

**Present:**

Ms H Johnson	Bradford Teaching Hospitals NHS Foundation Trust
Mr A Pattinson	Calderdale and Huddersfield NHS Foundation Trust
Mrs L Wood	Harrogate and District NHS Foundation Trust
Ms K Beadle	Hull and East Yorkshire Hospitals NHS Trust
Ms A Chatten	Leeds Teaching Hospitals NHS Trust
Miss R Copland	
Ms A McHugh	
Ms L Moor	
Mrs G Stewart	
Ms H Greenwood (Chair)	Mid Yorkshire Hospitals NHS Trust
Ms L McGuire	
Miss L Carroll	Yorkshire Cancer Network
Mrs J Toovey	

**1. Apologies**

Ms D Barker, Ms M Coleman, Ms V Dixon, Ms P Dyminski, Ms S Fraser, Mrs J Lawn, Ms S Liebersbach, Ms K Midgley, Ms N Walden

<b>3.1. Safer Eating Guidelines Audit</b>			
Log No	Action	Lead(s)	Deadline
1	Members agreed to undertake the Safer Eating guidelines audit over a 3 month period. The audit results will be fed back to the YCN Infection Group with a view to amending them where appropriate. The network will discuss the possibility of funding the production of hard copies of the guidelines after the revision.  To amend the Safer Eating Guidelines audit paper and sent to Miss Carroll for circulation to the Group.	K Midgley	Review 11/07/2007
2	To ensure the Safer Eating Guidelines on the YCN website are suitable for printing.	L Carroll	Review 11/07/2007
<b>4. Membership Update</b>			
Log No	Action	Lead(s)	Deadline
3	To contact Julie Bielby, Lead Nurse for the HYCCN to ask for the contact details of the Lead Nurses at The Princess Royal Hospital, Hull and Diana, Princess of Wales Hospital, Grimsby so they can be added to the membership for information.	J Toovey	Review 11/07/2007
4	To circulate the revised membership with the Action Log.	L Carroll	30/05/2007
<b>5. Nursing Vision and Action Plan</b>			
Log No	Action	Lead(s)	Deadline
5	To circulate the Network Groups Development Project presentation with the Action Log.	L Carroll	30/05/2007
6	To circulate the Pan Network Event - Putting Patients at the Centre of Service Delivery Report – 9th March 2007 with the Action Log.	L Carroll	30/05/2007

<b>6. Work Programme</b>			
Log No	Action	Lead(s)	Deadline
7	To bring to the next meeting the results of the patient satisfaction survey and to tool used as part of the Peer Review process.	All	11/07/2007
8	To circulate the National Holistic Assessment Tool with the Action Log.	L Carroll	30/05/2007
9	The group emphasised the importance they integrate their work with the Haematology NSSG Work Programme.  To add the YCN and HYCCN Haematology Nurses to the membership of the NSSG.	L Carroll	Review 11/07/2007
10	To produce a draft work programme and circulate to the group for comments.	H Greenwood and L Carroll	Review 11/07/2007
<b>7. Feedback on local/national meetings</b>			
Log No	Action	Lead(s)	Deadline
11	To provide feedback to the haematology NSSG on Friday 15th June on the work undertaken by nurses group.	H Greenwood	15/06/2007
<b>8. Patient Information</b>			
Log No	Action	Lead(s)	Deadline
12	The draft Information on Skin Tunnelled Catheter, Bone Marrow Aspiration & Biopsy and the Haematology Clinic was sent to the YCN Editorial Panel on 29th March 2007. The deadline for comments was 27th April 2007.  To collate the responses and feedback to the authors and Helen Greenwood	J Archer	Review 11/05/2007
<b>9. Patient information mapping</b>			
Log No	Action	Lead(s)	Deadline
13	To update the draft YCN and HYCCN draft patient information pathways for Acute Leukaemia, Chronic Myeloid Leukaemia, Myeloma and Lymphoma.	L Carroll	Review 11/05/2007
14	Colleagues volunteered to double check the patient information pathways to ensure the named information was available.  Acute Leukaemia - Helen Johnson Chronic Myeloid Leukaemia - Helen Greenwood Myeloma - Lesley Wood Lymphoma - Gill Stewart  To check the patient information pathways and inform Lucy Carroll of any amendments.	H Johnson, H Greenwood, L Wood and G Stewart	Review 11/05/2007
15	To circulate the LTHT fertility booklet for information.	L Carroll	30/05/2007
16	To confirm with Di Gilson the process for providing patients with the understanding Radiotherapy Booklet at LTHT.	G Stewart	Review 11/05/2007
18	To circulate the leaflet on Locality Information Leads based in the Information & Support Centres within The Yorkshire Cancer Network area.	L Carroll	30/05/2007

**Date of Next Meeting(s)**

Wednesday 11th July 2007 10:00 am  
YCRN Conference Room 1, Ida Nurses Home, Cookridge Hospital

Tuesday 11th September 2007 10:00 am  
YCRN Conference Room 1, Ida Nurses Home, Cookridge Hospital

Wednesday 7th November 2007 10:00 am  
YCRN Conference Room 1, Ida Nurses Home, Cookridge Hospital