

Actions of the meeting held on  
Thursday 21 January 2010, 10:00

Yorkshire Cancer Network

The Atrium (Board Room), 3rd Floor, Harrogate District Hospital

**Present:**

Mrs E Benson	Airedale NHS Trust
Ms L Shaw	
Ms D Kellet	Bradford Teaching Hospitals NHS Foundation Trust
Mrs L Hall	Calderdale and Huddersfield NHS Foundation Trust
Mrs M Jennings (Chair)	Harrogate and District NHS Foundation Trust
Ms D Burwell	York Hospitals NHS Foundation Trust
Ms J Evison	
Mrs J Archer	Yorkshire Cancer Network
Mrs M Holland	
Mrs L White	

**Apologies**

Ms E Bentley, Sister P Byrne, Ms J Crossley, Mrs L Goulding, Ms J Hemingway, Mrs J Neilson, Mrs K Ruddock, Mrs J Toovey

<b>2. Action Log from the last meeting</b>			
Log No	Action	Lead(s)	Deadline
22	The Action Log of the last meeting was agreed as an accurate record.	N/A	N/A
<b>3. Matters arising</b>			
<b>3.1 Closure of Ileostomy</b>			
Log No	Action	Lead(s)	Deadline
23	The closure of your loop Ileostomy resource has been taken through the YCN Editorial Panel and Margaret Jennings has made the final amendments to this document.  Each Trust would like 200 leaflets printed.  To send final amended electronic version to Jane Archer who will then send to medical illustrations for layout draft.	M Jennings	22/04/2010
<b>4. Anterior Resection Syndrome</b>			
Log No	Action	Lead(s)	Deadline
24	The amendments have been made to the Anterior Resection Syndrome leaflet. The nurses agreed that this should be circulated to the YCN Colorectal Group for final comments.  To send draft version to Lisa Parish for circulation to the YCN Colorectal Group.	M Jennings / L Shaw	22/04/2010

<b>5. Patient Satisfaction Surveys</b>			
Log No	Action	Lead(s)	Deadline
<b>25</b>	<p>Colin Sloane sent his apologies for this meeting. Members emphasised that they have important feedback and questions for Colin Sloane prior to the roll out of this survey. Lucy White agreed to ask Colin to send them an update via email.</p> <p>Colin Sloane to update the group on the YCN patient satisfaction Surveys via email.</p>	C Sloane	22/04/2010
<b>7. Service User Involvement</b>			
Log No	Action	Lead(s)	Deadline
<b>26</b>	<p>It was acknowledged that the nurses group and the NSSG would like additional service user representation at the meetings. Members were asked to consider if they have any patients that may be interested.</p> <p>Lisa Parish to send the service user role profile with the Action Log.</p>	L Parish	22/04/2010
<b>8. Educational Event</b>			
Log No	Action	Lead(s)	Deadline
<b>27</b>	<p>Lucy White informed members that is highly likely that the YCN Colorectal Event scheduled to take place on Friday 26th February at the Pavilions of Harrogate will be cancelled due to the low number of registered delegates.</p> <p>Lisa Parish to inform members if event is taking place.</p>	L Parish	02/02/2010
<b>28</b>	<p>Paula Byrne informed members of the education event on feminine care for staff involved in the management of female patients receiving pelvic radiotherapy. This event will take place on Wednesday 14th April, 1.00 - 4.30 at Bexley Wing, St James's University Hospital.</p> <p>To register free contact : Paula Byrne Chemoradiotherapy Nurse Specialist St James Hospital Leeds 0113 2068632</p> <p>Lisa Parish to circulate details of this event to the group.</p>	L Parish	02/02/2010
<b>9. Holistic Assessment Progress on PPM</b>			
Log No	Action	Lead(s)	Deadline
<b>29</b>	<p>A resource to inform patients about holistic assessment is being produced by the Network and will be out for consultation in the coming months.</p>	J Archer	n/a

<b>10. Audit</b>			
Log No	Action	Lead(s)	Deadline
<b>30</b>	<p>Marlene Holland gave an update on the service improvement work that is being undertaken.</p> <p>Bradford is taking forward work to look at costings for the clinical pathways.</p> <p>Work on the clinical pathways and how these can be turned into a service specification for contracts is also taking place.</p> <p>Marlene Holland is involved in taking forward a piece of work to look at Colorectal Emergency Admissions.</p> <p>The Yorkshire Cancer Network (YCN) has been successful in securing funding for one year from the Cancer Action Team to work with Primary Care, Public Health, Hospital Trusts and service users to take forward a local cancer awareness and early diagnosis project.</p> <p>John Griffith is involved in a national piece of work on survivorship to look at how follow up and care for people with cancer is delivered.</p> <p>To keep members updated on the work of the Service Improvement Group.</p>	M Holland	Ongoing

**Date of Next Meeting(s)**

Thursday 22nd April 2010 10:00am  
 The Atrium (Board Room), 3rd Floor, Harrogate District Hospital