

Actions of the meeting held on
Monday 21 April 2008, 09:30

Yorkshire Cancer Network

Calderdale

Present:

Ms C Parkinson	Airedale NHS Trust
Mrs B Hurst (Chair)	Bradford Teaching Hospitals NHS Foundation Trust
Ms V Hansen	Calderdale and Huddersfield NHS Foundation Trust
Mrs P Marsden	
Ms L Cowling	Kirkwood Hospice
Ms A Craven	Leeds Teaching Hospitals NHS Trust
Ms C Downes	
Mrs L Jackson	York Hospitals NHS Foundation Trust
Mrs M Holland	Yorkshire Cancer Network

Apologies

Ms W Gregory, Ms M Webb, Ms R Wells

2. Action Log from the last meeting			
Log No	Action	Lead(s)	Deadline
1	Was agreed as a true record.		N/A
4. Speaker: Vanessa Hansen, Macmillan Dietician			
Log No	Action	Lead(s)	Deadline
2	<p>Vanessa Hansen gave an informative talk on her role as a Macmillan Dietician. She is a specialist dietician and deals mainly with patients who have mouth problems that lead to problems with eating. She sees both hospital and community patients and those in the Hospice. She is not able to see patients with just weight loss and therefore rarely sees a gynaecological patient. She was able to give some very comprehensive advice on what to do with patients with gross ascites, those who are cachexic and general weight loss. She also recommended some Macmillan resources and a Cancer Backup booklet on diet and cancer.</p> <p>It was an extremely useful talk and Beverly Hurst thanked Vanessa Hansen for taking time to come and talk to the group.</p>		N/A
5. Hysteroscopy Audit: Wendy Gregory, Marlene Holland			
Log No	Action	Lead(s)	Deadline
3	<p>Marlene Holland discussed with the group the ongoing audit in all the Units. York has completed there's and will present it at the next NSSG meeting on Friday 16th May. Bradford has four weeks worth of data to present and Beverly Hurst will do a short presentation. There will be time in the morning to give a short presentation on where each unit is at and those that wish can present in the afternoon.</p> <p>Marlene Holland to confirm with Dr Orton that this fits with her plans for the audit afternoon.</p>	M Holland	16/05/2008

5. Hysteroscopy Audit: Wendy Gregory, Marlene Holland			
Log No	Action	Lead(s)	Deadline
4	<p>Marlene Holland also discussed with the group the timed pathways and where we are at with those. There has been very little response to the pathways and those who have, their comments have been included. There will need to be patient information added to them once they are finished. There has also been a generic pathway done and once ratified this will be sent out. Marlene Holland was able to give the group examples of other times pathways to refer too.</p> <p>The high level palliative care information pathway is ready to go.</p> <p>Marlene Holland also informed the group that there is a need for everybody to be actively involved in and to attend NSSG meetings if possible and other meetings associated with pathway planning so the group can have their say.</p>		N/A
6.1. Nurse Led Course			
Log No	Action	Lead(s)	Deadline
5	<p>Marion Webb and Claire Parkinson want to do the Nurse Led course.</p> <p>Marion Webb and Claire Parkinson to meet with Vanessa Hansen to discussing starting the course.</p>	M Webb/C Parkinson	07/07/2008
6.3. Terms of Reference			
Log No	Action	Lead(s)	Deadline
6	<p>The group discussed and made some alterations to the Terms of Reference.</p> <p>Pat Marsden to make the necessary changes to the Terms of Reference.</p>	P Marsden	07/07/2008
6.4. Ward Information Booklets			
Log No	Action	Lead(s)	Deadline
7	<p>► Gynaecology Leaflets</p> <p>The final draft has gone for final approval to June Toovey and then hopefully the printers. Alison Craven explained that posters were not allowed on the walls and Cheryl Downes explained the new layout of the wards in the Bexley Wing.</p>		N/A
7. Any Other Business			
Log No	Action	Lead(s)	Deadline
8	<p>► Study Day</p> <p>The Study Day on Friday 6th June has 44 confirmed delegates. All speakers confirmed and Beverly Hurst will open the study day. Mr Rand and Dr Rothwell have agreed to be the Chairpersons for the day.</p>		N/A
9	<p>► Pamper Day</p> <p>Lynn Jackson gave information on a pamper day for patients. Robert Ogden run a: Look Good, Feel Better day.</p>		N/A

7. Any Other Business			
Log No	Action	Lead(s)	Deadline
10	<p>► Local Support Groups</p> <p>It was reported that there are now specific gynaecology support groups in Leeds, York, Calderdale, Harrogate and Mid-Yorkshire. Bradford does not have one as the Bradford Cancer Support Centre has groups patients can access.</p> <p>At the next meeting the group agreed to share information on the groups and how they were running.</p>	All	07/07/2008
11	<p>► Accounts</p> <p>The group were informed that the funds are healthy. A discussion took place on purchasing banners for the study days with the YGONG logo on.</p> <p>Cheryl Downes will lead on this as she is able to access someone to make these.</p>	C Downes	07/07/2008
12	<p>► Poster</p> <p>The recent YGONG poster is going to a conference in Hull on the 24th and 25th April. It was agreed that this would be its last outing other than to be displayed at the NSSG to show what we had been doing. A discussion took place on what we might do next as a group and Beverly Hurst asked the group to consider further topics and whether to do a poster or presentation.</p> <p>To be discussed at the next meeting.</p>	G Thomson	07/07/2008
13	<p>► Cancer and Self Help Groups</p> <p>Pat Marsden and Cheryl Downes are presenting at the forthcoming conference for Cancer and Self Help Groups on "How much information do you want". This is at the request of Dr Ian Rothwell and is in Manchester on Tuesday 27th June.</p>		N/A
14	<p>► Macmillan Event</p> <p>Beverly Hurst reminded the group of the Macmillan Event on the 22nd and 23rd May in Leeds, all the group are going except Pat Marsden and Cheryl Downes who are not Macmillan, however if places are available they can go.</p>		N/A
15	<p>► Glaxo Smith Kline</p> <p>Alison Craven is attending a meeting with Glaxo Smith Kline Information Advisory board on Thursday 8th May.</p>	A Craven	08/05/2008
16	<p>► Cancer Reform Strategy</p> <p>Pat Marsden is attending the Cancer Reform Strategy meeting in London on Tuesday 13th May.</p>	P Marsden	13/05/2008
17	<p>► Conference on Sexuality</p> <p>Information was made available of the conference on sexuality in Glasgow on Monday 9th June. Cheryl Downes and Beverly Hurst have expressed interest.</p>		N/A

7. Any Other Business			
Log No	Action	Lead(s)	Deadline
18	<p>► Communication Course</p> <p>Beverly Hurst, Pat Marsden, Cheryl Downes, Lynn Jackson and Marion Webb have all attended a communications course and Claire Parkinson, Robyn Wells and Alison Craven have applied.</p>		N/A
19	<p>► Stoma's</p> <p>Due to the Leeds stoma nurses all being sited at the LGI it has been agreed that stoma's will be sited centrally prior to admission for surgery, there is form to be filled in. Alison Craven is liaising with the Leeds stoma nurses regarding this.</p>		N/A
20	<p>► Pamela Morton</p> <p>Pamela Morton has resigned from Jo's Trust with immediate effect and returned to Ireland. Jo's Trust however continues under the care of its board at this time.</p>		N/A
21	<p>► Kath Miller</p> <p>Kath Miller Lead Cancer Nurse at York has taken a post at St Gemma's Hospice, Leeds.</p>		N/A
22	<p>► HPV Planning Group</p> <p>Beverly Hurst has joined the HPV Planning Group in Bradford to help with the programme of teaching and advising on the implementation of the cervical cancer vaccine due to start in September 2008.</p>		N/A
23	<p>► Claire Parkinson</p> <p>Claire Parkinson has agreed to give a presentation on her dissertation at the meeting on Monday 7th July. She looked at follow up in gynaecology/oncology care.</p>	C Parkinson	07/07/2008

Date of Next Meeting(s)

Monday 7th July 2008 9:30 am
Bradford

Monday 13th October 2008 9:30 am
York [Time Out]