

Actions of the meeting held on
Tuesday 01 April 2008, 13:30

Yorkshire Cancer Network

Fewston Meeting Room, 1st Floor, Fewston Wing, Harrogate District Hospital

Present:

Ms J Ross	Airedale NHS Trust
Ms L Shaw	
Ms E Bentley	Harrogate and District NHS Foundation Trust
Ms M Jennings	
Ms J Neilson	
Sister P Byrne	Leeds Teaching Hospitals NHS Trust
Ms J Hemingway	
Ms D Burwell	York Hospitals NHS Foundation Trust
Miss L Carroll	Yorkshire Cancer Network

Apologies

Ms J Crossley, Ms D Kellet, Ms P Pickersgill, Mrs K Ruddock, Mrs J Toovey, Ms H Wilkinson

2. Action Log from the last meeting			
Log No	Action	Lead(s)	Deadline
1	The Action Log from the last meeting was agreed as a accurate record.	N/A	N/A
3. Matters arising			
Log No	Action	Lead(s)	Deadline
2	<p>Membership</p> <p>The group emphasised the importance there is representation at the meetings from each Trust. It was noted that representation could either be from a colorectal or stoma nurse specialist but it would be their responsibility to feedback to colleagues within their Trust. It was agreed that they should continue to hold four meetings a year in addition to small working groups to take specific work streams forward.</p> <p>Lucy Carroll to email members to emphasise the importance there is representation from each Trust and question if there are any issues preventing this.</p>	L Carroll	Review 02/07/2008
3	<p>Sister Sally Wild from LTHT summarised the patient pathway for patients with Liver Mets. SJUH welcomes all Trusts to refer patients with Liver Mets to the Liver Team MDT.</p> <p>Sally Wild tabled the contact details for the Liver Team at SJUH.</p> <p>To produce a draft patient information leaflet for those patients with Liver Mets that are referred to Leeds.</p>	S Wild	Review 02/07/2008
4	<p>Diane Burwell agreed to produce a draft pathway for liver mets patients.</p> <p>To send Lucy Carroll the draft pathway for circulation to the group.</p>	D Burwell	Review 02/07/2008

3. Matters arising			
Log No	Action	Lead(s)	Deadline
5	<p>Margaret Jennings tabled the YCN Lung Cancer Nurses MDT Approach produced in February 2005.</p> <p>The group felt this was a excellent piece of work and that the Colorectal Nurses could aim to produce something similar for colorectal cancer.</p> <p>Margaret Jennings agreed to lead on this piece of work.</p>	M Jennings	Review 02/07/2008
3.1. Mapping Information Pathway			
Log No	Action	Lead(s)	Deadline
6	<p>The Colorectal Nurses have drafted patient information pathways for colorectal. Lucy Carroll agreed to put these in the Network format and circulate to the group for final approval.</p> <p>To format the patient information pathways and circulate for final comments/approval.</p>	L Carroll	Review 02/07/2008
7	<p>Paula Byrne agreed to draft a patient information pathway for anal cancer and send to Lucy Carroll for circulation to the group for comments.</p> <p>To send draft anal cancer patient information pathway to Lucy Carroll for circulation to group.</p>	P Byrne	Review 02/07/2007
3.2. Lead/Vice Chair			
Log No	Action	Lead(s)	Deadline
8	<p>Margaret Jennings will commence as Chair and Dianne Burwell as Vice Chair in January 2009.</p> <p>Following the meeting:</p> <p>Margaret Jennings (on behalf of the group) would like to acknowledge and thank Lynn Shaw for her commitment and work as Chair over the past year.</p>	N/A	N/A
3.3. Anterior Resection Syndrome			
Log No	Action	Lead(s)	Deadline
9	<p>Lynn Shaw to map what research has already been done on Anterior Resection Syndrome and feedback at the next meeting.</p>	L Shaw	Review 02/07/2008

3.4. Patient Satisfaction Surveys			
Log No	Action	Lead(s)	Deadline
10	<p>Jacqui Neilson reported that as a result of their local patient satisfaction survey it has been agreed to amend the generic 2 week GP referral form. This will now include a tick box asking if the patient has been informed of their reason for referral and potential malignancy by the GP and one to question if the patient is on Waferin. Jon Harrison is writing to GPs to notify them of this change.</p> <p>Members questioned if there should be a universal Urgent referral form. It was felt that we should await the initial results from Harrogate.</p> <p>Colin Sloane and June Toovey are working with the YCN User Partnership to produce a generic Patient Satisfaction Survey. It is proposed that a pilot will be undertaken for Urology.</p> <p>It was noted that LTHT are undertaking local work on Patient Satisfaction Survey's. Since the meeting Sally Scales, Lead Nurse, LTHT has contacted Colin Sloane and will be involved in the Network approach.</p> <p>Any other members who would like to be involved in this piece of work should contact Colin Sloane - colin.sloane@ycn.nhs.uk.</p>	All	Review 08/05/2008
3.5. Rehabilitation Guidelines			
Log No	Action	Lead(s)	Deadline
11	<p>The Supportive and Palliative Care Steering Group have established a Rehabilitation Sub-group to take forward the rehabilitation elements of the Supportive and Palliative Care IOG.</p> <p>To send the YCN Rehabilitation membership to the group for information.</p>	L Carroll	08/04/2008
3.6. Closure of Ileostomy			
Log No	Action	Lead(s)	Deadline
12	This will be discussed at the next meeting.	All	02/07/2008
4. YCN/Macmillan Patient Information Website Project			
Log No	Action	Lead(s)	Deadline
13	<p>Lucy Carroll Reported that Mr Nazeem Mungur has been appointed at the YCN/Macmillan Patient Information Content Manager.</p> <p>His contact details are nazeem.mungur@ycn.nhs.uk or 01423 555789.</p> <p>To circulate details regarding the YCN/Macmillan Patient Information Website Project and to invite Nazeem Mungur to the next meeting.</p>	L Carroll	08/04/2008
5. Radiotherapy Nurse Specialist			
Log No	Action	Lead(s)	Deadline
14	To circulate the paper produced by Paula Byrne on the referral criteria for patients undergoing chemotherapy for GI Cancers.	L Carroll	08/04/2008

7. Feedback from NSSG			
Log No	Action	Lead(s)	Deadline
15	<p>Lynn Shaw gave feedback from the YCN Colorectal Group meeting that took place on Thursday 8th May 2008.</p> <p>To circulate the YCN Colorectal Group Action Log.</p>	L Carroll	08/04/2008
8. YCN Safer Eating Guidelines			
Log No	Action	Lead(s)	Deadline
16	<p>The HYCCN and YCN Haematology Nurses Group have completed the Safer Eating Guidelines. It was concluded that the guidelines should be amended to say 'it is advisable to boil water in certain circumstances and this will be discussed with you on an individual basis'.</p> <p>Some members highlighted their concerns regarding the negative impact this leaflet has had on some colorectal patients.</p> <p>Any issues regarding the Safer Eating Guidelines to be sent to Lucy Carroll for dissemination to appropriate colleagues.</p>	All	30/04/2008
9. Nurse Led Follow Up			
Log No	Action	Lead(s)	Deadline
17	<p>Julie Hemingway has done extensive work on this project and is going to develop a nurse-led information booklet.</p>		
10. Any Other Business			
Log No	Action	Lead(s)	Deadline
18	<p>Patient Pathways</p> <p>Lucy Carroll ensured members had received the YCN Colorectal Pathways that have been circulated for comments.</p> <p>It was noted that nurse involvement would vary but may be from the start.</p> <p>It was also felt that variables such as co-morbidity and age are not considered.</p> <p>To feedback comments to Marlene Holland.</p>	L Carroll	08/04/2008
19	<p>Stenting</p> <p>Members felt it would be beneficial if they produced a network leaflet on stenting.</p> <p>To bring your local information on stenting to the next meeting.</p>	All	08/05/2008

Date of Next Meeting(s)

Wednesday 2nd July 2008 1:30 pm
Meeting Room, 50 Lancaster Park Road, Harrogate District Hospital

Wednesday 24th September 2008 1:30 pm
Meeting Room, 50 Lancaster Park Road, Harrogate District Hospital

Tuesday 9th December 2008 1:30 pm
Fewston Meeting Room, 1st Floor, Fewston Wing, Harrogate District Hospital