

**YORKSHIRE CANCER NETWORK  
Colorectal Group Meeting**

Minutes of the meeting held on  
**Wednesday 29<sup>th</sup> March 2006 10.00am**  
YCRN Meeting Room 1, Ida Nurses Home, Cookridge Hospital

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<b>Present:</b>	Mr CR Kapadia	Airedale NHS Trust
	Mr J Ausobsky Ms D Kellett Dr A Manning	Bradford Teaching Hospitals NHS Foundation Trust
	Mr P Holdsworth	Calderdale & Huddersfield NHS Trust
	Ms M Jennings	Harrogate & District NHS Foundation Trust
	Mr P Finan Dr A Guthrie (Chair)	Leeds Teaching Hospitals NHS Trust
	Ms D Burwell Mr I Bradford Dr J Turvill	York Hospitals NHS Trust
	Ms J Archer Miss L Carroll Mr M Child Ms L Cooper Mr S Duffy Mr P Melling Ms F Stephenson	Yorkshire Cancer Network
	Ms J Hughes	Yorkshire Cancer Research Network

### **1. Welcome and Apologies**

Apologies were received from Mr S Ambrose, Dr M Crawford, Mr J Griffith, Mr J Harrison, Dr J Joffe, Mr Lovegrove, Mr P Lyndon, Dr Sebag-Montefiore, Ms L Shaw, Mr N Womack and Dr C Verbeke.

Dr J Turvill, Consultant Gastroenterologist, York District Hospital was welcomed by the group.

Mr Martin Child, YCN User Facilitator and Ms Jane Archer, YCN Patient Information and Support Manager were introduced and Ms Archer circulated a paper detailing their roles and contact details (see enclosure).

### **2. Minutes of the last meeting**

The minutes of the last meeting were agreed as an accurate record.

### **3. Matters Arising**

The half day workshop to present the YCN breach audit data and local audit work had not been arranged as it was felt the aims and objectives of the day will now differ to the original plan.

It was acknowledged the group require a palliative care representative on the group.

### **4. Service User Representatives**

Dr Guthrie explained that the Peer Review report highlights that the reviewers expected the links and communication with users/carers to be more robust.

Mr Child explained the Network process for having service user representation on the NSSG noting the support the service representative would be given (i.e. cancer voices training). Members agreed to invite a service user to the group meetings for a trial period. It was felt it would be more beneficial if the representative had experience of colorectal cancer/services.

**ACTION: Mr Child to take forward having service user representatives on the YCN Colorectal Group**

## 5. Bowel Screening

Dr Guthrie ensured members had received the Bowel Cancer Screening Programme (BCSP) paper circulated with the agenda. Dr Manning summarised this paper.

*Since this meeting the Network has received notification that unfortunately the WYSHA proposals for first wave screening centres have not been successful although there may be an opportunity for the Airedale/Bradford proposal to be implemented. The NEYNL SHA proposal, based on the Hull training school, has been successful subject to meeting specific conditions.*

## 6. Peer Review Action Plan

Ms Stephenson reported that the Network and locality Action Plans were submitted to the Zonal Team in March 2006. These Action Plans summarise how the concerns and further consideration points will be addressed.

Ms Stephenson summarised the key issues highlighted in the draft Peer Review report for the YCN Colorectal Group. The final report will be published on 7<sup>th</sup> April 2006 and will be available in the public domain.

Work is currently being undertaken to identify key issues raised at the locality visits. Mr Guthrie agreed to write to the Network Colorectal Leads to ask if they could present their localities key issues and examples of good practice.

The importance of regular attendance to the YCN colorectal meetings by the Clinical Leads was highlighted. If Leads are unable to attend it is felt a deputy should be present on their behalf.

**ACTION: Dr Guthrie to invite Colorectal Leads to present at the next meeting**

## 7. National Bowel Cancer Audit Project

Mr Melling gave feedback from the NBOCAP road shows that took place in October/November 2005 noting that as a result of these the system has been redeveloped. He encouraged members to register on the new system. A group discussion followed regarding data entry/collection. Mr Melling is happy to help support the facilitation of this process within Trusts. Members discussed the possibility of presenting the data that has been collected so far at the educational event.

**ACTION: Mr Melling to circulate the application form for registering on the new system**

## 8. Cancer Waiting Times

Mr Melling presented the latest CWT colorectal data for urgent referral-first seen, decision to treat – treatment and urgent referral – treatment for Q2 & Q3 2005/06. Members discussed this data and reasons for breaches in detail. Mr Melling will be discussing with the YCN Cancer Information Group the possibility of meeting with representatives on a monthly basis to agree the reasons for breaches between the referring and treating hospital.

Members discussed work they could undertake to improve the number of breaches. It was felt to reach the 62 day target they may have to work towards service redesign rather than solely service improvement. Mr Duffy suggested they undertake a breach analysis to identify areas of work they need to concentrate on and a NSSG service model can then be taken to the YCN Management Board. A group discussion followed. Mr Guthrie suggested he also invites the Lead Clinicians to

present their localities key breach reasons and provide an update on service improvement work that is currently being undertaken.

**ACTION: Dr Guthrie to invite colorectal leads to present their localities main breach reasons and feedback on service improvement work that is being undertaken**

Mr Melling gave a demonstration of the YCN Event Server.

#### **9. User Involvement and patient information Lead**

No further discussion took place.

#### **10. Service Improvement**

Mr Ausobsky summarised the discussion paper for the development of colorectal 'Straight to Test' (Flexisigmoidoscopy) policy. A discussion regarding quality assurance across the Network took place. It was suggested they could include a proviso of a global rating scale with a high score. Members present were happy for Mr Ausobsky and Dr Guthrie to finalise this paper and take to the YCN Management Board. After an in-depth discussion regarding private sector participation it was decided when the policy is agreed in principle the Service improvement Leads will meet again to discuss how they can take forward the implementation of this.

*Since this meeting a Service Improvement Lead workshop has been scheduled to take place on Friday 23<sup>rd</sup> June to take forward the development of a Network-wide 'straight to test' policy and to consider the potential of a symptom based scoring system for referrals.*

**ACTION: Mr Ausobsky and Dr Guthrie to take final draft 'Straight to Test' (Flexisigmoidoscopy) policy to YCN Management Board.**

#### **11. Extra-Anatomic Resections**

It was agreed this agenda item will be revisited when the guidelines are reviewed.

#### **12. Any other business**

- **CR07 Meeting**

Dr Guthrie informed colleagues they will be receiving an invitation to a meeting reporting the preliminary results of the CR07 trial, taking place on Tuesday 25<sup>th</sup> April 2006, 6.00pm, St James's University Hospital.

- The YCN Colorectal educational event will take place on Wednesday 20<sup>th</sup> September 2006 at the Pavilions of Harrogate. Dr Guthrie welcomed further suggestions on topics that could be covered.
- Mr Ausobsky encouraged colleagues to attend the Northern and Yorkshire Coloproctology Association meeting taking place on 28<sup>th</sup> April 2006.

#### **13. Date of next meeting**

**Wednesday 14<sup>th</sup> June 2006, 10.00am, YCRN Meeting Room,  
Ida Nurses Home, Cookridge Hospital**