

**Actions of the meeting held on
Thursday 19 March 2009, 10:00**

Yorkshire Cancer Network

Lecture Room, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital

Present:

Dr S Rehman	Airedale NHS Trust
Dr A Gledhill	Harrogate and District NHS Foundation Trust
Mr J Harrison (Chair)	
Mrs M Jennings	
Mr I Botterill	Leeds Teaching Hospitals NHS Trust
Dr A Guthrie	
Ms J Hemingway	
Mr R Prasad	
Dr O Rotimi	
Mr A Young	
Dr E Morris	NYCRIS
Ms C Holman	User Partnership Group
Mr S Stojkovic	York Hospitals NHS Foundation Trust
Miss L Carroll	Yorkshire Cancer Network
Mrs M Holland	

Apologies

Mr J Ausobsky, Dr C Bradley, Ms D Burwell, Dr A Conn, Dr J Dent, Mr S Duffy, Mr J Griffith, Ms F Halstead, Dr C Kay, Dr A Lowe, Mr P Lyndon, Mr P Melling, Mr B Tinkler

2. Action Log from the last meeting			
Log No	Action	Lead(s)	Deadline
52	The Action Log from the last meeting was agreed as an accurate record.	N/A	N/A
3. Matters arising			
3.1 CR07 audit			
Log No	Action	Lead(s)	Deadline
54	Dr Guthrie ensured members had received the CR07 audit documentation circulated by email on 18th March 2009. Concerns were raised that Leeds and Bradford do not currently submit their NYCRIS pathology data in a usable form. The Leeds data may be able to be extracted from PPM. It was suggested that papers forms of the minimum dataset could be submitted. Mr Melling and Dr Morris to extract the Leeds Pathology data from PPM.	P Melling & E Morris	Review 17/06/2009
55	To discuss with the Bradford Pathologists the possibility of submitting minimum data in a paper format.	S Stojkovic	Review 17/06/2009
56	It was agreed to start the CR07 audit on 1st April 2009 for a 1 month trial period to identify any issues/problems. The audit will then commence from the 1st May 2009 for 12 months. A group discussion followed regarding obtaining ethical approval for the use/publication of this data. Dr Guthrie has sent a letter to Mr Duffy, YCN Medical Director for advice on this. To ensure Mr Duffy has received the letter from Dr Guthrie.	L Carroll / A Guthrie	Review 17/06/2009

3. Matters arising			
3.2 Synchronous Resections			
Log No	Action	Lead(s)	Deadline
57	<p>Mr Harrison reminded colleagues of their previous discussions on the possibility of synchronous resections for colorectal tumour and liver metastasis. Following the last meeting Mr Harrison wrote a letter to Prof Lodge for his view on this. Prof Lodge informed him that some synchronous resections are being undertaken in selective cases, however logistics are preventing this being taken forward.</p> <p>Early discussions have taken place to agree how to progress synchronous resections within LTHT.</p>	R Prasad	Review 17/06/2009
3.3 Guidelines for liver resection - criteria for referral			
Log No	Action	Lead(s)	Deadline
58	Mr Harrison reported that he has been informed by Prof Lodge that there are no strict guidelines for liver resection however this will be one of the outcomes from the audit on liver mets across the YCN.	N/A	N/A
4. Audit of Liver Mets - Draft proposal			
Log No	Action	Lead(s)	Deadline
59	<p>Dr Morris and Mr Prasad presented the proposal for a YCN audit on the management of liver metastasis. Following a group discussion members agreed to adopt this as a Network audit. Concerns were raised regarding time capacity within the MDT to complete the forms. Mr Prasad noted that other Networks have shown an interest in collaborating (HYCCN) however members felt that this would complicate the audit.</p> <p>To circulate the audit forms so MDTs can see what support the would be required to take this audit forward.</p>	R Prasad	Ongoing
4.1 NBoCap Audit			
Log No	Action	Lead(s)	Deadline
60	Mr Harrison reported that the NBoCAP data for 06/07 is now being analysed by NYCRIS and will now be published as one report with the 08/09 data.	N/A	N/A
5. Nursing			
Log No	Action	Lead(s)	Deadline
61	<p>Mrs Jennings reported that the Patient Satisfaction Survey pilot will commence in April 09.</p> <p>She reported that some Trusts CNSs were not being included in the transfer of care letters and therefore Ms P Byrne is looking into this.</p> <p>Mrs Jennings raised her concerns that not all Trusts are being represented at the meetings. It was emphasised that if unable to attend the CNS should send a representative.</p> <p>To keep members updated on the work of the nurses group.</p>	M Jennings	Ongoing

6. User Involvement			
Log No	Action	Lead(s)	Deadline
62	<p>Ms Holman informed members that she has applied to NICE to become involved in the review of their guidelines for the diagnosis and management of colorectal cancer.</p> <p>Mrs Jennings and Ms Holman are meeting with Dawn Graham, Macmillan Training and Development Co-ordinator regarding taking forward some research around what it feels like to be a colorectal patient.</p> <p>To keep members updated on Service User Involvement Issues.</p>	C Holman	Ongoing
7. Pathway Development			
Log No	Action	Lead(s)	Deadline
63	<p>Mrs Holland reported that the Pathways have been ratified by the YCN Management Board. The next step is to work on how they measure what is happening on the pathway. The colorectal CNSs are to participate in an audit to capture the patient diagnosis date and the management plan at the MDT as a start to measure the timings on the pathway.</p> <p>A proposal has been submitted to the Network to help fund a person to look at the costing of pathways.</p> <p>Mr Stojkovic informed members that York Hospitals NHS Foundation Trust are strongly against adopting the Straight to Test Pathway.</p> <p>The York model is to be presented at the next NSSG meeting taking place on 17th June 2009.</p> <p>Dr Guthrie commented that variation in the delivery of a pathway gives the opportunity to evaluate benefits of the service.</p> <p>It was proposed that when the work on costing the pathways is undertaken they could also cost the York pathway as a comparison</p> <p>To present the York model at the next NSSG.</p>	York	17/06/2009
8. Cancer Waiting Times			
Log No	Action	Lead(s)	Deadline
64	To keep members updated on the Cancer Waiting Times data.	P Melling	Ongoing
9. Enhanced Recovery Programme			
Log No	Action	Lead(s)	Deadline
65	<p>Mrs Holland reported that she has undertaken a scoping exercise to see where Trusts are with the implementation of an Enhanced Recovery Programme (ERP). All Trusts were in favour of implementing ERP. Two Trusts are very keen to take this forward but have difficulty with bed/HDU capacity and Allied Health Professional support. One Trust has this as work in progress, whilst other Trusts are implementing the ERP.</p> <p>Mrs Jackson agreed to feedback to Mid Yorkshire regarding progressing an Enhanced Recovery Programme.</p>	N/A	N/A

10. Laparoscopic Training Programme			
Log No	Action	Lead(s)	Deadline
66	Following a group discussion members felt that a formal training programme would not be required as surgeons with a specialist interest in this would put themselves forward.	N/A	Next meeting
11. YCRN			
Log No	Action	Lead(s)	Deadline
67	Mr Harrison ensured members had received the YCRN colorectal clinical trials portfolio performance report. To keep members updated on the YCRN trials.	YCRN	Ongoing
12. Any Other Business			
Log No	Action	Lead(s)	Deadline
68	Mr Stojkovic informed members of the York patient information DVD that is given to patients when given a diagnosis of colorectal cancer. Anyone wanting a copy of the DVD to contact Mr Stojkovic.	All	Ongoing
69	Mrs Jennings reminded colleagues that attendance to the Advance Communications Course is a requirement of the Quality Measures for Peer Review.	MDT Core Members	Ongoing

Date of Next Meeting(s)

Wednesday 17th June 2009 10:00am
Lecture Room, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital

Tuesday 15th September 2009 10:00am
Lecture Room, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital

Friday 11th December 2009 9:00am
Pavilions of Harrogate, Great Yorkshire Showground, Harrogate []