sebag-Montefiore would send a letter to the YCN Colorectal MDT Leads encouraging them to discuss this proposal at their MDT. He asked Miss Carroll to send the MDT Leads the fax-back form confirming their interest, for return by 19th January 2007.

**Action: Dr Sebag-Montefiore to send letter to Colorectal MDT Leads**

**MDT Leads to return the fax back form by 19/01/2007**

## 11. YCRN Update

Ms Thornton tabled and summarised the YCRN paper on the colorectal portfolio recruitment figures up to November 2006.

Dr Sebag-Montefiore raised his concern that due to limited recruitment the CHRONICLE trial may fold. He therefore encouraged Airedale, Huddersfield and York to recruit onto this trial. A group discussion followed.

**Action: Miss Carroll to circulate the YCRN paper with the minutes.**

### 12.1. Educational Event evaluation summary

Dr Guthrie asked Miss Carroll to circulate the YCN Education Event Evaluation summary with the minutes.

It will be decided at the meeting in February whether an educational meeting will be held in 2007.

**Action: Miss Carroll to circulate the YCN Colorectal Educational Event evaluation summary with the minutes.**

## 12. Any Other Business

The group were informed that Mr David Hemmingway, Lead Clinician for colorectal cancer, MDT Chair, Lead Clinician for Surgery, Leicester Royal Infirmary will be presenting on "Target Practice" on Friday 2nd February 2007, 2.30pm - 4.30pm at the Lecture Theatre, Post-grad Centre, Pinderfields General Hospital. Miss Carroll agreed to circulate the flyer.

Mr Finan asked if National Audit can be discussed at future meetings. He asked members present if their units will be submitting data for the National audit. Dr Guthrie recommended that all Trusts submit the data and suggested this is included in the revised guidelines. Mr Tinkler proposed units are asked what is currently being submitted and agreed to raise this with the Cancer Information Group.

The NCRI Clinical Trial meeting for colorectal cancer is taking place on 19th March in London. The launch of the Foxtrot trial will take place at this meeting.

Miss Carroll was asked to circulate the national audit published in November 2006 and the NICE update letter on Laproscopic colorectal surgery.

Mr Duffy informed the group of the YCN development programme. A meeting of the Network Lead team and representatives of the group will be arranged to discuss the programme of work this will involve.

**Action: Miss Carroll to circulate the flyer.**

**Miss Carroll to circulate the national audit published in November 2006 and the NICE update letter on Laproscopic colorectal surgery.**

**To discuss National Audit with the YCN Cancer Information Group**

### **13. Dates for 2007 meetings**

See below.

### **14. Date of Next Meeting**

#### **Date of Next Meeting(s)**

Friday 23rd February 2007 10:00 am  
YCRN Conference Room 1, Ida Nurses Home, Cookridge Hospital

Thursday 24th May 2007 10:00 am  
YCRN Conference Room 1, Ida Nurses Home, Cookridge Hospital

Wednesday 5th September 2007 10:00 am  
YCRN Conference Room 1, Ida Nurses Home, Cookridge Hospital

Tuesday 18th December 2007 10:00 am  
YCRN Conference Room 1, Ida Nurses Home, Cookridge Hospital