

Actions of the meeting held on
Wednesday 21 October 2009, 14:00

Yorkshire Cancer Network

Kingswood House Surgery, 14 Wetherby Road, Harrogate, HG2 7SA

Present:

Mrs J Cawtheray	NHS Calderdale
Ms L Turner	NHS Kirklees
Mrs S Frier	NHS Leeds
Mrs E Vickerstaff	NHS North Yorkshire and York
Mrs J Thorpe	NHS Wakefield District
Mrs C Ferguson	Yorkshire Cancer Network
Mrs M Holland	
Mr G Hughes	
Mr D Thomson	
Mrs J Toovey	

Apologies

Mr G Fell, Mr J Hancock, Dr D Jackson, Dr B Jindal, Ms K Pogson

1. Welcome and Apologies			
Log No	Action	Lead(s)	Deadline
48	Janet Cawtheray chaired the meeting in John Hancock's absence. Introductions were made around the table. Janet Cawtheray welcomed the guest speakers; Jon Ausobsky and Philip Robinson.	N/A	N/A
2. Enhanced Recovery Programme			
Log No	Action	Lead(s)	Deadline
49	Jon Ausobsky, Consultant Colorectal Surgeon at BTHT gave a presentation on the Enhanced Recovery Programme which has been adopted by BTHT. Whilst the programme is often linked to the laparoscopic surgery programme, Jon stressed that Enhanced Recovery could be delivered for other patient groups. The group agreed that it would be helpful to understand the cost implications (or savings) associated with Enhanced Recovery. This may become more clear through the Commissioning Exemplar Project. YCN agreed to provide a briefing for group members to discuss in their locality groups.	M Holland	06/11/2009
50	A copy of the presentation to be circulated with the action log.	S Thornborow	06/11/2009
3. Sarcoma Pathway			
Log No	Action	Lead(s)	Deadline
51	Philip Robinson, Consultant Radiologist gave a presentation on the sarcoma pathway which was signed off by the Board in October 2008 with the SCG action plan deadline of being IOG compliant by December 2009. Philip Robinson is presenting an update at the YCN Management Board on 4th November 2009. All Commissioners to feedback to their localities. Also to confirm support that radiology can take forward any malignancies direct to the MDT without going back to the GP. GPs would of course be notified of the action they would be taking. Philip Robinson feedback that the majority of GPs had agreed to this but it was unanimous so hence the need to get agreement from each locality.	All Commissioners	18/11/2009

4. Drugs/Chemotherapy			
4.1 The Gateway Group			
Log No	Action	Lead(s)	Deadline
52	David Thomson highlighted that the Gateway Group still had gaps with PCT representation. The group agreed to discuss and nominate a PCT representative via email communication prior to each Gateway Group. Meeting dates for 2010 to be re-circulated.	S Thornborow	06/11/2009
4.2 Sunitinib Post Trial			
Log No	Action	Lead(s)	Deadline
53	David Thomson informed the group that the item needed a separate discussion with SCG and would be brought to the Commissioning Group for advice at a future date.	N/A	N/A
4.3 SCG Horizon Scanning			
Log No	Action	Lead(s)	Deadline
54	The SCG horizon scanning item was agreed as not been for discussion by the Commissioning Group at this time.	N/A	N/A
4.4 YCN Chemotherapy Group and NCAG Actions			
Log No	Action	Lead(s)	Deadline
55	David Thomson informed the group that from the NCAG report 94 recommendations have been lifted for action by the Chemotherapy Group. Chapter 5 of the report requires action from the Commissioning Group. David Jackson is the lead on the out of hours and acute oncology aspect of the report. A meeting between the key stakeholders across the Network is scheduled to take place on 23rd November 2009. A copy of the NCAG gap analysis report to be circulated to the group. Deadline for comments is 20th November 2009.	S Thornborow	20/11/2009
56	Sandra Frier also informed the group about commissioning recommendations in the report that each locality should be discussing. Sandra Frier to circulate the recommendations. Locality groups to discuss and feedback comments.	S Frier	20/11/2009
5. Action log from the last meeting - July			
Log No	Action	Lead(s)	Deadline
57	The action log from the meeting held on 22nd July was agreed as an accurate record.	N/A	N/A

6. Gynaecology Pathways - for sign off			
Log No	Action	Lead(s)	Deadline
58	<p>The pathways had been circulated to the Primary Care Group for comments, however no comments were received.</p> <p>The group agreed that the pathways could nevertheless be approved and that further primary care input could best be incorporated via locality groups.</p> <p>The pathways are for review by the NSSG in a year, to discuss progress and any issues raised.</p> <p>All PCT representatives to feedback and raise awareness of the outcome to locality groups.</p>	All Commissioners	18/11/2009
59	C Ferguson agreed to formally notify the Gynaecology NSSG Chair of the outcome.	C Ferguson	18/11/2009
7. Improving Outcomes Guidance Implementation			
7.1 Supportive & Palliative Care Implementation			
Log No	Action	Lead(s)	Deadline
60	<p>June Toovey tabled the dashboard of progress from localities. The supportive and palliative care guidance is expected by CAT to be implemented by December 2009.</p> <p>June Toovey highlighted that the Network will be non-compliant with the specialist palliative care service priority due to the lack of systems in place to enable face to face assessment in a range of care settings 9-5 7 days a week.</p> <p>Competencies for key worker and holistic assessment have been developed. An AHP Lead post is in the process of been appointed to take the lead on the rehabilitation and bereavement aspects of the S&P guidance.</p> <p>June Toovey asked for a nominee from the group to support and develop the Network level service specification for psychological care to outline service provision and workforce. Julie Thorpe agreed to help.</p> <p>Janet Cawtheray and Liz Vickerstaff highlighted that they have a service specification template for psychology they would be prepared to forward to June.</p>	J Cawtheray & L Vickerstaff	11/11/2009
7.2 Manual for Cancer Services - draft radiotherapy measures			
Log No	Action	Lead(s)	Deadline
61	Agenda item for information only.	N/A	N/A
8. YCN Management Board			
8.1 Action log from August, September & October meetings			
Log No	Action	Lead(s)	Deadline
62	Item not discussed.	N/A	N/A
8.2 Commissioning Group Annual Report (2009/10)			
Log No	Action	Lead(s)	Deadline
63	Item not discussed.	N/A	N/A

9. Cancer Waiting Times			
Log No	Action	Lead(s)	Deadline
64	Cancer Waiting Times for discussion at the next meeting.	N/A	N/A
9.1 2 week for all breast referrals			
Log No	Action	Lead(s)	Deadline
65	<p>The group gave feedback from their localities. It was highlighted that localities had issues regarding patients breaching the target.</p> <p>Carol Ferguson reiterated the high political profile of this target and the willingness of the YCN team to help any localities who are struggling to deliver the standard.</p>	N/A	N/A
10. Any Other Business			
Log No	Action	Lead(s)	Deadline
66	<p>Skin Cancer IOG:</p> <p>Concerns raised about Peer Review. Agreed to meet an hour earlier at the next meeting to share what each PCT is doing, confirm consistent approach in the interpretation of measures and evidence needed for compliance. Angela Millett to also be invited to this session.</p> <p>C Ferguson to invite A Millett and all commissioners to note earlier meeting at 1pm on 18th November.</p>	C Ferguson	06/11/2009

Date of Next Meeting(s)

Wednesday 18th November 2009 2:00pm
Kingswood House Surgery, 14 Wetherby Road, Harrogate, HG2 7SA

Wednesday 16th December 2009 2:00pm
Kingswood House Surgery, 14 Wetherby Road, Harrogate, HG2 7SA

Wednesday 13th January 2010 2:00pm
St Gemma's Hospice

Wednesday 10th February 2010 2:00pm
St Gemma's Hospice

Wednesday 10th March 2010 2:00pm
St Gemma's Hospice

Wednesday 14th April 2010 2:00pm
Board Room, Ground Floor, Trust HQ, St James's University Hospital

Wednesday 12th May 2010 2:00pm
Board Room, Ground Floor, Trust HQ, St James's University Hospital

Wednesday 16th June 2010 2:00pm
St Gemma's Hospice

Wednesday 14th July 2010 2:00pm
St Gemma's Hospice

Wednesday 11th August 2010 2:00pm
St Gemma's Hospice

Wednesday 15th September 2010 2:00pm
Board Room, Ground Floor, Trust HQ, St James's University Hospital

Wednesday 13th October 2010 2:00pm
Board Room, Ground Floor, Trust HQ, St James's University Hospital

Wednesday 10th November 2010 2:00pm
Board Room, Ground Floor, Trust HQ, St James's University Hospital

Wednesday 8th December 2010 2:00pm
Board Room, Ground Floor, Trust HQ, St James's University Hospital