

**Actions of the meeting held on
Wednesday 17 December 2008, 10:00**

Humber and Yorkshire Coast Cancer Network

Fewston Meeting Room, 1st Floor, Fewston Wing, Harrogate District Hospital

Yorkshire Cancer Network

Present:

Mrs H Johnson	Bradford Teaching Hospitals NHS Foundation Trust
Mr A Pattinson	Calderdale and Huddersfield NHS Foundation Trust
Mrs L Wood	Harrogate and District NHS Foundation Trust
Miss R Copland	Leeds Teaching Hospitals NHS Trust
Mr J Cromack	
Ms N Davies	
Ms K Haggitt	
Ms S Liebersbach	
Ms A McHugh (Chair)	
Mrs G Stewart	

Apologies

Miss L Carroll, Ms H Greenwood, Ms L McGuire, Mrs L Moor, Mrs J Toovey, Ms J Watson

1. Welcome and Apologies			
Log No	Action	Lead(s)	Deadline
32	The action log from the last meeting was agreed as an accurate record.	N/A	N/A
4. Patient Information			
Log No	Action	Lead(s)	Deadline
34	Bone Marrow Leaflet It was agreed to use the Cancer Backup Bone Marrow leaflet, however some members felt this was difficult to find. Jane Archer to lead on this.	J Archer	Review next meeting
4.1 Distribution of Safer Eating Guidelines			
Log No	Action	Lead(s)	Deadline
33	The hard copies of the Safer Eating Guidelines have been delivered to the YCN office and are ready for distribution. Some members felt that the electronic version was difficult to find on the website. To speak to Philip Melling regarding the electronic version.	J Archer & L Carroll	09/01/2009
4.2 Information about your skin tunelled catheter			
Log No	Action	Lead(s)	Deadline
35	The skin tunelled catheter patient information leaflet was circulated to the HYCCN for comment. All comments have been sent to Lesley Wood for incorporating. To make the changes and to send the final version to Lucy Carroll.	L Wood	09/01/2009

5. Patient Information Pathways			
Log No	Action	Lead(s)	Deadline
36	A group discussion took place regarding the patient information pathways. It was felt that a pathway on CLL/lowgrade lymphoma should be produced. To raise this at the NSSG.	N/A	N/A
37	Lesley Wood questioned if the cancer booklets (general) should be given to patients as it was felt they may scare the patients. To discuss this further with Jane Archer and feedback at the next meeting.	L Carroll	Review next meeting
38	The group looked at the MDP pathway and suggested taking out stage 1. Gill Stewart reported that Leeds are trialling the implementation of the pathways from 1st December 09. It was noted that there have been difficulties keeping the document as the notes are not kept in one place. It was felt there is a need for a Aide memoir. To amend pathways as agreed and discuss implementation further at the next meeting.	J Archer / All	Review next meeting
8. Implementation of S&P Care Guidance, T10 Action Plan			
Log No	Action	Lead(s)	Deadline
39	Mandy McHugh ensured members had received the Supportive and Palliative care DoH document circulated by June Toovey. It was acknowledged that the 10 key areas must be implemented by December 2009. The group felt they needed time to read this and would welcome guidance from Sally Scales as to where to go from here. To contact Sally Scales for further guidance.	M McHugh	Review next meeting
10. Any Other Business			
Log No	Action	Lead(s)	Deadline
40	Risk of overdose of Midazelon Members to read the document on accidents regarding patients having too much Midazelon and comment.	All	Review next meeting
41	Work Programme To contribute to the NSSG Work Programme for 2008 - 2011.	All/Chair	Review next meeting
42	Members were informed that a sperm donation/banking questionnaire for Healthcare professionals will be circulated shortly so they can look at ways to improve this service.	N/A	N/A

Date of Next Meeting(s)

Thursday 5th February 2009 10:00am
Meeting Room, 50 Lancaster Park Road, Harrogate District Hospital

Wednesday 29th April 2009 10:00am
Meeting Room, 50 Lancaster Park Road, Harrogate District Hospital

Tuesday 16th June 2009 10:00am
Meeting Room, 50 Lancaster Park Road, Harrogate District Hospital

Thursday 10th September 2009 10:00am
Meeting Room, 50 Lancaster Park Road, Harrogate District Hospital

Wednesday 11th November 2009 10:00am
Meeting Room, 50 Lancaster Park Road, Harrogate District Hospital

Thursday 17th December 2009 10:00am
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