

Yorkshire Cancer Network Haematology Nurses Group

Notes of the Meeting held on
Wednesday 19th October 2005, 9.30am

NYCRIS Ground Floor Meeting Room, Arthington House, Cookridge Hospital

Present:

June Toovey	Acting Lead Nurse YCN
Helen Johnson	Bradford Teaching Hospitals NHS Trust
Jennie Lawn	South Tees NHS Trust
Rosie Copland Mandy McHugh Gill Stewart	Leeds Teaching Hospitals NHS Trust
Della Barker (Chair) Helen Greenwood Liz McGuire	Mid Yorkshire NHS Trust

1. Apologies for Absence:

Apologies were received from Shirley Fraser and Lesley Wood.

2. Minutes of the last meeting

The minutes of the last meeting were confirmed as an accurate record.

3. Matters Arising

The agenda for the meeting was suspended to discuss issues in relation to the function, output and future of the group.

June Toovey kindly attended the meeting to give an outline of the issues and points to be addressed.

- ❖ Are the groups Terms of Reference up to date?
- ❖ What is the purpose of the group?
- ❖ What has the group achieved?
- ❖ What are the challenges to the group?
- ❖ How does the group link into and influence the Network Site-Specific group?
- ❖ How does the group link into the chemotherapy and pharmacist group?
- ❖ What work is the group currently undertaking and what are the time scales?

An in-depth debate took place around the table relating to all the above.

The group felt as a whole that the biggest impact for all had been this year Peer Review Process with which everyone had been intensively involved. Peer Review has been the total focus and this group had provided a support network for practitioners to discuss issues and share good practice.

The next pieces of work to be undertaken will be the Process Mapping/Capacity and Demand work, which is being requested by the Modernisation Agency and the Cancer Peer Review Haematology

Measures. All areas will have to carry out this work therefore it was expressed that this group could facilitate and support this process. The group expressed that the Cancer Peer Review Haematology Measures will be a priority, as nursing input is specifically required in relation to; scoping project for staffing levels of units, links to palliative care, key worker implementation as a co-ordinating role, community links and outreach services, support and counselling for oral chemotherapy patients.

The group has updated the Terms of Reference, and agreed to circulate with minutes for comments by next meeting please.

Achievements of the group were seen as:

- A good support network for practitioners
- Nursing representation and involvement with the successful JACIE accreditation
- Nurses being involved and driving the Peer Review process
- Education within the group

Challenges to the group were identified as:

- The need for the support of a vice-chair to the chair
- The positives and negatives of the diversity within the group
- Maintaining motivation and commitment to attend meetings
- Forthcoming Process Mapping/Capacity and Demand work and the Cancer Peer Review Haematology Measures

Discussion took place as to how this group maps to others within the YCN.

The former Lead Chemotherapy Nurse Group has amalgamated with the Pharmacy group to become the Network Strategic Chemotherapy Group. Their future focus will be upon producing Terms of Reference, capacity/demand work, any other network guidelines which may be needed and ensuring that representation in the group throughout Yorkshire was equitable.

The Network Education Group has now been re-established and is currently working on competencies for Cytotoxic Chemotherapy Practice.

Discussion took place regarding the referral processes into the Teenage and Young Adults Unit (TYA). The group would like to invite Sue Morgan and Ian Lewis to the February meeting.

ACTION: DB and HG to write and invite when dates for 2006 meetings have been set.

Debate ensued about the impact this group has on the Network Site-Specific Group. The perception of the nurse and the clinicians appears to be very different. It was decided that to clarify the clinician perspective it would be of benefit to invite Russell Patmore (Chair of the NSSG) to a nurses group meeting.

ACTION: DB and HG to write and invite when dates for 2006 meetings have been set.

The attendees felt it important that if anyone had attended any meetings, local or national, that there should be feedback to the group. This would also facilitate the supportive/education element within the group.

Action for the next meeting:

- Review the Cancer Peer Review Haematology Measures 119, 120, 122-127, 131, 151, 417 please bring your comments/action plan for addressing these. Let us support each other in any work being undertaken.
- Please bring along any Patient Information related to diet, Hickman lines and Community S/C Ara-C administration. Work can begin on developing Network Patient Information for these. MH will bring the information for patients about shingles.

4. Meeting Timetable for 2006:

Helen Greenwood who is taking over as Chair at the end of the next meeting will liaise with Lucy to arrange dates.

5. Date and time of next meeting

Wednesday 7th December 2005, 9.30am Venue TBA

Please tear off and return slip by Friday 2nd December 2005 to Lucy Carroll, Network Support Officer Yorkshire Cancer Network, Arthington House, Cookridge Hospital, Leeds

Please print name _____

I will / will not be able to attend the Yorkshire Cancer Network Haematology Nurses Group to be held on Wednesday 7th December 2005