

Present:

Ms S Moore	Airedale NHS Trust
Ms C Parkinson	
Mrs B Hurst (Chair)	Bradford Teaching Hospitals NHS Foundation Trust
Mrs P Marsden	Calderdale and Huddersfield NHS Foundation Trust
Ms M Webb	Harrogate and District NHS Foundation Trust
Dr R Cooper	Leeds Teaching Hospitals NHS Trust
Ms A Craven	
Ms C Downes	
Ms R Wells	Mid Yorkshire Hospitals NHS Trust
Ms V Taylor	University of Bradford
Mrs L Jackson	York Hospitals NHS Foundation Trust

1. Welcome and Apologies			
Log No	Action	Lead(s)	Deadline
37	Beverly Hurst welcomed everyone to the meeting and introduced Sally Moore, Practice Development Nurse, Vanessa Taylor, Lecturer and Rachel Cooper, Consultant Clinical Oncologist to the meeting.		N/A
2. Action Log from the last meeting			
Log No	Action	Lead(s)	Deadline
38	The Action Log from the last meeting was agreed as a true record.		N/A
3. Gynaecology Nurse Led Course			
Log No	Action	Lead(s)	Deadline
39	<p>Vanessa Taylor took the meeting through the proposed Course based on the Breast and Skin courses already in place. It would involve 5 talk days of study plus practical assessment undertaken with a Mentor. It could be assessed at Level 3 or Masters level and there would be case study's to complete in both cases.</p> <p>There then followed a lively discussion on whether the course would meet the needs of the group. It was decided that two members would undertake the course in September with a view to setting up Nurse Led Clinics in there areas. However other CNS's felt that for their service a theoretical gynaecology course would better serve their needs and it was proposed to put together that type of course as an alternative.</p> <p>Beverly Hurst to write to Vanessa Taylor requesting this course and asking her to seek phase 1 approval from the university.</p>	B Hurst	21/04/2008

4. Concurrent CX/RX Update			
Log No	Action	Lead(s)	Deadline
40	<p>Dr Cooper gave a very interesting and informative talk on current practice in giving concurrent chemotherapy and radiotherapy. She talked about the patient pathway through the system and what the patient should expect to happen at each stage. She emphasised that each patients treatment would be slightly different as the treatment is tailor made for each patient as each patients cancer will be different to the next.</p> <p>The present treatment is based on trials that took place in America and Canada in the 1990's and that giving concurrent CX and RX gave the patient a 10% increase in survival. However the new treatment since being used has also shown different patterns of relapse.</p> <p>To speed up the process patients being referred should, if possible, attend with all X-rays including a chest X-ray and a copy of the histology. It is important that patients know that their first visit will not include any treatment and that after the planning visit there is always a delay prior to treatment actually starting for the treatment plan to be fully reviewed.</p> <p>There followed questions from the meeting and Dr Cooper was thanked for her time in coming to talk to the group.</p>		N/A
5.1. Study Day Friday 6th June 2008			
Log No	Action	Lead(s)	Deadline
41	<p>Pat Marsden and Cheryl Downes are leading on this and with the help of Pat Marsden's secretary, have put together a plan for the day. Speakers are in the process of being contacted by letter to confirm attendance and Reps have also been contacted to support the event.</p> <p>Beverly will open the event and it was proposed to ask Mr Roger Rand and Dr Ian Rothwell, both retired, to Chair the morning and afternoon sessions. It was agreed to increase the study day cost to £20 from £15 which was still felt to give value for money.</p> <p>There will be a study day pack which will be partly funded by a Rep and partly by the fees from the YGONG group.</p> <p>There will also be a bursary offered to anyone wishing to apply to further there development with the proviso that the following year they will have to give a short presentation on what they used it for and what they gained from it towards their personal development.</p> <p>Pat Marsden's Secretary To write to Mr Roger Rand and Dr Ian Rothwell to invite them to the study day.</p>	Pat Marsden/Secretary	21/04/2008
5.2. Feedback from Belfast			
Log No	Action	Lead(s)	Deadline
42	<p>Beverly Hurst, Cheryl Downes, Claire Parkinson and Alison Craven attended this meeting and presented the poster on seamless working across the YCN. It was very well received. The conference was interesting and the YCN was very well presented with posters and presentations.</p> <p>There were two areas that were disappointing, one that the National Forum although they had a slot to meet had no formal agenda and have not replied to an email on why this was. And second the way delegates come and go in the middle of sessions making it sometimes difficult to concentrate. However overall a very good conference.</p> <p>The next BGCS meeting is on May 23rd in Canterbury.</p>		N/A

5.4. Accounts			
Log No	Action	Lead(s)	Deadline
43	The YGONG group is in a very healthy state and thus able to fund the proposed bursary. This will also allow the Study Day to be fully funded with help from the Reps. Alison Craven to become the other signatory on the account with Cheryl Downes.		N/A
5.5. Terms of Reference			
Log No	Action	Lead(s)	Deadline
44	To discuss at the next meeting.		21/04/2008
5.6. New Administration Support			
Log No	Action	Lead(s)	Deadline
45	This will be Clair Murray based at the YCN in Harrogate.		N/A
6. Any Other Business			
Log No	Action	Lead(s)	Deadline
46	► National Forum In view of the lack of response from recent emails to them it has been decided that Beverly Hurst as Chair will join the National Forum and circulate information from them to the rest of the group.		N/A
47	► CNS Meetings The group expressed how interesting having a speaker was at this meeting and suggested we continue with this. Therefore at the next meeting in Calderdale the group felt that they could ask a Dietician to attend and talk about the problems we may encounter with our cancer patients and what to do about it. Other suggested topics were, follow up, trials, current therapies, chemotherapy in Leeds. Pat Marsden to invite a Dietian to the meeting.	P Marsden	21/04/2008
48	Lynne Jackson, Marion Webb and Robyn Wells to meet with medical oncology in Leeds to discuss the amount of visits some patients face when having treatment in Leeds, particularly before chemotherapy.		N/A
49	Alison Craven to meet with Julie Hemmingway to look at the pathway associated with patients who may need a stoma when having surgery at Leeds.		21/04/2008
50	Cheryl Downes has begun to work closely with Dr Cooper and being in her clinic to see all new patients who are having concurrent chemotherapy and radiotherapy. This is working extremely well.		N/A
51	► Jo's Trust Pat Marsden and Cheryl Downes attended this meeting in London.		N/A

Date of Next Meeting(s)

Monday 21st April 2008 9:30 am
Calderdale

Monday 7th July 2008 9:30 am
Bradford

Monday 13th October 2008 9:30 am
York [EVENT]