

**Actions of the meeting held on
Monday 12 May 2008, 14:00**

Yorkshire Cancer Network

Meeting Room, 50 Lancaster Park Road, Harrogate District Hospital

Present:

Ms K Pogson	Bradford and Airedale Teaching PCT
Ms J Reeves	Leeds PCT
Ms C Wollerton	Yorkshire and The Humber PCT Collaborative
Mr B Tinkler (Chair)	Yorkshire Cancer Network

Apologies

Ms L Driver, Mr J Hancock

2. Action Log from the last meeting			
Log No	Action	Lead(s)	Deadline
2	The action log from the last meeting was agreed as being an accurate record.		
3. Matters arising			
Log No	Action	Lead(s)	Deadline
3	Referral and Diagnosis Pathway for Suspected Soft Tissue Sarcoma To respond to G Hughes.	J Reeves	May 2008
4	Cancer Reform Strategy Actions Paper To send H Ryan updated Action Plan that includes Vitals Signs to circulate to the group.	J Reeves	19/05/2008
5	Cancer Reform Strategy Action Paper All to feedback to J Reeves if there are any omissions and improvements.	All	02/06/2008
4. Cancer Reform Strategy			
Log No	Action	Lead(s)	Deadline
6	B Tinkler lead discussion around: Incorporating key actions from the CRS into local delivery plans and the Cancer Locality Group work.	All	On-going
7	Update on position with regard to work being taken forward with the Northern and Yorkshire Cancer Registry and the 3 Cancer Network Information Leads in supporting developments to ensure that providers are able to provide the cancer registry dataset. To provide Commissioners with outcome of work to support contracts.	P Melling	May 2008
8	The Board paper to form a group to achieve the radiotherapy developments to meet the National Radiotherapy Advisory Group recommendations was tabled and discussed. To contact B Tinkler by 23rd May 2008 with any amendments to the proposed group membership.	All	23/05/2008

Commissioning Group : Actions of the meeting held on Monday 12th May 2008 2:00 pm

4. Cancer Reform Strategy			
Log No	Action	Lead(s)	Deadline
9	The group was updated regarding the Late Effects project and the development of pathways into contracts with specific PCTs. To be part of the pathway work from a specialist commissioning perspective.	C Wollerton	On-going
5. Cancer Waiting Times			
Log No	Action	Lead(s)	Deadline
10	Update provided and discussion on performance on supporting delivery of 62 day targets where breaches occur.		N/A
6. Locality Groups			
Log No	Action	Lead(s)	Deadline
11	Discussion on governance and development of Locality Groups took place. To provide J Reeves with copies of their Groups Terms of Reference.	All	May 2008
7. Improving Outcomes Guidance			
Log No	Action	Lead(s)	Deadline
12	B Tinkler updated the group on taking forward the Brain and CNS and the Sarcoma IOGs in conjunction with the Specialist Commissioning Group.		N/A
8. Any Other Business			
Log No	Action	Lead(s)	Deadline
13	•Vital Signs B Tinkler gave an update on national work being done to develop information to support productions of vital signs. To circulate information when available.	P Melling	On-going
14	• Lung Cancer Pathway Was originally discussed at the joint Commissioners and Managers meeting in November 2006. To re-circulate to the group.	H Ryan	May 2008

Date of Next Meeting(s)

Monday 8th September 2008 2:00 pm
Meeting Room, 50 Lancaster Park Road, Harrogate District Hospital

Wednesday 17th December 2008 1:30 pm
Meeting Room, 50 Lancaster Park Road, Harrogate District Hospital