

Present:

Dr C Bradley	Bradford Teaching Hospitals NHS Foundation Trust
Dr C Kay	
Mr J Harrison (Chair)	Harrogate and District NHS Foundation Trust
Mrs M Jennings	
Mr D Leinhardt	
Mr P Finan	Leeds Teaching Hospitals NHS Trust
Dr A Guthrie	
Ms J Hemingway	
Dr O Rotimi	
Dr D Stark	
Mr A Young	
Ms J Crossley	Mid Yorkshire Hospitals NHS Trust
Mr P Lyndon	
Dr E Morris	NYCRIS
Ms C Holman	User Partnership Group
Ms D Burwell	York Hospitals NHS Foundation Trust
Miss L Carroll	Yorkshire Cancer Network
Mrs M Holland	
Mr P Melling	
Mr B Tinkler	
Ms Q Chen	Yorkshire Cancer Research Network
Mr J Goulding	
Ms E Moore	
Ms C Moriarty	

Apologies

Mr J Ausobsky, Mrs L Cooper, Mr J Davies, Dr A Gledhill, Mr J Griffith, Ms A Nicholls, Mr M Rogers, Mr D Thomson

1. Welcome and Apologies			
Log No	Action	Lead(s)	Deadline
39	For the purpose of new members introductions were made round the table.	N/A	N/A

2. Action Log from the last meeting			
Log No	Action	Lead(s)	Deadline
40	The Action Log from the last meeting was agreed as an accurate record.	N/A	N/A

4. Teenagers & Young Adults - Improving Outcomes Guidance and Pathways			
Log No	Action	Lead(s)	Deadline
41	<p>Dr Stark gave an overview on the referral of teenagers and young adults with colorectal cancer to the Yorkshire TYA Multidisciplinary meeting.</p> <p>Members present were in support of this process.</p> <p>To circulate the paper with the action log.</p>	L Carroll	30/01/2009
5. CR07 audit			
Log No	Action	Lead(s)	Deadline
42	<p>Dr Guthrie reported that he has agreed to help move the CR07 project forward as Dr Sebag-Montefiore does not currently have the work capacity to do so.</p> <p>It was noted that the forms will be collected through the MDT Co-ordinators who will retain them until requested by the Network.</p> <p>Mr Melling has agreed to collate the data.</p> <p>Dr Guthrie to contact the CR07 audit sub-group and circulate the forms for final approval.</p> <p>Members were asked to inform their MDTs that this project will commence on 1st March 2009.</p>	A Guthrie	01/03/2009
6. Audit of Liver Mets			
Log No	Action	Lead(s)	Deadline
43	<p>Dr Morris and Dr Young gave a summary on the proposal to undertake a network audit on the management of liver metastasis. This audit would confirm if all patients with liver metastasis who are potentially resectable are referred into the HPB unit.</p> <p>A group discussion followed. It was suggested that a pilot is undertaken in Leeds.</p> <p>Dr Young and Dr Morris agreed to produce a written proposal for circulation to the group.</p>	A Young	19/03/2009
44	<p>Mr Finan prompted a discussion on the possibility of synchronous resections of colorectal tumour and liver metastasis.</p> <p>Mr Harrison agreed to write to Prof Lodge to confirm their view on this approach and ask what the criteria for the referral to the HPB unit is.</p>	J Harrison	30/01/2009
7. Nursing			
Log No	Action	Lead(s)	Deadline
45	<p>Mrs Jennings reported that the Colorectal Patient Information Pathways were now finalised and formally thanked Jane Archer for her support and contribution.</p> <p>Mrs Jennings informed members that Mr Sloane was leading on the development of the patient experience survey. It was proposed that the Colorectal, Urology and Breast NSSGs pilot these.</p> <p>The group were in support of this.</p> <p>Mrs Jenning to discuss this further with Mr Sloane.</p>	M Jennings	Review 19/03/2009

8. User Involvement			
Log No	Action	Lead(s)	Deadline
46	Ms Holman gave an overview of the presentation she was going to deliver at the YCN Colorectal Educational Event following the meeting.	N/A	N/A
9. Pathway Development – update and future work programme			
Log No	Action	Lead(s)	Deadline
47	Mr Leinhardt gave an overview of the work that is being undertaken by the YCN Service Improvement Group. The importance that there is representation and contribution from each Trust at these meeting was emphasised. To circulate the Service Improvement notes with the Action Log.	L Carrolll	30/01/2009
48	It was highlighted that all members of the NSSG are welcome to attend the Service Improvement Meetings. Mr Harrison agreed to write to the relevant clinical leads regarding their Trusts attendance at future Service Improvement meetings.	J Harrison	30/01/2009
10. Cancer Waiting Times			
Log No	Action	Lead(s)	Deadline
49	Mr Melling presented the latest data and reminded the group of the new Cancer Waiting Times targets and service standards. To keep members updated on CWT.	P Melling	Ongoing
11. YCRN			
Log No	Action	Lead(s)	Deadline
50	Mr Goulding gave an update on the Colorectal Clinical Trials Portfolio Performance Report. He noted that the data is now received from the local research teams in real time. To keep members updated on the clinical trials portfolio.	YCRN	Ongoing
12. Any Other Business			
Log No	Action	Lead(s)	Deadline
51	NBoCAP Mr Finan reported that the 2008 NBoCAP report has been delayed. It is anticipated this will be published in February 2009. The executive summary is currently being printed and will be circulated shortly. The deadline for submission of data for the 2009 report is 1st April 2009. A submission to extend funding for a further year is to be made. Mr Finan highlighted that NYCRIS have been awarded the tender for analysis of the data next year and emphasised the importance that MDTs take responsibility for the submission of this data. To keep members updated on the NBoCAP audit.	P Finan	Ongoing

Date of Next Meeting(s)

Thursday 19th March 2009 10:00am

Lecture Room, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital

Wednesday 17th June 2009 10:00am

Lecture Room, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital

Tuesday 15th September 2009 10:00am

Lecture Room, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital

Friday 11th December 2009 9:00am

Pavilions of Harrogate, Great Yorkshire Showground, Harrogate []