

Present:

Dr L Newton	Bradford Teaching Hospitals NHS Foundation Trust
Dr A Steed	Calderdale and Huddersfield NHS Foundation Trust
Dr A Bynoe	Harrogate and District NHS Foundation Trust
Dr C Hall	
Dr E Harris	
Dr C Carter	Hull and East Yorkshire Hospitals NHS Trust
Dr R Patmore (Chair)	
Ms H Mitchell	Humber & Yorkshire Coast Cancer Network
Dr M Gesinde	Leeds Blood Centre
Mr Q Hill	Leeds Teaching Hospitals NHS Trust
Dr P Hillmen	
Dr R Johnson	
Mr R Jones	
Dr E Thomas	
Ms H Greenwood	Mid Yorkshire Hospitals NHS Trust
K Nowell	User Partnership Group
Dr A Edwards	Wheatfields Hospice
Dr L Munro	York Hospitals NHS Trust
Miss L Carroll	Yorkshire Cancer Network
Mrs C Ferguson	
Mr P Maher	Yorkshire Cancer Research Network
Ms N Thornton	

1. Apologies

Dr L Bond, Dr D Bowen, Dr M Chapple, Dr A Cuthbert, Mr P Melling, Dr L Parapia, Dr K Patil, Dr P Prabu, Dr M Shields, Ms F Stephenson, Ms J Taylor-Clark, Mr D Thomson, Mr B Tinkler, Dr A Williams

3.1. Apheresis Therapeutic Services			
Log No	Action	Lead(s)	Deadline
1	<p>Due to concerns raised at the previous NSSG Dr Gesinde attended this meeting to provide an update on the Apheresis Therapeutic Services.</p> <p>Due to the staffing/capacity issues at the Leeds Blood Centre they feel it is more effective to run their service on site (3 beds, 2 patients per bed per day). They do not have the capacity to send medical cover to outlying hospitals and the trained nurses are not happy to attend with no medical cover present. This service has therefore been extended and will now be open Mon-Fri, 9 - 6pm and Sat/Sun, 9- 1pm. For patients who are too ill to be transferred a nurse will attend if the patient is on ITU/ HDU.</p> <p>The group discussed the challenges facing the service but felt that it was important the service to local hospitals is maintained in the long term. The group agreed to look at how local support, such as all patients being managed on HDU / ICU, could be provided.</p> <p>Central lines are the responsibility of the referring clinician.</p> <p>Dr Gesinde to produce a draft paper on the future proposal for this service (including the criteria for prioritisation) and circulate for comments.</p>	M Gesinde	Review 15/06/2007

3.2. Leukaemia and Lymphoma meetings			
Log No	Action	Lead(s)	Deadline
2	Dr P Hillmen to circulate dates for the Leukaemia and Lymphoma Group meetings.	P Hillmen	Review 15/06/2007
4. Cancer Waiting Times			
Log No	Action	Lead(s)	Deadline
4	To circulate the CWT paper with the Action Log.	L Carroll	16/03/2007
5. Peer Review - Action Plan Submission			
Log No	Action	Lead(s)	Deadline
5	To ensure all Trusts in the YCN submit their Action Plans by 13th March 2007 (Calderdale & Huddersfield and Leeds outstanding). To submit the YCN and HYCCN Action Plan to the North Zone Peer Review Team by 23rd March 2007. This document will be published on 30th March 2007.	YCN	13/03/2007
6. Chemotherapy issues			
Log No	Action	Lead(s)	Deadline
6	To inform Dr Patmore if there are cases where the pathway is interrupted or delayed to the detriment of patients due to revised resource management processes	All	Review 15/06/2007
7	Horizon scanning To send any comments on the Horizon Scanning paper to David Thomson, YCN Lead Pharmacist david.thomson@leedsth.nhs.uk	All	Review 15/06/2007
7. Hull - Oncology Health Centre Visit			
Log No	Action	Lead(s)	Deadline
8	Following a presentation from Mr and Mrs Nowell on their visit to the Hull Oncology Health Centres (see paper) it was proposed that an action plan should be produced that can be implemented for when funding is available. The group supported Mr Nowell's suggestion for him to take this forward by raising the profile of the Oncology Health centres across the YCN.	Mr and Mrs K Nowell	Review 15/06/2007
8. Regional Guidelines			
Log No	Action	Lead(s)	Deadline
3	Radiology will be included in the revised Clinical Guidelines. Dr Gilson agreed to send Dr Carey's comments on the guidelines to Dr Patmore.	D Gilson	Review 15/06/2007
9	The YCN Guidelines for the Management of Haematological Malignancies are currently being revised and will be circulated for comments.	R Patmore	Review 15/06/2007
9. Nursing			
Log No	Action	Lead(s)	Deadline
10	To circulate the YCN and HYCCN draft patient information pathways for Acute Lymphatic Leukaemia, Chronic Myeloid Leukaemia, Myeloma and Lymphoma for comments by Friday 30th March 2007.	All	30/03/2007

Haematology Group : Actions of the meeting held on Friday 9th March 2007 2:00 pm

9. Nursing			
Log No	Action	Lead(s)	Deadline
11	To circulate (when approved by the Editorial Panel) the Skin Tunnelled Catheter, Bone Marrow and generic information (sent with the first clinic appointment) patient information leaflets for comments.	H Greenwood	Review 15/06/2007
10. Audit			
Log No	Action	Lead(s)	Deadline
12	To circulate the minutes of the audit meeting.	L Carroll	16/03/2007
13	<p>Dr Patmore presented the group with the results of the updated MDT review audit. Although there was an improvement in some areas there were still significant numbers of patients who had apparently not been reviewed at an MDT. The group identified that some of these may have been reviewed but the proforma not returned to HMDS. The proposal from the Audit group for HMDS to provide weekly new patient lists for MDT co-ordinators and monthly lists of patients who had not had a proforma returned was welcomed by the group. This should improve compliance when the audit is repeated.</p> <p>HMDS will notify the MDT data co-ordinators on a weekly basis of the newly diagnosed and on a monthly basis who they are still awaiting a returns forms for.</p> <p>To circulate the Haematological Malignancy Research Network audit paper.</p>	HMDS	Review 15/06/2007
11. YCRN Update			
Log No	Action	Lead(s)	Deadline
14	<p>Dr Bowen and Dr Hillmen are now members of the YCRN Executive Group.</p> <p>To circulate the YCRN and HYCCN trials update papers and trials recruitment issues around the YCRN network paper with the minutes.</p>	L Carroll	Review 15/06/2007
15	To provide for the meeting in June 2007 the trials recruitment issues for the HYCCN.	H Mitchell	Review 15/06/2007
16	To circulate the 'GCP Training: What form should it take, and how often? - A review of the law and of our responsibilities' presentation with the action log.	L Carroll	16/03/2007
12. Vice Chair			
Log No	Action	Lead(s)	Deadline
17	To send nominations for Vice Chair to Lucy Carroll or Dr Patmore prior to the next meeting.	All	Review 15/06/2007
13. Any Other Business			
Log No	Action	Lead(s)	Deadline
18	<p>Following a group discussion it was agreed that HMDS will now send their reports electronically. To ensure this process is working a list of the reports will be sent on a weekly basis until there is confidence in the electronic system.</p> <p>Each Trust to confirm with Mr Jones the email address/person responsible for receiving the electronic report.</p>	All	Review 15/06/2007

Date of Next Meeting(s)

Friday 15th June 2007 2:00 pm
YCRN Conference Room 1, Ida Nurses Home, Cookridge Hospital

Friday 7th September 2007 2:00 pm
YCRN Conference Room 1, Ida Nurses Home, Cookridge Hospital

Friday 14th December 2007 2:00 pm
YCRN Conference Room 1, Ida Nurses Home, Cookridge Hospital