

Actions of the meeting held on
Wednesday 24 September 2008, 13:30

Yorkshire Cancer Network

Meeting Room, 50 Lancaster Park Road, Harrogate District Hospital

Present:

Ms S Barker	Bradford Teaching Hospitals NHS Foundation Trust
Mrs K Ruddock	
Mrs R Dufton	Calderdale and Huddersfield NHS Foundation Trust
Mrs K Matthews	
Ms P Pickersgill	
Ms M Speight	
Ms E Bentley	Harrogate and District NHS Foundation Trust
Ms L Goulding	
Ms M Jennings	
Ms K Laland	
Ms J Neilson	
Sister P Byrne	Leeds Teaching Hospitals NHS Trust
Ms J Hemingway	
Ms J Crossley	Mid Yorkshire Hospitals NHS Trust
Miss L Carroll	Yorkshire Cancer Network
Mrs M Holland	
Mrs J Toovey	

Apologies

Ms D Burwell, Ms L Shaw

2. Action Log from the last meeting			
Log No	Action	Lead(s)	Deadline
30	The Action Log of the last meeting was agreed as an accurate record.	N/A	N/A
3. Matters arising			
3.1 Membership			
Log No	Action	Lead(s)	Deadline
31	To speak to Lynn Shaw for an update.	M Jennings	18/11/2008
3.2 Mapping Information Pathway			
Log No	Action	Lead(s)	Deadline
32	The patient information pathways for colorectal, anal and rectal cancer have been revised to include a comments box and the national information. To circulate the Patient Information Pathways with the action log.	L Carroll	01/10/2008
33	Margaret Jennings informed members that Jane Archer, Patient Information and Support Manager requires hard copies of the local patient information leaflets to send to the national team. To send Margaret Jennings hard copies of the local patient information leaflets.	All	18/11/2008
34	To invite Jane Archer to the next YCN Colorectal Nurses meeting.	L Carroll	18/11/2008

3. Matters arising			
3.2 Mapping Information Pathway			
Log No	Action	Lead(s)	Deadline
35	<p>Margaret Jennings informed the group that York have a DVD for patients coming for a endoscopy and questioned if this should be included in the patient information pathways.</p> <p>To invite Dianne Burwell to the next meeting to show members the DVD and inform members how this is being received by patients in York.</p>	M Jennings	18/11/2008
3.3 Anterior Resection Syndrome			
Log No	Action	Lead(s)	Deadline
36	<p>Lynn Shaw has looked at the literature on Anterior Resection Syndrome and feels there is not much from a nursing perspective. She therefore proposed they form a small group to take this work forward.</p> <p>To contact Lynn Shaw if you are interested in joining the working group.</p>	All	18/11/2008
3.4 hepato-biliary patient information leaflet			
Log No	Action	Lead(s)	Deadline
37	All comments received by the group have been sent to Sally Wild.	N/A	N/A
4. Closure of Ileostomy			
Log No	Action	Lead(s)	Deadline
38	<p>Elaine Bentley, Jean Ross and Kim Ruddock felt that the York leaflet on closure of Ileostomy was the best, however made some amendments.</p> <p>The group felt that this booklet should be sent through the YCN patient information process and adopted by the Network so the first print run is funded.</p> <p>To send the revised version to Lucy Carroll for circulation to the group.</p>	E Bentley, J Ross and K Ruddock`	18/11/2008
5. Holistic Assessment			
Log No	Action	Lead(s)	Deadline
39	<p>Members agreed they need to consider further the implementation of holistic needs for patients.</p> <p>Margaret Jennings expressed her concern that whilst psychological assessments were being undertaken at Harrogate there is no specialist psychological service to refer patients to. June Toovey reported that it is her understanding that the psychological service at Harrogate is currently being looked at.</p> <p>To circulate the National Cancer Action Team's Holistic common assessment of Supportive and Palliative Care Needs for Adults with Cancer.</p>	L Carroll	18/11/2008

6. Patient Pathways			
Log No	Action	Lead(s)	Deadline
40	<p>Marlene Holland presented the finalised high level colorectal pathways with timings to the group. These pathways include Quality Criteria that will be monitored to see how Trusts are doing across the Network.</p> <p>A gap analysis to measure individual Trusts service delivery against the Colorectal IOG and agreed Network Pathways has been undertaken.</p> <p>Marlene Holland summarised the drivers for change which included; removal of adjustments from the 2ww pathways, Bowel Screening and Consultant Upgrades.</p> <p>The YCN Colorectal Group Chair is presenting the pathways to the YCN Management Board on 1st October 2008.</p>	N/A	N/A
7. Nurse Directory			
Log No	Action	Lead(s)	Deadline
41	To finish updating the 2004 Nurse Directory.	P Pickersgill	18/11/2008
8. Nurse Led Follow Up			
Log No	Action	Lead(s)	Deadline
42	<p>Nurse Led follow-up is being looked at by the Network.</p> <p>To discuss further at the next meeting.</p>	All	18/11/2008

Date of Next Meeting(s)

Tuesday 18th November 2008 1:30 pm
Meeting Room, 50 Lancaster Park Road, Harrogate District Hospital

Wednesday 4th March 2009 1:30 pm
Meeting Room, 50 Lancaster Park Road, Harrogate District Hospital

Thursday 11th June 2009 1:30 pm
Meeting Room, 50 Lancaster Park Road, Harrogate District Hospital

Wednesday 9th September 2009 1:30 pm
Meeting Room, 50 Lancaster Park Road, Harrogate District Hospital

Tuesday 1st December 2009 1:30 pm
Meeting Room, 50 Lancaster Park Road, Harrogate District Hospital