

Actions of the meeting held on  
Wednesday 10 March 2010, 13:00

Yorkshire Cancer Network

Seminar Room 2, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital

**Present:**

Mrs B Hurst	Bradford Teaching Hospitals NHS Foundation Trust
Mrs A Craven (Chair)	Leeds Teaching Hospitals NHS Trust
Miss R Wells	Mid Yorkshire Hospitals NHS Trust
Mrs L Jackson	York Hospitals NHS Foundation Trust

**Apologies**

Mrs P Marsden, Mrs C Parkinson, Mrs M Webb

<b>2. Action Log from the last meeting</b>			
Log No	Action	Lead(s)	Deadline
14	The Action Log from the last meeting was agreed as an accurate record.	N/A	N/A
<b>3. Matters arising</b>			
Log No	Action	Lead(s)	Deadline
15	<p>► Patient Information Resources</p> <p>Beverly Hurst has met with Jane Archer to finalise the Patient Information Resources on:</p> <ul style="list-style-type: none"> <li>• Ovarian Cancer</li> <li>• Endometrial Cancer</li> <li>• Cervical Cancer</li> <li>• Ward 92</li> <li>• Institute of Oncology</li> </ul> <p>These resources will be going to print on 10th April.</p>	N/A	N/A
<b>4. The role of the band 5 supporting the CNS</b>			
Log No	Action	Lead(s)	Deadline
16	<p>This agenda item was not discussed due to time constraints.</p> <p>To add to a future meeting agenda.</p>	E Jehan	24.03.2010
<b>6. NSSG Audit Afternoon</b>			
Log No	Action	Lead(s)	Deadline
17	<p>The Endometrial Audit will be presented at the Educational afternoon in October. Philip Melling, YCN Information Manager and Marlene Holland, Service Improvement Facilitator have offered to assist with the collation of information.</p> <p>All CNSs to send information collated so far to philip.melling@ycn.nhs.uk</p>	All	Ongoing

<b>7. Patient Information Resources - for development</b>			
Log No	Action	Lead(s)	Deadline
18	The Group have arranged a Time Out on May 21st to develop the Trachelectomy, Exonteration and Vulval resources.	N/A	N/A
<b>8. Improving links with CNS across the country</b>			
Log No	Action	Lead(s)	Deadline
19	This agenda item was not discussed due to time constraints.  To add to a future meeting agenda.	E Jehan	24.03.2010
<b>9. NCAT Study Day on Information Pathways</b>			
Log No	Action	Lead(s)	Deadline
20	Beverly Hurst and Alison Craven fed back to the Group following the recent NCAT Information Pathways meeting. There were a lot of reservations from professionals regarding: <ul style="list-style-type: none"> <li>• no funding available to support introduction/daily running costs</li> <li>• number of computer terminals and locations required</li> <li>• system will not link with local systems (PPM)</li> <li>• quality of information</li> </ul> <p>The Group agreed that robust Patient Information Pathways are already in place across the YCN and current practice should not be changed.</p>	N/A	N/A
<b>10. YGONG Study Day Update</b>			
Log No	Action	Lead(s)	Deadline
21	The Group were informed that uptake for the study day has increased. Pat Marsden has been made aware of 2 small changes.  The Group were informed that 2011 is the 10th anniversary and were asked to start thinking of how to mark the occasion.  To discuss the 2011 Study Day at the next meeting.	A Craven	10.05.2010
<b>11. Leeds CNS update</b>			
Log No	Action	Lead(s)	Deadline
22	The Group were informed that following interviews Robyn Wells has been successfully appointed as CNS at Leeds and will be joining the team this summer.  The band 5 proposal will be discussed at a management meeting.	N/A	N/A

<b>12. Lead Nurse Support</b>			
Log No	Action	Lead(s)	Deadline
<b>23</b>	<p>The Group were informed that due to a heavy workload June Toovey is unable to attend Nurse Group meetings as often as necessary, the Trust Lead Cancer Nurses have agreed to attend Network Nurse meetings to provide a link to the Lead Nurses Group.</p> <p>Alison Harwood, Lead Cancer Nurses for Calderdale &amp; Huddersfield will be providing the Group with Lead Nurse support.</p> <p>The Group agreed that that feedback from the Lead Nurses would be beneficial particularly on issues pertinent to Gynae, and they would benefit from being bale to feedback to the Lead Nurses Group.</p> <p>To invite Alison Harwood to the next meeting.</p>	A Craven	10.05.2010
<b>13. Unit Updates</b>			
Log No	Action	Lead(s)	Deadline
<b>24</b>	<p>► Mid Yorks</p> <p>Marie Wilde has been appointed as Lead Cancer Nurse.</p> <p>Robyn Wells has been nominated for a User Involvement Award, she has been short listed and will next present to a panel.</p> <p>Robyn Wells has been asked to speak at a weekend course on Survivorship for patients having completed first line treatment for a Gynae cancer run by Target Ovarian.</p> <p>To update the Group at the next meeting.</p>	Mid Yorks	10.05.2010
<b>25</b>	<p>► York</p> <p>2 new Oncology Consultants have been appointed; Dr A Procter and Dr Sam Chan.</p> <p>From 1st April 2010 all York patients will receive chemotherapy in York under the care of Dr A Darby who will be running a combined clinic with Mr T Broadhead.</p> <p>To update the Group at the next meeting.</p>	York	10.05.2010
<b>26</b>	<p>► Bradford</p> <p>Interviews have been held for the Lead Cancer Nurse but the post has not been appointed.</p> <p>Beverly Hurst reported she has met with new Macmillan Development Manager Steve Edwards to undergo her Macmillan review.</p> <p>To update the Group at the next meeting.</p>	Bradford	10.05.2010
<b>27</b>	<p>► Leeds</p> <p>Robyn Wells has been appointed as Gynaecology CNS at Leeds.</p> <p>Alison Craven reported she has been working with Macmillan on Ovarian Awareness Week, there will be an article on this in the Yorkshire Post as well as displays in Outpatients.</p> <p>Leeds continues to promote their study day for GPs.</p> <p>To update the Group at the next meeting.</p>	Leeds	10.05.2010

<b>13. Unit Updates</b>			
Log No	Action	Lead(s)	Deadline
28	The YGONG Leeds Trust currently stands at £79.22	N/A	N/A
29	The YGONG Trust account currently stands at £650.	N/A	N/A
<b>14. Any Other Business</b>			
Log No	Action	Lead(s)	Deadline
30	<p>Beverly Hurst presented the Merseyside &amp; Cheshire Cancer Network Gynaecology Nursing Oncology and Palliative Care Guidelines. These have been written to provide guidance for professionals in the care of women with a diagnosis of a gynaecological cancer.</p> <p>The Guidelines are primarily aimed at healthcare professionals, Nurses in particular, working within this patient group in a hospital setting: 'To provide a framework of standards of care that are measureable and auditable, in order to enhance care provision and support implementation of the Clinical Outcomes Guidance for Gynaecological Cancers (1999)'.</p> <p>The Group agreed the Guidelines to be very valuable and it was suggested to produce for the YCN.</p> <p>To add to the June meeting agenda.</p>	E Jehan	24.03.2010
31	<p>The agreed to discuss the position of Vice Chair at the next meeting.</p> <p>To add to the May agenda.</p>	E Jehan	24.03.2010

**Date of Next Meeting(s)**

Monday 10th May 2010 9:00am  
Calderdale

Tuesday 6th July 2010 9:00am  
TBC

Tuesday 21st September 2010 2:00pm  
Airedale General Hospital [Time Out]

Tuesday 14th December 2010 2:00pm  
TBC