

**Present:**

Mrs C Parkinson	Airedale NHS Trust
Mrs B Hurst	Bradford Teaching Hospitals NHS Foundation Trust
Mrs A Craven (Chair)	Leeds Teaching Hospitals NHS Trust
Miss R Wells	Mid Yorkshire Hospitals NHS Trust
Mrs L Jackson	York Hospitals NHS Foundation Trust
Miss E Jehan	Yorkshire Cancer Network

**Apologies**

Mrs P Marsden, Mrs J Toovey, Mrs M Webb

<b>4. Patient Information Resources</b>			
Log No	Action	Lead(s)	Deadline
1	Unfortunately there has been some problems with the information leaflets, which has resulted in the need for them to be re-proofed by YGONG. This was achieved at the meeting. Alison Craven thanked all who were able to commit their day to doing this (some of whom kindly gave up their own time).  To meet with Jane Archer to make final changes to the electronic versions of the resources.	B Hurst & R Wells	04.03.2010
2	To update the Group when the final versions of the resources have been sent to Medical Illustrations for printing.	J Archer & E Jehan	10.03.2010
3	The Group agreed that there are 3 further resources to be developed: <ul style="list-style-type: none"><li>• Trachelectomy</li><li>• Exoneration</li><li>• Vulval</li></ul> To add to the next meeting agenda.	E Jehan	09.02.2010
4	► Post meeting note  Emma Jehan informed Alison Craven that a Trachelectomy patient information resource has been in development and has been through the YCN Editorial Panel, this resource is currently with Medical Illustrations but has not been developed as Jane Garrud, Senior Medical Illustrator has been on sick leave.  To send resource to Alison Craven	E Jehan	09.02.2010
5	To contact Medical Illustrations and request they not work on the Trachelectomy resource.	E Jehan	09.02.2010
<b>5. Endometrial Cancer Audit 2010</b>			
Log No	Action	Lead(s)	Deadline
6	The Network Endometrial Audit commenced on January 1st, it has been agreed this will be for a period of 6 months. Philip Melling, YCN Information Manager will be collating results.  To continue to work on the audit.	All	Ongoing

**Gynaecology Nurses Group : Actions of the meeting held on Tuesday 26th January 2010 9:00am**

<b>6. Study Day</b>			
Log No	Action	Lead(s)	Deadline
7	Beverly Hurst and Alison Craven will be attending the National Cancer Action Team study day on Information Pathways on 1st February.  To feedback to the Group at the next meeting.	B Hurst / A Craven	10.03.2010
8	The Derby Gynaecology Cancer Centre are holding a free Gynaecological Symposium on February 26th.  To contact Alison Craven for further details if interested in attending.	All	26.02.2010
9	The Group discuss the Experience Based Design workshop developed by the Humber & Yorkshire Coast Cancer Network and agreed other courses take priority at this time.	N/A	N/A
10	The Enhanced Recovery Partnership Programme are launching the 'Helping surgical patients get better sooner' workshop, in London and Liverpool, it was agreed that if possible one or more of the Group should attend.  To contact Alison Craven for further information.	All	Ongoing
11	It was reported that uptake for the YGONG Study Day is slow at the moment, Group members were encouraged to ensure the flyers are re-distributed.  Lynne Jackson confirmed that Trevor Sorbie MBE will be presenting on My New Hair; a charity which provides public advice and supports a national network of independent salons and professionals who provide a wig styling service for people suffering from cancer and medical hair loss.  To re-distribute the Study Day flyer.	All	Ongoing
<b>7. CNS Proposal Leeds</b>			
Log No	Action	Lead(s)	Deadline
12	Leeds will be advertising a band 6 Gynae CNS post in the near future; it is intended that this role will encompass the Chemo-radiotherapy post and the Gynae CNS role.  A further proposal is being put to the Management in early February for a band 5 staff nurse to support the Gynaecology Oncology Nurse Specialist.  Beverly Hurst informed the Group that Bradford are undertaking a review of CNSs.  To update the Group at the next meeting.	A Craven	10.03.2010
<b>10. YGONG Trust Account</b>			
Log No	Action	Lead(s)	Deadline
13	it was reported that there is currently £138 in the YGONG Leeds Trust Account.	N/A	N/A

**Date of Next Meeting(s)**

Wednesday 10th March 2010 1:00pm  
TBC

Monday 10th May 2010 9:00am  
Calderdale

Tuesday 6th July 2010 9:00am  
TBC

Tuesday 21st September 2010 2:00pm  
Airedale General Hospital [Time Out]

Tuesday 14th December 2010 2:00pm  
TBC