

**Actions of the meeting held on  
Tuesday 19 February 2008, 10:00**

**Yorkshire Cancer Network**

**Lecture Room, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital**

**Present:**

Mr R Khan	Airedale NHS Trust
Ms L Shaw	
Mr J Ausobsky	Bradford Teaching Hospitals NHS Foundation Trust
Dr C Kay	
Ms D Kellet	
Mr P Holdsworth	Calderdale and Huddersfield NHS Foundation Trust
Dr A Gledhill	Harrogate and District NHS Foundation Trust
Mr J Harrison (Chair)	
Mr S Ambrose	Leeds Teaching Hospitals NHS Trust
Dr A Guthrie	
Dr P Hatfield	
Ms J Hemingway	
Dr O Rotimi	
Dr D Sebag-Montefiore	
Mr P Lyndon	Mid Yorkshire Hospitals NHS Trust
Ms A Nicholls	The Fountain Medical Centre
Ms C Holman	User Partnership Group
Ms D Burwell	York Hospitals NHS Foundation Trust
Mr S Stojkovic	
Miss L Carroll	Yorkshire Cancer Network
Mrs C Ferguson	
Mr P Melling	
Mr N Mungur	
Ms C Moriarty	Yorkshire Cancer Research Network

**Apologies**

Dr C Chu, Mr S Duffy, Mr J Griffith, Mrs M Holland, Mr D Leinhardt, Dr A Manning, Mr M Rogers, Dr A Seymour, Dr N Sivaramakrishnan, Mr B Tinkler

<b>2. Action Log from the last meeting</b>			
Log No	Action	Lead(s)	Deadline
58	The Action Log from the meeting that took place on 2nd November 2008 was agreed as an accurate record.	N/A	N/A
<b>3.1. Clinical Genetics update</b>			
Log No	Action	Lead(s)	Deadline
59	<p>Following a group discussion members felt they should come to a consensus with Dr Chu on a future service model for clinical genetics. The agreed outcome can then be presented to the commissioners.</p> <p>It was noted that the clinical genetics advice differs to the BSG guidelines and therefore need updating.</p> <p>Mr Ambrose, Dr Rotimi and Mr Harrison agreed to meet to discuss what service they would like/require prior to meeting with Dr Chu.</p>	Mr Ambrose, Dr Rotimi and Mr Harrison	Review 08/05/2008

<b>3.1. Clinical Genetics update</b>			
Log No	Action	Lead(s)	Deadline
60	To invite Dr Chu to the next YCN Colorectal Group meeting taking place on 8th May 2008 and to a pre-meeting with Mr Lyndon, Dr Rotimi and Mr Harrison.	Mr Lyndon, Dr Rotimi and Mr Harrison/L Carroll	Review 08/05/2008
<b>3.2. ITC Representation</b>			
Log No	Action	Lead(s)	Deadline
61	Ms Andrea Nicholls, Nurse Endoscopist/Clinical Governance Lead for Fountain Medical Centre was introduced and welcomed to the group.	N/A	N/A
<b>3.3. YCN Chemotherapy Regimes</b>			
Log No	Action	Lead(s)	Deadline
62	The YCN Chemotherapy Regimes for Colorectal Cancer have been revised by Dr Dent.  To circulate the updated YCN Chemotherapy regimes with the Action Log.	L Carroll	26/02/2008
<b>3.4. Repeat MRI scans update</b>			
Log No	Action	Lead(s)	Deadline
63	Dr Guthrie reported that most Trusts are undertaking both CT and MR at the end of long course chemoradiotherapy. Consistent with previous agreement with the group in this regard, Harrogate continues to undertake these scans selectively.	N/A	N/A
<b>4. Tumour staging for colorectal cancer - proposal</b>			
Log No	Action	Lead(s)	Deadline
64	As Mr Finan was not present the tumour staging for colorectal cancer proposal will be raised at the next meeting.	P Finan	07/05/2008
<b>5. CR07 audit update</b>			
Log No	Action	Lead(s)	Deadline
65	Dr Sebag-Montefiore summarised the prospective YCN audit of rectal cancer paper. It is anticipated this audit will commence in April 2008.  Form D: Proforma for colorectal cancer resections will replace the current NYCRIS proforma.  It was noted that Trust Caldicott Guardians will need to be informed as patient identifiable data will be exchanged.  To circulate the Prospective YCN audit of rectal cancer paper produced by Dr Sebag-Montefiore.	L Carroll	26/02/2008
66	To send comments on the CR07 audit paper to Dr Sebag-Montefiore (david.sebag-montefiore@leedsth.nhs.uk) by Monday 3rd March 2008.	All	01/03/2008

<b>5. CR07 audit update</b>			
Log No	Action	Lead(s)	Deadline
<b>67</b>	<p>It was noted that representation from surgeons, a MDT Co-ordinator and a colorectal nurse specialist is required on the audit steering group.</p> <p>Mr Lyndon, Mr Stojkovic and Mr Holdworth volunteered to join.</p> <p>Members to ask the MDT co-ordinators if they are willing to join this group and notify Dr Sebag-Montefiore.</p>	All	
<b>6.1. Patient Information Pathways</b>			
Log No	Action	Lead(s)	Deadline
<b>68</b>	To circulate the draft patient information pathways to the group prior to the next meeting.	L Shaw	07/05/2008
<b>6.2. Patient Satisfaction Surveys</b>			
Log No	Action	Lead(s)	Deadline
<b>69</b>	To circulate the draft patient information satisfaction survey to the group prior to the next meeting.	L Shaw	07/05/2008
<b>6.3. CNS Support for Radiotherapy Patients</b>			
Log No	Action	Lead(s)	Deadline
<b>70</b>	<p>It was reported that the LTHT CNS support for radiotherapy patients is no longer a major issue as the CNS has now returned to work.</p> <p>It was noted that the number of Colorectal CNS's at LTHT is significantly less to what is recommended in the college guidelines. Although the LTHT CNS is aiming to train others into the role there is an increasing work pressure as CNS's that have left are not being replaced.</p> <p>Mr Harrison agreed to write a letter to the Chief Executive at LTHT on behalf of the group highlighting their concern and the importance of the CNS in a high quality patient pathway.</p>	J Harrison	Review 08/05/2008
<b>7. User Involvement</b>			
Log No	Action	Lead(s)	Deadline
<b>71</b>	<p>Members welcomed Ms Holman's suggestion to have a Service User session at the next YCN Colorectal Educational Event.</p> <p>Ms Holman to send Mr Harrison suggestions in preparation for the next event.</p>	C Holman	Review 07/05/2008
<b>7.1. YCN/Macmillan Patient Information Website Project</b>			
Log No	Action	Lead(s)	Deadline
<b>72</b>	<p>Mr Nazeem Mungur, Macmillan Web Content Manager for the YCN introduced himself to the group and gave a summary of the project he is taking forward.</p> <p>To circulate the presentation with the Action Log.</p>	L Carroll	26/02/2008

<b>8. Service Improvement</b>			
Log No	Action	Lead(s)	Deadline
<b>73</b>	To send comments on the following draft pathways to Lucy.carroll@ycn.nhs.uk by 31st March 2008;  Anal 2 week wait cancer pathway Colon 2 week wait cancer pathway Early rectal 2 week wait cancer pathway (curative intent) Emergency Admission cancer pathway	All	31/03/2008
<b>9. Cancer Waiting Times</b>			
Log No	Action	Lead(s)	Deadline
<b>74</b>	To circulate the latest CWT data with the Action Log.	L Carroll	26/02/2008
<b>10. Any Other Business</b>			
Log No	Action	Lead(s)	Deadline
<b>75</b>	CReST Trial  Dr Kay gave an update on the CReST Trial which is now being funded by the CRUK. It is anticipated this trial will commence recruitment in June 2008. A number of launch meetings will be held, the first taking place on Thursday 10th April 2008 in Manchester.  Further details will be available on the website <a href="http://www.CReST.bham.ac.uk">www.CReST.bham.ac.uk</a> .  Dr Kay to circulate details of the CReST launch meetings.	C Kay	26/02/2008

**Date of Next Meeting**

To be scheduled