

Present:

Ms H Johnson	Bradford Teaching Hospitals NHS Foundation Trust
Mr A Pattinson	Calderdale and Huddersfield NHS Foundation Trust
Mrs L Wood	Harrogate and District NHS Foundation Trust
Ms K Beadle	Hull and East Yorkshire Hospitals NHS Trust
Miss R Copland	Leeds Teaching Hospitals NHS Trust
Ms C Garside	
Ms S Liebersbach	
Ms A McHugh	
Ms K Midgley	
Ms H Greenwood (Chair)	Mid Yorkshire Hospitals NHS Trust

1. Apologies

Ms D Barker, Ms M Coleman, Ms K Haggitt, Mrs J Lawn, Ms L McGuire, Ms J Murray, Ms L O'Prey, Mrs G Stewart, Mrs J Toovey, Ms J Watson

4. Safer Eating Guidelines Audit			
Log No	Action	Lead(s)	Deadline
17	Members agreed that the number of booklets requested for printing was too many. They agreed each Trust should be supplied with a set amount. It was suggested that a questionnaire (which could include a section for patient views) is produced for each centre to complete. Kirsten Midgley to discuss this further with Jane Archer and agreed a way forward.	K Midgley	Review 23/05/2007
5. Membership			
Log No	Action	Lead(s)	Deadline
18	To update the membership of the group.	L Carroll	16/03/2007
19	Ms H Carolan from Scunthorpe General Hospital, Mr Graham Briggs and Ms Karen Smith from Diana, Princess of Wales Hospital did not respond the their letter of invite to the meetings. Helen Greenwood to inform Dr Patmore, Chair of the YCN and HYCCN Haematology Group.	H Greenwood	Review 16/03/2007
20	To invite Sarah Guest, Chemotherapy Nurse Specialist for Haematology based at Hull Royal Infirmary.	L Carroll	16/03/2007
6. Terms of Reference			
Log No	Action	Lead(s)	Deadline
21	To update and finalise the Terms of Reference.	L Carroll	16/03/2007
22	To speak to June Toovey regarding having a Primary Care representative attend the next meeting to present on their role and how it fits into the Haematology patient group.	H Greenwood and J Toovey	23/05/2007
23	To send Helen Greenwood a Work Programme template.	L carroll	16/03/2007

8. Feedback on local/national meetings			
Log No	Action	Lead(s)	Deadline
24	To circulate the YCN Haematology Group Action Log for the meeting that took place on Friday 9th March 2007.	L Carroll	16/03/2007
26	Apheresis Therapeutic Service To circulate the draft protocol for the Apheresis Therapeutic Service produced by Dr Gesinde for comments. They will then submit a collated Nursing response to the Haematology Group.	H Greenwood	Review 23/05/2007
27	To circulate the following papers that were tabled at the YCN Haematology meeting on Friday 9th March 2007; Cancer Waiting Times Oncology Health Centre Visit - Hull Friday 12th January 2007 Horizon Scanning paper Recruitment issues around thr YCRN network	L Carroll	16/03/2007
28	HMDS will now send their reports electronically. A list of the reports will be sent on a weekly basis to ensure this process is working. The report will be sent to the nominated contact point, if this is not the correct person HMDS must be informed. To invite Dr A Jack, from HMDS to the next meeting to do a presentation on investigations/tests at HMDS.	H Greenwood	23/05/2007
9. Patient information mapping			
Log No	Action	Lead(s)	Deadline
29	To circulate the YCN and HYCCN draft patient information pathways for Acute Lymphatic Leukaemia, Chronic Myeloid Leukaemia, Myeloma and Lymphoma for comments by 30th March 2007.	All	30/03/2007
10. Draft patient information			
Log No	Action	Lead(s)	Deadline
30	To send the draft Skin Tunnelled Catheter, Bone Marrow Patient Information and the generic information that is sent with the first clinic appointment to Jane Archer for taking through the YCN Editorial Panel.	L Carroll	23/05/2007
11. Any Other Business			
Log No	Action	Lead(s)	Deadline
31	To add the Nursing and Vision Action Plan to the agenda for the next meeting on 23rd May 2007.	L Carroll	23/05/2007
32	Haematology Education The group agreed to postpone the formation of the YCN Haematology Education Sub-group until their current work being undertaken is complete.	H Greenwood	Review 23/05/2007
12. Date of Next Meeting(s)			
Log No	Action	Lead(s)	Deadline
33	Rosie Copland to provide Helen Greenwood with the details of the drug representative who can be invited to sponsor the next meeting	R Copland	23/05/2007

Date of Next Meeting(s)

Wednesday 23rd May 2007 10:00 am
YCRN Conference Room 1, Ida Nurses Home, Cookridge Hospital

Wednesday 11th July 2007 10:00 am
YCRN Conference Room 1, Ida Nurses Home, Cookridge Hospital

Tuesday 11th September 2007 10:00 am
YCRN Conference Room 1, Ida Nurses Home, Cookridge Hospital

Wednesday 7th November 2007 10:00 am
YCRN Conference Room 1, Ida Nurses Home, Cookridge Hospital