

Present:

Mrs J Cawtheray (Chair)	NHS Calderdale
Mr J Hancock	NHS North Yorkshire and York
Mrs E Vickerstaff	
Mrs J Thorpe	NHS Wakefield District
Ms M Allinson	User Partnership Group
Mr H Butcher	
Mrs C Ferguson	Yorkshire Cancer Network
Miss L Parish	
Mrs J Toovey	

Apologies

Ms C Harker, Ms K Pogson, Ms F Stephenson

2. Action Log from the last meeting			
Log No	Action	Lead(s)	Deadline
91	The previous meeting's action log was agreed as an accurate record. It was decided that the discussion regarding Skin Pathways would be deferred to the May meeting. Log number 80 deadline to be moved to May.	L Parish	26.02.2010
92	Log number 89 to be discussed at the NCAG Action Plan meeting.	All	19.02.2010
3. Matters arising			
Log No	Action	Lead(s)	Deadline
93	The next Lead Managers and Commissioners joint meeting was confirmed as 16th June. L Parish to circulate meeting information when available.	L Parish	16/04/2010
4. Network Pathways for sign off			
Log No	Action	Lead(s)	Deadline
94	Previous Pathways which have been signed off through the Commissioning Group or the Board (Lung, Sarcoma, Colorectal, Urology, Children, Gynae, Skin) are to be reviewed in the May meeting. Feedback from Locality meetings to be discussed. To add 'review of Network Pathways: Lung, Sarcoma, Colorectal, Urology, Children, Gynae and Skin' to the May agenda.	L Parish	n/a
95	To create a checklist for use by locality groups	J Thorpe	10.03.2010

4. Network Pathways for sign off			
4.1 Haematology Network Pathways			
Log No	Action	Lead(s)	Deadline
96	<p>The group agreed after feedback from all PCT representatives to sign off the Haematology Network Pathways subject to the following conditions:</p> <p>1. No significant financial impact</p> <p>2. Existing pathways were closely aligned to those already in place but discussions would need to take place between local trust and Commissioner regarding level of compliance.</p> <p>C Ferguson to formally notify the Haematology NSSG of the outcome.</p>	C Ferguson	10.03.2010
4.2 Upper GI Network Pathways			
Log No	Action	Lead(s)	Deadline
97	<p>The group agreed after feedback from all PCT representatives to sign off the Upper GI Network Pathways subject to the following conditions:</p> <p>1. No significant financial impact</p> <p>2. Existing pathways were closely aligned to those already in place but discussions would need to take place between local trust and Commissioner regarding level of compliance.</p> <p>C Ferguson to formally notify the Upper GI NSSG of the outcome.</p>	C Ferguson	10.03.2010
5. Monitoring the Implementation of the Supportive & Palliative Care Guidance			
Log No	Action	Lead(s)	Deadline
98	<p>J Toovey reminded the group that the National Update is due on the 1st March.</p> <p>This information will also be sent to the SHA at a later date.</p> <p>Locality updates to be sent to J Toovey by 19th February.</p>	All	19.02.2010
6. Work Programme			
Log No	Action	Lead(s)	Deadline
99	<p>The group discussed the Work Programme and highlighted points to be actioned.</p> <p>'Round up and feedback of Peer Review' to be added to April agenda. (Relating to point 1.2 of the Work Programme)</p>	L Parish	26.02.2010
100	<p>Discussion around converting Pathways into contracts to be added to the agenda for March. (Relating to point 2 of the Work Plan)</p>	L Parish	26.02.2010
101	<p>Objective 4.5 regarding screening to be re-numbered as 3.5.</p>	L Parish	26.02.2010
102	<p>To ensure PCT leads are invited to the Yorkshire and the Humber National Awareness and Early Diagnosis Event planned for 21st April</p>	L Parish	10.03.2010
103	<p>To add Work Programme (Objective 4 onwards) to the March agenda</p>	L Parish	26.02.2010

7. Excess Treatment Costs			
Log No	Action	Lead(s)	Deadline
104	<p>J Hancock was contacted by Paul McManus of the Specialist Commissioning Group</p> <p>The issues in this area were identified as:</p> <p>1) Clinical trials are currently accessing treatment costs in different ways. There are no obvious criteria as to whether Board approval is needed.</p> <p>2) The development of portfolio trials has lead to a feeling from some that PCTs should commission the excess treatment costs in these cases. This is not definitive in the guidance, although it is insinuated.</p> <p>3) feeling amongst PCTs that by agreeing to commission the excess treatment costs, you are assisting in the commissioning process of the research trial. Usual guidelines regarding clinical and cost effectiveness can not be followed as these would undermine the purpose of research.</p> <p>J Hancock's main concern is that commissioners continue to get asked for excess treatment costs but are not aware of when the costs are entering and leaving the system.</p> <p>These issues are not exclusive to the YCN - Paul McManus is arranging a meeting between the appropriate research networks commissioners to have preliminary discussions about the best approach to agreeing a process for excess treatment cost with research departments.</p> <p>J Hancock to attend the meeting and feedback to the Commissioning Group.</p>	J Hancock	n/a
8. PET Commissioning			
Log No	Action	Lead(s)	Deadline
105	<p>C Ferguson informed the group that the YCN (on behalf of NHS Calderdale) are to co-ordinate the local management of the PET commissioning contract on behalf of the SHA.</p> <p>S Duffy is chairing the PET Commissioning Steering Group, wants to get better commissioning engagement.</p> <p>J Cawtheray to attend the meetings as a Commissioning Group representative, and to provide feedback to the Group.</p>	J Cawtheray	n/a
9. YCN Gateway Group			
Log No	Action	Lead(s)	Deadline
106	<p>YCN Gateway is a clinical and commissioning group which meets every other month to review drugs which are awaiting NICE sign off but need a local decision on usage.</p> <p>There is an expectation that Commissioners attend the meetings and it was suggested that a rota system could be used to ensure consistency. Those who attend the meetings need to ensure the views of all commissioners are represented at the meetings, and feedback to the Commissioning group.</p> <p>YCN Gateway to become a standard agenda item to provide regular platform for feedback.</p>	L Parish	26.02.2010
107	<p>J Thorpe agreed to produce a checklist of core questions that Commissioners need answered prior to voting.</p>	J Thorpe	12.03.2010
108	<p>J Cawtheray to feedback to Greg Fell regarding the checklist, ensuring the views of all Commissioning representatives are being taken into the Gateway group and the possibility of proxy voting.</p>	J Cawtheray	12.03.2010

10. Cancer Waiting Times			
Log No	Action	Lead(s)	Deadline
109	P Melling presented the current CWT to the group. Sean Duffy and Carol Ferguson to escalate the issue of Lung Pathway breaches.	S Duffy/C Ferguson	10.03.2010
10.1 Policy for the Management of Symptomatic Breast Referrals...			
Log No	Action	Lead(s)	Deadline
110	To be re-circulated to Primary Care Group	L Parish	5.03.2010

Date of Next Meeting(s)

Wednesday 10th March 2010 2:00pm
St Gemma's Hospice, Moortown, Leeds, LS17 6QD

Wednesday 14th April 2010 2:00pm
St Gemma's Hospice, Moortown, Leeds, LS17 6QD

Wednesday 12th May 2010 2:00pm
St Gemma's Hospice, Moortown, Leeds, LS17 6QD

Wednesday 16th June 2010 2:00pm
St Gemma's Hospice, Moortown, Leeds, LS17 6QD

Wednesday 14th July 2010 2:00pm
St Gemma's Hospice, Moortown, Leeds, LS17 6QD

Wednesday 11th August 2010 2:00pm
St Gemma's Hospice, Moortown, Leeds, LS17 6QD

Wednesday 15th September 2010 2:00pm
St Gemma's Hospice, Moortown, Leeds, LS17 6QD

Wednesday 13th October 2010 2:00pm
St Gemma's Hospice, Moortown, Leeds, LS17 6QD

Wednesday 10th November 2010 2:00pm
St Gemma's Hospice, Moortown, Leeds, LS17 6QD

Wednesday 8th December 2010 2:00pm
St Gemma's Hospice, Moortown, Leeds, LS17 6QD