

Present:

Ms J Ross	Airedale NHS Trust
Ms L Shaw (Chair)	
Mrs K Ruddock	Bradford Teaching Hospitals NHS Foundation Trust
Ms P Pickersgill	Calderdale and Huddersfield NHS Foundation Trust
Ms E Bentley	Harrogate and District NHS Foundation Trust
Ms M Jennings	
Ms K Laland	
Ms J Crossley	Mid Yorkshire Hospitals NHS Trust
Miss L Carroll	Yorkshire Cancer Network
Mrs J Toovey	

Apologies

Ms L Goulding, Ms J Hemingway, Ms C Holman, Ms J Neilson

2. Action Log from the last meeting			
Log No	Action	Lead(s)	Deadline
20	The Action Log of the last meeting was agreed as an accurate record.	N/A	N/A
3. Matters arising			
3.1 Membership			
Log No	Action	Lead(s)	Deadline
21	No responses have been received from the email questioning members if they have any specific issues preventing their attendance to the meetings. Lynn Shaw agreed the write directly to representatives.	L Shaw	Review 24/09/2008
3.2 Mapping Information Pathway			
Log No	Action	Lead(s)	Deadline
22	The patient information pathways for Colorectal, anal and rectal cancer patients have now been finalised. Members felt it would be beneficial if a comments box could be added to each section. It was suggested they audit the implementation of the pathways in the future. To add the comments box's to the pathways and circulate with the Action Log.	L Carroll	16/07/2008
23	To circulate the National Cancer Information pathways (Bowel cancer and generic) to the group for information.	J Toovey/L Carroll	16/07/2008
3.3 Anterior Resection Syndrome			
Log No	Action	Lead(s)	Deadline
24	Lynn Shaw has ordered the relevant articles so she can map what research has already being undertaken on Anterior Resection Syndrome. To feedback at the next meeting.	L Shaw	24/09/2008

3. Matters arising			
3.4 Closure of Ileostomy			
Log No	Action	Lead(s)	Deadline
25	<p>Elaine Bentley and Jean Ross felt that the York patient information leaflet on closure of ileostomy was the best however needed reviewing.</p> <p>It was noted that once updated this leaflet will require adapting for specific locality requirements.</p> <p>To review and update the leaflet.</p>	E Bentley, J Ross	Review 24/09/2008
4. Nurse Directory			
Log No	Action	Lead(s)	Deadline
26	<p>Paula Pickergill agreed to amend the 2004 Nurse Directory.</p> <p>To send Paula Pickersgill your up-to-date details for the booklet.</p>	All	Review 24/09/2008
5. Patient Satisfaction Surveys			
Log No	Action	Lead(s)	Deadline
27	<p>The YCN User Partnership Patient Experience Survey Sub-group are meeting on Monday 14th July 2008, 9.45am, Lecture Room, Bexley Wing</p> <p>Lynn Shaw will try to attend this meeting.</p>	L Shaw	14/07/2008
6. Nurse Led Follow Up			
Log No	Action	Lead(s)	Deadline
28	To discuss at the next meeting.	N/A	24/09/2008
7. Any Other Business			
Log No	Action	Lead(s)	Deadline
29	To circulate the hepato-biliary patient information leaflet for comment by Friday 25th July 2008.	All	25/07/2008

Date of Next Meeting(s)

Wednesday 24th September 2008 1:30 pm
Meeting Room, 50 Lancaster Park Road, Harrogate District Hospital

Tuesday 9th December 2008 1:30 pm
Fewston Meeting Room, 1st Floor, Fewston Wing, Harrogate District Hospital