

**Actions of the meeting held on
Friday 11 December 2009, 10:00**

Yorkshire Cancer Network

Lecture Room, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital

Present:

Ms L Shaw	Airedale NHS Trust
Mr J Ausobsky	Bradford Teaching Hospitals NHS Foundation Trust
Mr J Davies	
Ms D Kellet	
Mr S Anwar	Calderdale and Huddersfield NHS Foundation Trust
Dr U Hofmann	
Mr J Harrison (Chair)	Harrogate and District NHS Foundation Trust
Dr A Guthrie	Leeds Teaching Hospitals NHS Trust
Mr A Young	
Dr E Morris	NYCRIS
Dr S Feldman	The Fountain Medical Centre
Ms C Holman	User Partnership Group
Ms D Burwell	York Hospitals NHS Foundation Trust
Mrs C Ferguson	Yorkshire Cancer Network
Mrs M Holland	
Mr P Melling	
Mrs L White	
Ms C Moriarty	Yorkshire Cancer Research Network
Ms C Sleigh	

Apologies

Mr D Alexander, Dr A Buxton, Dr A Conn, Dr J Dent, Mr S Duffy, Mr J Griffith, Mrs M Jennings, Dr C Kay, Mr D Leinhardt, Mr P Lyndon, Mr M Rogers, Mr S Stojkovic, Mr B Tinkler

2. Action Log from the last meeting			
Log No	Action	Lead(s)	Deadline
35	The Action Log from the last meeting was agreed as an accurate record.	N/A	N/A
4. Colorectal non-surgical oncology update			
Log No	Action	Lead(s)	Deadline
36	U Hofmann gave feedback from the Calderdale & Huddersfield Colorectal Non-Surgical Oncology meeting that took place in October. She highlighted that this group does not approve of the use of Situxinab or Bevacizumab for the treatment of metastatic disease prior to liver resection (even if NICE has approved Situxinab as a neoadjuvant treatment) due to the lack of data. It is likely that they will apply for a triple combination of neoadjuvant chemotherapy for patients with potential resectable liver disease. It was highlight that this will be discussed on a case by case basis with the liver surgeons.	N/A	N/A

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5. Audit			
Log No	Action	Lead(s)	Deadline
37	<p>NBoCAP</p> <p>It was reported that most Trusts have submitted their data for NBoCAP although it was noted that the validation on the upload was not user friendly.</p> <p>It is anticipated that the report will be published in July 2010.</p>	N/A	N/A
5.1 CR07			
Log No	Action	Lead(s)	Deadline
38	<p>P Melling gave an update on the audit to look at MDT decision making based on rectal cancers and pre-operative radiotherapy. He reported that data has now been received from each Trust. This audit is due to finish in April 2010.</p> <p>To report back at the meeting taking place on 22nd June 2010.</p>	P Melling	22/06/2009
5.2 Audit of liver mets - update			
Log No	Action	Lead(s)	Deadline
39	<p>A Young gave a presentation on the findings to date on the audit of liver mets. It was reported that data has been received from all Trusts with exception to Mid Yorkshire.</p> <p>A Young asked members if this six month audit could be extended to a year. Following a group discussion members agreed, however proposed that he explores other options for collecting the data.</p> <p>P Melling informed the group that data on all patients including all recurrences and mets are collected as part of the CWT. P Melling agreed to look at the number of cases that are being submitted.</p> <p>P Melling to provide A Young with the CWT data on recurrences.</p>	P Melling	Review 26/02/2010
6. Social & geographical factors affecting stage at presentation & access to treatment for colorectal cancer			
Log No	Action	Lead(s)	Deadline
40	<p>L White to circulate the abstract for the poster M Crawford has produced on social & geographical factors affecting stage at presentation & access to treatment for colorectal cancer.</p>	L White	22/12/2009
7. Nursing			
Log No	Action	Lead(s)	Deadline
41	<p>D Burwell reported that the last nurses meeting was cancelled due to the number of apologies received.</p> <p>The nurses group is currently looking at producing a draft guideline for anterior resection function.</p> <p>The pilot for the patient information prescriptions ends in December 2009.</p> <p>To keep members updated on the work of the nurses group.</p>	D Burwell / M Jennings	26/02/2010
7.1 Patient Satisfaction Surveys - feedback			
Log No	Action	Lead(s)	Deadline
42	<p>To defer to the next meeting.</p>	L White	22/02/2010

9. Cancer Waiting Times			
Log No	Action	Lead(s)	Deadline
43	P Melling presented the latest CWT data to the group. To keep members updated on CWT.	P Melling	26/02/2010
10. YCRN			
Log No	Action	Lead(s)	Deadline
44	C Sleight presented the Yorkshire Cancer Research Colorectal Clinical Trial Portfolio Performance Report. To keep members updated on the YCRN Clinical Trials.	YCRN	26/02/2010
11. Service Improvement			
Log No	Action	Lead(s)	Deadline
45	The next YCN Colorectal Service Improvement meeting is taking place on 29th January 2010, 10.00am, St Gemma's Hospice, Leeds. C Ferguson and M Holland gave an update on the service improvement work that is being undertaken. Bradford is taking forward work to look at costings for the clinical pathways. Work on the clinical pathways and how these can be turned into a service specification for contracts is also taking place. M Holland is involved in taking forward a piece of work to look at Colorectal Emergency Admissions. J Griffith is involved in a national piece of work on survivorship to look at how follow up and care for people with cancer is delivered. To keep members updated on the work of the Service Improvement Group.	J Ausobsky	Ongoing
12. Educational Event			
Log No	Action	Lead(s)	Deadline
46	The YCN Colorectal Educational Event will take place on Friday 26th February 2010. To circulate the programme and registration form.	L White	02/01/2010
13. Establishment of a Working Group on Laproscopic Colorectal Surgery			
Log No	Action	Lead(s)	Deadline
47	J Griffith is producing a questionnaire regarding laparoscopic surgery. To circulate the questionnaire to members.	J Griffith	Review 26/02/2010

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14. Peer Review			
Log No	Action	Lead(s)	Deadline
48	<p>The YCN Colorectal Group will be reviewed in 2011.</p> <p>The group will need to produce three documents a Work Programme, Annual Report and Constitution with Membership.</p> <p>L White and M Holland to draft the Work Programme for sign off at the next meeting.</p>	L White & M Holland	26/02/2010
15. Guidelines Review			
Log No	Action	Lead(s)	Deadline
49	<p>It was highlighted that the guidelines need reviewing by June 2010.</p> <p>A Guthrie agreed to review the radiology section.</p>	A Guthrie	Review 26/02/2010
50	J Griffith agreed to review the laparoscopic section of the guidelines.	J Griffith	Review 26/02/2010
16. Any Other Business			
16.1 Chair Tenure			
Log No	Action	Lead(s)	Deadline
51	<p>I Botterill will take over as Chair after the February 2010 meeting. Mr. Jud Davies from Bradford has volunteered for the position of Vice Chair. If there are any other interested parties, an election will be held.</p> <p>Post-meeting note: Due to the cancellation of the February meeting, I Botterill will take over as Chair after the April 2010 meeting.</p> <p>Anybody interested in the Vice Chair position to contact Jon Harrison.</p>	J Harrison	31.03.2010

Date of Next Meeting(s)

Tuesday 20th April 2010 10:00am
St Gemma's Hospice, Moortown, Leeds, LS17 6QD

Tuesday 22nd June 2010 10:00am
Lecture Room, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital

Tuesday 19th October 2010 10:00am
Lecture Room, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital