

Present:

Mrs E Benson	Airedale NHS Trust
Ms L Shaw	
Ms D Kellet	Bradford Teaching Hospitals NHS Foundation Trust
Mrs M Jennings (Chair)	Harrogate and District NHS Foundation Trust
Sister P Byrne	Leeds Teaching Hospitals NHS Trust
Ms J Crossley	Mid Yorkshire Hospitals NHS Trust
Ms C Holman	User Partnership Group
Ms D Burwell	York Hospitals NHS Foundation Trust
Mrs L White	Yorkshire Cancer Network

Apologies

Ms E Bentley, Mrs L Goulding, Ms J Hemingway, Ms P Pickersgill

2. Action Log from the last meeting			
Log No	Action	Lead(s)	Deadline
1	The Action Log of the last meeting was agreed as an accurate record.	N/A	N/A
3. Matters arising			
3.1 User-led Research Proposal Update			
Log No	Action	Lead(s)	Deadline
2	<p>Christine Holman informed members that she had met with Margaret Jennings and Dawn Graham, Macmillan Training and Development Co-ordinator to discuss the possibility of undertaking some research around what it feels like to be a colorectal patient. Unfortunately Macmillan are not able to support/fund this project.</p> <p>Christine Holman reported that she is a Service User representative on the NICE Guidelines development group for the diagnosis and management of colorectal cancer. She has emphasised the importance that the information and support section of the guidance must have involvement/ownership from the whole group.</p> <p>Christine Holman informed members that as a member of this group she is unable to discuss anything due to confidentiality reasons. She raised her concern that service users were not offered support / someone to talk to should they require it.</p> <p>Margaret Jennings to feedback at the Colorectal NSSG.</p>	M Jennings	17/06/2009
5. Anterior Resection Syndrome - working group			
Log No	Action	Lead(s)	Deadline
3	Lynn Shaw agreed to establish the Anterior Resection Syndrome working group.	L Shaw	09/09/2009

6. Implementation of patient information pathways			
Log No	Action	Lead(s)	Deadline
4	<p>A group discussion regarding the implementation of the Colorectal Patient Information Pathways took place. Concerns were raised that if these were kept in the patient notes they would not always be available for completing. The group felt that the pathways should be completed electronically. Members agreed to start using these documents within their Trust and consider undertaking an audit in six months time.</p> <p>Lucy White to send members the finalised laminated copies.</p>	L White	09/09/2009
7. Closure of Ileostomy			
Log No	Action	Lead(s)	Deadline
5	<p>The group completed the Yorkshire Cancer Network Patient Information Resource Development application form for the Closure of Ileostomy. .</p> <p>Lucy White agreed to email members for confirmation of the quantity required for a two year period</p>	L White	09/09/2006
8. Holistic Assessment			
Log No	Action	Lead(s)	Deadline
6	<p>Members acknowledged that although keeping the Holistic Assessment in the patient notes was not ideal, until PPM is implemented across the YCN they will continue with hard copies.</p>	All	09/09/2009
9. Patient Satisfaction Surveys			
Log No	Action	Lead(s)	Deadline
7	<p>Members reported that they had sent all the Patient Satisfaction surveys out. Lucy White reported that the YCN has had a good response to date.</p> <p>To update the group on the Patient Satisfaction Survey results.</p>	C Sloane	09/09/2009
10. Update on Peristeen			
Log No	Action	Lead(s)	Deadline
8	<p>Paula Mills from Trent attended the meeting to introduced herself to the group. She is happy to visit any Trust in relation to Rectal Irrigation Systems and encouraged the CNS's to contact her.</p>	N/A	N/A
12. Colorectal Audit			
Log No	Action	Lead(s)	Deadline
9	<p>Marlene Holland gave an overview of the Colorectal Pathway audit: Referral to diagnosis by day 21. This audit is being undertaken for patients referred between 1st April and 30th June 2009.</p> <p>Marlene Holland asked members to contact her if they require further support.</p>	M Holland	update 09/09/2009

13. Feminine care & Post CRT surgical letters			
Log No	Action	Lead(s)	Deadline
10	<p>Members asked if when sending duplicate post CRT surgical letters they could include a start and finish date (in particular for the long-course).</p> <p>A group discussion regarding Vaginal Stenosis following pelvic radiotherapy took place. Members agreed that it would be beneficial to hold an half day educational session regarding educating patients.</p> <p>Paula Byrne to confirm if the date can be added to the duplicate letters and to organise the training session.</p>	P Byrne	09/09/2009
14. Any Other Business			
Log No	Action	Lead(s)	Deadline
11	<p>Marlene Holland informed members of other work that is being undertaken within the Network. Bradford are taking forward an audit on the Network Pathways to look at the overall colorectal service. Following this a audit on costing the pathway will then take commence.</p> <p>Work on looking at emergency admissions across the Network is also taking place.</p>	N/A	N/A

Date of Next Meeting(s)

Wednesday 9th September 2009 1:30pm
 Meeting Room, 50 Lancaster Park Road, Harrogate District Hospital

Tuesday 1st December 2009 1:30pm
 Meeting Room, 50 Lancaster Park Road, Harrogate District Hospital