

**Actions of the meeting held on  
Tuesday 18 March 2008, 10:00**

Humber and Yorkshire Coast Cancer Network

**Meeting Room, 50 Lancaster Park Road, Harrogate District Hospital**

Yorkshire Cancer Network

**Present:**

Ms J Watson	Hull and East Yorkshire Hospitals NHS Trust
Ms A McHugh	Leeds Teaching Hospitals NHS Trust
Mrs J Lawn	South Tees Hospitals NHS Trust
Miss L Carroll	Yorkshire Cancer Network

**Apologies**

Ms D Barker, Mrs K Beadle, Ms J Bielby, Ms A Chatten, Ms S Fraser, Ms H Greenwood, Ms H Johnson, Ms L McGuire, Mr A Pattinson, Mrs J Toovey, Mrs L Wood

<b>2. Action Log from the last meeting</b>			
Log No	Action	Lead(s)	Deadline
71	The Action Log from the last meeting was agreed as an accurate record.	N/A	N/A
<b>4. NOW Update</b>			
Log No	Action	Lead(s)	Deadline
72	It was agreed that the NOW update no longer needs to be a standing agenda item.	L Carroll	14/05/2008
<b>5. Safer Eating Guidelines Audit Outcome</b>			
Log No	Action	Lead(s)	Deadline
73	The YCN Infection Group has agreed that the YCN Safer Eating Guidelines can be amended to say 'it is advisable to boil water in certain circumstances and this will be discussed with you on an individual basis'.  To update the guidelines and upload onto the YCN website.	L Carroll	01/04/2008
74	Following the amendment of the guidelines it was agreed that they were now ready to be published.  To send the application for funding the publication of the guidelines to Kirsten Midgley for completion.	L Carroll/J Archer	01/04/2008
<b>6. Patient information leaflets</b>			
Log No	Action	Lead(s)	Deadline
75	Lucy Carroll to ask Jane Archer for an update on the production of the following patient information leaflets;  Bone Marrow Aspiration and Biopsy Information about your skin tunnelled catheter The Haematology Clinic	L Carroll/J Archer	02/04/2008

<b>7. Patient Information Pathways</b>			
Log No	Action	Lead(s)	Deadline
76	<p>Jane Archer and Lucy Carroll have put the HYCCN and YCN Haematology Patient Information Pathways into the Network format. Jane Archer has raised a number of questions and issues for the group.</p> <p>To circulate the pathways with the questions raised for feedback from the group members.</p>	L Carroll	02/04/2008
<b>8. Educational Event</b>			
Log No	Action	Lead(s)	Deadline
77	<p>All speakers have now being approached for the HYCCN and YCN Haematology Nurses Educational Event taking place on Friday 10th October 2008. Jennifer Lawn has agreed to be a reserve speaker should any cancel and would talk on the role of the haematology CNS in the community/information pathways in the community.</p> <p>To formally write to speakers and to circulate the programme and registration form.</p>	L Carroll	02/04/2008
<b>9. Any Other Business</b>			
Log No	Action	Lead(s)	Deadline
78	<p>Haematology NSSG</p> <p>Mandy McHugh gave an update on the work of the HYCCN and YCN Haematology NSSG.</p> <p>To circulate the minutes of the HYCCN and YCN haematology Group meeting that took place on Friday 7th March 2008.</p>	L Carroll	02/04/2008
79	<p>It was noted that the Haematology NSSG have agreed to take work forward on the production of patient pathways. The first pathway to be produced will be of Hodgkins disease.</p> <p>Julie Watson to send Lucy Carroll any Haematology pathways that have been produced by the HYCCN for information.</p>	J Watson	02/04/2008
<b>10. Date and time of next meeting</b>			
Log No	Action	Lead(s)	Deadline
80	<p>Members present felt that the group should explore other venues to hold the meetings (preferably with free parking). Lucy Carroll explained that although the YCN are not able to offer admin presence at meetings outside of Harrogate it has been suggested that the HYCCN may be willing to host future Haematology NSSG and Nurse meetings at the Thorpe Park Hotel (with sponsorship support). It was felt that this may be a more convenient venue for members.</p> <p>To contact the HYCCN to discuss this further then approach the group for their views.</p>	L Carroll	02/04/2008

**Date of Next Meeting(s)**

Wednesday 14th May 2008 10:00 am  
Committee Room, Trust HQ, Ground Floor, St James's University Hospital

Tuesday 15th July 2008 10:00 am  
Meeting Room, 50 Lancaster Park Road, Harrogate District Hospital

Wednesday 10th September 2008 10:00 am  
St Gemma's Hospice

Friday 10th October 2008 9:00 am  
Pavilions of Harrogate, Great Yorkshire Showground, Harrogate [Educational Event]

Wednesday 19th November 2008 10:00 am  
TBC