

**Actions of the meeting held on
Friday 19 December 2008, 14:00**

Humber and Yorkshire Coast Cancer Network

Lecture Room, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital **Yorkshire Cancer Network**

Present:

Dr A Hill	Bradford Teaching Hospitals NHS Foundation Trust
Dr L Newton	
Dr S Ali	Hull and East Yorkshire Hospitals NHS Trust
Dr D Bowen	Leeds Teaching Hospitals NHS Trust
Dr G Cook	
Dr A Critchley	
Dr Q Hill	
Dr P Hillmen	
Dr R Johnson (Chair)	
Ms S Liebersbach	
Ms A McHugh	
Dr D Wright	Mid Yorkshire Hospitals NHS Trust
Dr H Ciepluch	Northern Lincolnshire and Goole Hospitals NHS Foundation Trust
Dr A Edwards	Wheatfields Hospice
Miss L Carroll	Yorkshire Cancer Network
Mrs A Millett	
Ms F Stephenson	
Mr J Goulding	Yorkshire Cancer Research Network
Ms C Sleigh	

Apologies

Dr L Bond, Dr A Cuthbert, Mr S Duffy, Dr M Gesinde, Dr D Gilson, Dr C Hall, Mr P Melling, Dr L Parapia, Dr R Patmore, Ms H Rossington, Mr B Tinkler, Mrs L Wood

2. Action Log from the last meeting			
Log No	Action	Lead(s)	Deadline
40	The minutes of the last meeting were agreed as an accurate record.	N/A	N/A
3. Matters arising			
3.1 Excellence in decision making process			
Log No	Action	Lead(s)	Deadline
41	<p>Dr Johnson informed members that the YCN have formed a Chemotherapy Gateway Group whose key will be to provide a commissioning view and thus develop a final YCN position which it will take to the tri-Network Group discussions. In liaison with the YCN NSSG's and DTC's this group will also prioritise and manage the workload for the tri-Network Group and SCG.</p> <p>Horizon Scanning of cancer drugs will also be carried out through the Gateway Group.</p> <p>To keep members updated on the work of the YCN Chemotherapy Gateway Group.</p>	D Thomson	06/03/2009

3. Matters arising			
3.2 Velcade			
Log No	Action	Lead(s)	Deadline
42	<p>Dr Cook reported that in March 2008 the SCG confirmed their decision to routinely commission Velcade for Multiple Myeloma in line with NICE guidance and noted clinical criteria for exceptional funding.</p> <p>In October 2008 the SCG agreed to review all requests for funding of this drug since the policy was agreed.</p> <p>Following this review a commissioning policy to broaden the categories of patients eligible for routine funding without the need for prior approval was produced. This paper was approved by the SCG group on 21st November.</p>	D Thomson	06/03/2009
3.4 Vice Chair			
Log No	Action	Lead(s)	Deadline
43	As no nominations for Vice Chair had been received Dr Johnson agreed to approach colleagues on an individual basis to see if they are willing to take on this role.	R Johnson	06/03/2009
3.5 Service Improvement Lead Role			
Log No	Action	Lead(s)	Deadline
44	Dr Johnson agreed to take on the role of Service Improvement Lead.	R Johnson	N/A
4. Regional Guidelines			
Log No	Action	Lead(s)	Deadline
45	<p>► Biopsy's for lymphomas</p> <p>Dr Johnson ensured members had received the draft guideline for biopsy specimens (specifically for the diagnosis of lymphoma) produced by Dr Jack.</p> <p>Dr Johnson noted that discussions had taken place with a number of surgeons who were not entirely happy with taking out a node on every patient to start with. It was proposed they suggest these surgeons schedule a rapid incision biopsy after the initial procedures and audit this process.</p> <p>► Regional Guidelines</p> <p>It is anticipated the revised regional guidelines will be ready for uploading onto the YCN website at the end of January 2009.</p> <p>► PET/CT</p> <p>These guidelines will be incorporated into the Lymphoma guidelines</p> <p>To amend the biopsy guidelines to reflect the discussion that took place.</p>	R Johnson	31/01/2009
5. Haematology Audit Group			
Log No	Action	Lead(s)	Deadline
46	<p>The next meeting of the audit group will take place in January 2009.</p> <p>To keep members updated on the work of the audit group.</p>	R Patmore	Ongoing

6. Calderdale and Huddersfield			
Log No	Action	Lead(s)	Deadline
47	<p>Dr Johnson gave an update on the progress that has been made within Calderdale & Huddersfield NHS Trust.</p> <p>A MDT Co-ordinator specific to haematology and a new patient pathway co-ordinator have been appointed and attend the MDT. There are plans to recruit two new consultants in the new year.</p> <p>To keep members updated on progress within Calderdale & Huddersfield NHS Foundation Trust.</p>	All	Ongoing
7. User Involvement			
Log No	Action	Lead(s)	Deadline
48	<p>Ms Lesley Wood has agreed to become the User Involvement and Patient Information Lead for the group.</p> <p>It was noted that there is service user representation from the HYCCN but not from the YCN.</p> <p>The Safer Eating guidelines have been published and will be distributed shortly.</p> <p>To inform Ms Wood that Service User representation from the YCN would be very welcome.</p>	R Johnson	N/A
8. Nursing			
Log No	Action	Lead(s)	Deadline
49	<p>Ms McHugh reported that the following patient information pathways have been produced;</p> <p>MPD (Lead Dr Bowen) CML (Lead Dr G Smith) MDS (Lead Dr Bowen) AML & ALL (Lead Dr Ali) Multiple Myeloma (Lead Dr Ashcroft) Lymphomas (Non Hodgkin & Hodgkin Lymphoma) (Lead Dr Gilson)</p> <p>The implementation of these is currently being trialled within Trusts and if necessary will be developed further prior to roll out.</p> <p>Ms McHugh reported that the HYCCN and YCN Haematology Event that took place on Friday 10th October 2008 was a great success.</p> <p>To keep members updated on the work of the nurses group.</p> <p>Any comments on the pathways to be sent to Lucy Carroll (lucy.carroll@ycn.nhs.uk)</p>	M McHugh	Ongoing

9. Network Pathway Development			
Log No	Action	Lead(s)	Deadline
50	<p>Mrs Millett ensured members had received the Clinical pathways with the agenda.</p> <p>Members agreed that there was a need for a CLL pathway and low grade lymphoma. It was suggested that Dr Hillmen would lead on this. Mrs Millett agreed to approach Dr Hillmen regarding this.</p> <p>It was noted that the Haematology nurses are working on separate information pathways developed which will be matched up with the disease-specific pathways when ready.</p> <p>To email Mrs Millet any amendments/comments.</p>	All	02/01/2009
10. Cancer Waiting Times			
Log No	Action	Lead(s)	Deadline
51	<p>Dr Johnson ensured members had received the latest CWT data that was circulated with the agenda.</p>	P Melling & H Rossington	Ongoing
12. Teenagers & Young Adults - Improving Outcomes Guidance and Pathways			
Log No	Action	Lead(s)	Deadline
52	<p>Dr Stark and Sister Morgan tabled and summarised the paper regarding the referral of Teenagers and Young Adults with Cancer to the Yorkshire TYAMDT meeting.</p> <p>A SOP for the MDT will be circulated shortly. Representatives from Hull felt that 1st February 2009 was too soon for the implementation of this process.</p> <p>Representatives from the TYA PTC and HYCCN are holding a meeting on 12th January to discuss the detail of TYA shared care pathways and the proposed date of referral/notification of cases.</p> <p>There is also a plan for TYA PTC to attend other HYCCN NSSGs in the New Year to discuss the TYA pathway. The MDT PTC Standard Operating Procedure will be shared with Trust Lead Managers, MDT Lead Clinicians and MDT Co-ordinators in the New Year.</p>	All	Review 06/03/2009
13. YCRN			
Log No	Action	Lead(s)	Deadline
53	<p>Mrs Sleigh gave an update on the Yorkshire Cancer Research Network Haematology Recruitment for 2001 - 2008.</p>	C Sleigh	Ongoing
14. Any Other Business			
Log No	Action	Lead(s)	Deadline
54	<p>Dr Cook informed members that BMT will be commissioned by the SCG from April 2009. A paper is to be tabled at the Specialised Commissioning Group meeting on 16th January 2009. This paper sets out a recommended commissioning policy for BMT for adults and children and also highlights a number of issues that will be addressed over the coming year.</p> <p>This paper was approved by members present.</p> <p>To circulate the paper with the action log.</p>	L Carroll	02/01/2009

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14. Any Other Business			
Log No	Action	Lead(s)	Deadline
55	Mrs Millett informed members that the Leeds Reproductive Medical Unit Survey will be circulated to MDT Leads for completion in preparation for the forthcoming centralisation to Seacroft. MDT Leads to complete and return the survey.	MDT Leads	To be advised
14.1 Educational Event			
Log No	Action	Lead(s)	Deadline
56	Dr Ali informed members of the HYCCN and YCN Haematology ALL event that is taking place on Friday 27th March 2009. Colleagues wishing to attend this event must register before Monday 22nd March.	All	22/03/2009
14.2 Annual Report / Work Programme			
Log No	Action	Lead(s)	Deadline
57	The Annual report for April 2007- April 2008 and the Work Programme for 2008 - 2011 was approved by the group. To upload the Annual report and Work Programme to the YCN website.	L Carroll	01/01/2009

Date of Next Meeting(s)

Friday 6th March 2009 2:00pm
Lecture Room, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital

Friday 27th March 2009 12:30pm
Pavilions of Harrogate, Great Yorkshire Showground, Harrogate [Educational Event]

Friday 12th June 2009 2:00pm
TBC

Friday 18th September 2009 2:00pm
TBC