

Actions of the meeting held on
Monday 07 July 2008, 09:30

Yorkshire Cancer Network

Bradford

Present:

Mrs C Parkinson	Airedale NHS Trust
Mrs B Hurst (Chair)	Bradford Teaching Hospitals NHS Foundation Trust
Mrs P Marsden	Calderdale and Huddersfield NHS Foundation Trust
Mrs M Webb	Harrogate and District NHS Foundation Trust
Mrs C Downes	Leeds Teaching Hospitals NHS Trust
Miss R Wells	Mid Yorkshire Hospitals NHS Trust
Mrs L Jackson	York Hospitals NHS Foundation Trust
Mrs J Toovey	Yorkshire Cancer Network

Apologies

Mrs A Craven, Mrs W Gregory

2. Action Log from the last meeting			
Log No	Action	Lead(s)	Deadline
24	The action log from the last meeting was agreed as being an accurate record.	N/A	N/A
3. Matters arising			
3.1 Nurse Led Course			
Log No	Action	Lead(s)	Deadline
25	<p>Marion and Claire to start the course in January 2009, joining with a midwifery course and accessing the course as appropriate. It will be at Masters level led by Vanessa Taylor. There is no other theoretical course available., but other CNS's could speak to Vanessa to see if they can access any parts they want to do.</p> <p>Contact Vanessa Taylor directly if you wish to access this course.</p>	All	Ongoing
3.2 Terms of Reference			
Log No	Action	Lead(s)	Deadline
26	Reviewed and finalised by the group and Pat to ask Zoe (secretary) to type and send to the group.	Pat Marsden	N/A
3.3 Local Support Groups			
Log No	Action	Lead(s)	Deadline
27	<p>Mixed responses and attendance at the groups around the Network apart from Calderdale which has both evening and daytime groups.</p> <p>Information on all the groups to be made available at the Leeds GOPC to try and reach a wider audience.</p> <p>Paul Kerr, Macmillan Information Lead, is hoping to have nationwide support groups.</p> <p>All CNS's to pass on information/flyers on their support groups to Cheryl and Allison</p>	Cheryl Downes/ Alison Craven	N/A

3. Matters arising			
3.4 Banners			
Log No	Action	Lead(s)	Deadline
28	Fantastic., big thank you to Cheryl, Cheryl to ask whether there is an easy and cheap way of putting right the spelling of Airedale. If not it will stay and be a talking point. Cheryl to see if the spelling can be changed.	Cheryl Downes	N/A
3.5 Posters			
Log No	Action	Lead(s)	Deadline
29	Some discussion on what to do next, for further discussion at the time out in October.	N/A	13/10/2008
3.7 Study Day 2009 - draft proposal			
Log No	Action	Lead(s)	Deadline
30	Very well evaluated. Next year to do a full day on Cervical cancer from screening, vaccination to treatment. The Briar Court Hotel booked for June 5th 2009. YGONG formed in 1999 with their first Study Day in 2000. Pat talked to the group about marking 10 years of the group in existence in 2010.	N/A	N/A
4. Claire Parkinson dissertation presentation			
Log No	Action	Lead(s)	Deadline
31	Claire presented a short power point overview of her dissertation on follow up. The recommendations are: <ul style="list-style-type: none"> • Same person reviewing • Patient should be encouraged to bring friend or relative • Tell patient what symptoms to look for • Give patient a summary of the consultation • Information on cancer in clinics • Individualised consultation • Holistic follow up • Follow up limited to three years • More research needed Beverly thanked Claire for a very good presentation and the group felt it should be presented to the NSSG.	N/A	N/A

5. Patient Information Pathways			
Log No	Action	Lead(s)	Deadline
32	<p>June Toovey presented the draft generic information pathways which were discussed. She has asked the group to write in the specific information which is given to the patient at the key points along the pathway and then as a group, agree on what will be given out so patients receive the most appropriate information for their cancer wherever they are in the YCN.</p> <p>There is already the Supportive Pathway with specific key points. They are:</p> <ul style="list-style-type: none"> • Key worker • Key discussion points • Information • Holistic assessment <p>From this the Network Board can advise the commissioners on the service that is required. The supportive parts are what the PCT's actually pay for.</p> <p>Information starts when the patient meets the GP, but from the groups point of view it is when they are seen in the out patients clinic.</p> <p>All CNS's to look at the information pathway and add the information they are offering patients.</p>	All	N/A
33	<p>Information Leaflets.</p> <p>Cheryl let the group know that she wished to hand over her place in this group.</p> <p>June has advised the group that Colin Sloane is now the lead and he is looking at where and how the group has progressed.</p> <p>Beverly asked the group to consider whether one of them would like to take over from Cheryl.</p>	All	N/A
34	<p>Beverly asked for an update on the progress of the YCN information leaflets as the group felt they have been waiting a long time for these and they were proof read a few months ago.</p> <p>June to update</p>	June Toovey	N/A
35	<p>Cheryl advised the group that the Trachelectomy leaflet is being looked at by Wendy and Alison. The group expressed their surprise as they were under the impression that the leaflet had been completed.</p> <p>Cheryl to update</p>	Cheryl Downes	13/10/2008
6. Any Other Business			
Log No	Action	Lead(s)	Deadline
36	<p>June discussed having users at the NSSG meeting and asked the group if they had a patient who would be willing to be a User Representative to contact Colin Sloane on colin.sloane@ycn.nhs.uk. Training and support will be available.</p>	All	N/A
37	<p>June discussed the Cancer Reform Strategy, particularly chapter 5 on survivorship. There is work going on about the physical and psychological elements and how to address the issues.</p>	N/A	N/A
38	<p>Cheryl talked the group through the financial statement.</p>	N/A	N/A

6. Any Other Business			
Log No	Action	Lead(s)	Deadline
39	There is a Physiotherapist in Leeds in the GOPC who has a special interest in gynaecological problems called Claire Parson.	N/A	N/A

Date of Next Meeting(s)

Monday 13th October 2008 9:30 am
York [Time Out]