

# YORKSHIRE CANCER NETWORK

## Gynaecology Group

Minutes of the meeting held on  
Friday 13<sup>th</sup> May 2005, 9.00am  
Room 1, YCRN Conference Suite, Cookridge Hospital

---

Present:	Mr P Brunskill Dr M Crawford Ms C Parkinson	Airedale NHS Trust
	Ms B Hurst	Bradford Teaching Hospitals NHS Foundation Trust
	Dr B Crosse Mr C Choy Ms P Marsden	Calderdale & Huddersfield NHS Trust
	Mr A Barnett Ms M Peat Ms M Webb	Harrogate and District NHS Foundation Trust
	Dr D Alison Mr T Broadhead Dr R Cooper Ms C Downes Dr A Drake Ms W Gregory Ms C Hancock Mr R Hutson Ms A Jenkins Dr J Orton (Chair) Dr T Perren Dr J Spencer Ms S Waller Dr N Wilkinson	Leeds Teaching Hospitals NHS Trust
	Dr A Andrew Ms L Jackson Mr W Hunter	York Hospitals NHS Trust
	Mr P Melling Mrs H Ryan Ms F Stephenson Mr B Tinkler	Yorkshire Cancer Network
	Ms J Hughes	Yorkshire Cancer Research Network

### 1. Apologies for Absence

Professor M Baker, Mr I Beck, Dr G Hall, Dr G Haslam and Ms J Higgins.

### 2. Minutes of the Last Meeting

Were agreed as being an accurate record.

### 3. Matters arising

#### • Network administrative support

Dr Orton informed the group that work expected of the Network administrative staff is increasing, therefore all future minutes for the YCN Gynaecology Group meetings will be truncated to comprise of a brief outline of each agenda item and agreed action(s) arising from discussions.

In addition, all agendas, minutes and supporting papers, wherever possible, will be sent electronically only. Hard copies will no longer be sent in the post.

- **Mr Alasdair Drake**

Dr Orton informed the group that Mr Drake would be leaving Leeds Teaching Hospitals NHS Trust on 4<sup>th</sup> July 2005.

- **SOP**

The Leeds Cancer Centre Gynaecology Oncology MDT Standard Operating Procedure was tabled for information and comment.

Mr Melling informed the group of the Network Data Server Project, a single central computer database which would take data from every Trust and make it accessible to clinicians at hospital Trusts and Primary Care Trusts across the Network. The aim of the system is to improve the data transfer process and improve communication between the Centre and the Units. The project should be complete in 6 months.

**Action: Mr Melling to list the position of the Network Server and PPM.**

#### **4. Peer Review Update**

- **General Update**

Ms Stephenson highlighted that the deadline for uploading evidence onto CQuINS for self assessment is 27<sup>th</sup> May 2005. The Network will be formally reviewed on 20<sup>th</sup> and 21<sup>st</sup> October. The chair, vice chair, nurse representative and service improvement lead from the group will be involved in the formal visit.

Ms Stephenson explained that the main outstanding areas of work include; review of the clinical guidelines; sign off of the single list of clinical trials and sign off of the audit and minimum dataset.

- **Clinical Oncology Support to Local MDT's**

The group discussed the compliance of clinical oncology support to local MDT's as described in the Quality Measures. It was noted that there would be difficulty in meeting this Measure.

**Action: Ms Stephenson and Mr Tinkler to check criteria and formulate a statement for the group.**

- **Dataset and Audit**

Mr Melling circulated for agreement the network-wide MDS which the group agreed and accepted.

Dr Orton reminded the group that the results of the First Priority Outputs (2004) audit were presented at the educational meeting on 17<sup>th</sup> September 2004.

Mr Melling informed members of a new project that is a collaboration between NYCRIS and local cancer information teams. This is a detailed case matching exercise between cancer registry and cancer waiting times data to help improve data completeness and quality. First results were presented and areas of concern were highlighted. Unmatched patients and tumours have been returned to local teams for more detailed case note investigation. This work is continuing and the group will be kept informed on future developments.

#### **5. Update on Reconfiguration of Gynaecology Oncology Service**

Dr Orton informed members that Mr Sean Duffy has been appointed as Gynaecological Lead Clinician.

Mr Brunskill confirmed that he and Mr Buxton would be running a joint clinic at Airedale from 2<sup>nd</sup> June 2005. Dr Crawford expressed concerns about the centralisation of ovarian cancer and highlighted some recent research on the subject. The group suggested that Dr Crawford present this to the YCN Gynaecology Group educational meeting in September.

Ms Marsden highlighted that Calderdale and Huddersfield are meeting on 8<sup>th</sup> June to discuss reconfiguration.

Ms Gregory explained that she and Mr Lane attend the Mid Yorkshire MDT. There is currently no outreach service in place. The Mid Yorkshire clinical nurse specialist post has gone out to advert.

**Action: Dr Crawford to liaise with Barbara Crosse.**

## **6. Update from Gynaecological Cancer Centre at St James's University Hospital**

Dr Orton informed members that the adverts for the fifth and sixth surgeon posts are being produced. The fifth post will be advertised on 21<sup>st</sup> May.

Dr Orton explained that the service improvement work would commence again shortly. Operational Management Group meetings continue to take place every fortnight.

## **7. Registration of Data for Early Cancer of the Cervix and Endometrium**

Dr Orton explained that data is required for PPM for those patients with early cervix cancer and endometrial cancer that are managed by the units. This would be an interim measure until the Network Server is available.

## **8. Cancer Waiting Times**

Mr Melling explained that the late distribution of the data was due to the timing of the national report generation. Mr Melling explained the data to the group which included data for each quarter of 2004/5 as well as the final year position for each of the 3 targets.

Mr Tinkler highlighted that the cancer waiting times information, dating back to January 2005, will be made public in June/ July 2005. The 31 and 62 day targets will become live from October 2005 (for those patients referred urgently) and in December 2005 (for those patients who are treated). The Health Care Commission will be using the achievement levels for assessment of each health organisation.

A discussion followed regarding the definitions of the key cancer waiting times targets.

**Action: Mr Melling to produce a list of cancer waiting times key dates to incorporate into the SOP.**

## **9. Gynaecology Dataset**

Mr Melling asked members for additional local dataset items to provide data for a yearly audit of each MDT team. The group agreed to form a data collection subgroup of the lead clinicians (or delegated representative) and information representatives for gynaecology.

**Action: Mr Melling to co-ordinate sub-group.**

## **10. Any Other Business**

### **• Format of September Audit Session**

It was agreed that an audit session will follow the YCN Gynaecology meeting. The following audits were proposed for the session; audit of ovarian cancers coming through the Centre, audit of image guided biopsy and an audit of date of referrals between the Units and the Centre.

## **11. Date of Next Meeting**

**Friday 16<sup>th</sup> September 2005, 9.00am  
at YCRN Conference Suite, Ida Nurses Home, Cookridge Hospital**