

Present:

Ms C Livens	Bradford and Airedale Teaching PCT
Ms J Reeves	Leeds PCT
Mrs E Vickerstaff	North Yorkshire and York PCT
Ms K Evans	Wakefield District PCT
Mr P Melling	Yorkshire Cancer Network
Mr B Tinkler (Chair)	
Mr D Walton	

1. Apologies

Mrs J Cawtheray, Ms L Driver

2. Action Log from the last meeting			
Log No	Action	Lead(s)	Deadline
23	The Action Log of the previous meeting held on the 4th June was agreed as accurate.	B Tinkler	10/09/2007
3. Matters arising			
Log No	Action	Lead(s)	Deadline
24	The structure of the YCN was discussed. The September amendment does not reflect the agreed new Management Board so therefore needs changing.	P Atha / G Thomson	01/10/07
25	Circulate the amended Organisation and Structure of the YCN to the group.	G Thomson	17/09/07
26	The July Management Board Governance paper to be circulated.	G Thomson	17/09/07
4. Group Development			
Log No	Action	Lead(s)	Deadline
27	Group members to identify a list of individual people/roles/groups they think should be part of the consultation process for the Network Groups Developing Pathways.	All	05/12/07
28	The group discussed what should be addressed at future meetings. ▶ Priority areas which PCTs think the Network should focus on for Pathway and Audit purposes. ▶ Terms of Reference and appropriateness of representation. ▶ Examples of the pathway development work undertaken, illustrating clinical and commissioning pathway templates being used. (Marlene Holland)	All	05/12/07
29	To invite Marlene Holland to the next meeting.	G Thomson	24/09/07
30	Group members to identify a list of contacts within PCTs to support group attempts to attribute high level costings to their pathways.	PCT Leads	

4. Group Development			
Log No	Action	Lead(s)	Deadline
31	Commissioning Group Paper by A Clark for Network Board to be circulated to the group for information	G Thomson	17/09/07
32	Commissioning Toolkit Questions for consideration about cancer services: <ul style="list-style-type: none"> ▶ How do we know if the service is good? ▶ Are we compliant with latest guidance? ▶ What needs to change to bring services up to standard (at least average performance and guidance compliant)? ▶ What do we need to do to future proof services in light of rising incidence and technological development? ▶ What are the financial, workforce and service model implications of the above? 		05/12/07
6. Any Other Business			
Log No	Action	Lead(s)	Deadline
33	PET-CT paper by S Duffy and D Russell to be circulated to the group.	G Thomson	17/09/07
34	Membership list with telephone and email contact details to be circulated to the group.	G Thomson	17/09/07
35	PCT Commissioning leads to ensure PCT involvement and agree Action Plans to meet the Colorectal and Head & Neck Peer Review in June 2007.	PCT Leads	28/09/07

Date of Next Meeting(s)

Wednesday 5th December 2007 1:30 pm
 YCRN Conference Room 1, Ida Nurses Home, Cookridge Hospital