

**Actions of the meeting held on
Thursday 16 June 2011, 13:15**

Yorkshire Cancer Network

Lecture Room, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital

Present:

Miss P Adam	Leeds Teaching Hospitals NHS Trust
Ms S Cameron	
Ms M Fitzgerald	
Mr T Ong	
Dr M Sen	
Ms H Chadwick	Mid Yorkshire Hospitals NHS Trust
Mr P Whitfield	York Teaching Hospital NHS Foundation Trust
Mrs C Irving	Yorkshire Cancer Network
Mr P Melling	
Mrs A Millett	

Apologies

Ms A Coates, Dr C Coyle, Dr K Dyker, Mrs A Harwood, Miss J Hoole, Dr E Loney, Mrs L McCaul, Mr P Nixon, Ms R Ratcliffe, Mrs C Salt

1. Welcome & apologies			
Log No	Action	Lead(s)	Deadline
1	In the absence of Elizabeth Loney, Angela Millett chaired the meeting.	N/A	N/A
2. Action Log from the last meeting			
Log No	Action	Lead(s)	Deadline
2	The action log from the last meeting was agreed to be a true record.	N/A	N/A
4. To discuss progress of the pre-assessment audits			
Log No	Action	Lead(s)	Deadline
3	Leeds presented an overview of their results. York informed the Group that they are to investigate the reasons for those patients who didn't have a pre-assessment by one or more AHP's/CNS (DAHNO related). All units are to present the results of their audits at the next meeting if they have not already done so.	All	22/09/2011

5. To discuss the outcomes of the re-admission rates audit			
Log No	Action	Lead(s)	Deadline
4	<p>Members were reminded that York have previously presented their data and provided an update at the meeting to say that 2/49 patients were re-admitted between 31st October 2010 and 31st March 2011.</p> <p>Mid Yorkshire, Leeds and Bradford are to audit their re-admission rates for all patients between 1st October 2010 and 31st March 2011, readmitted within 30 days (for any reason) following completion of treatment to include either surgery, radiotherapy or chemotherapy.</p> <p>The data from all 3 MDT's will be circulated to the Group.</p>	M Fitzgerald, H Chadwick & D Sutton	22/09/2011
6. To discuss lymphomas presenting in Head and Neck patients			
Log No	Action	Lead(s)	Deadline
5	<p>Angela Millett read out the following statement from Rod Johnson, Chair of the YCN Haematology NSSG and a Group discussion followed.</p> <p>'A review of haematology (mostly lymphoma) 62 day breaches at LTH recently highlighted the difficulties of getting some patients from the point of referral (particularly GP to head and neck) to definitive histology for the lymphomas. There is a steady trickle of patients with 1st definitive lymphoma histology close to the end of the 62 period, or sometimes after it, before reaching the haematology clinic.</p> <p>At the Haematology NSSG, we wondered if this was perceived as an issue in other network trusts too and if the head and neck NSSG would like to look at ways of better integrating our pathways - particularly with a focus on the 'GP to 1st definitive histology.'</p> <p>Angela Millett agreed to write to each Head and Neck unit to enquire what each current practice is and report back to Rod Johnson.</p>	A Millett	ASAP
7. To clarify the upper third oesophageal pathway			
Log No	Action	Lead(s)	Deadline
6	This will be discussed in the main NSSG meeting.	N/A	N/A
8. Survivorship project updates			
Log No	Action	Lead(s)	Deadline
7	<p>Angela Millett updated the Group on the progress of the two Network projects.</p> <p>1. Bradford are running a follow up project funded by Macmillan. This has now been approved by the Board Trust and is expected to commence once the supporting posts have been appointed.</p> <p>2. Mid Yorkshire expect to start their rehabilitation project looking at self management in January 2012. A band 6 CNS is going to be appointed to take over most of Julie Hoole's clinical workload, in order to allow Julie Hoole to run the project for 3 years.</p> <p>Members were informed that Lorraine Cooper at the YCN is currently leading on a Network-wide survivorship programme and that a consultation group is due to meet at the end of July to agree a work programme.</p> <p>Angela Millett agreed to put Lorraine Cooper in touch with Mehmet Sen for further information.</p>	A Millett	ASAP

9. Gap Analysis update			
Log No	Action	Lead(s)	Deadline
8	<p>Angela Millett tabled the most up to date gap analysis.</p> <p>To request an update from Calderdale to share with the Group.</p> <p>► Post Meeting Note Since the meeting Calderdale and Huddersfield have given an update which will be circulated with the action log.</p>	A Millett	ASAP
9	<p>Members discussed the new MDT peer review requirement for a named level 2 Psychologist at each MDT across all sites.</p> <p>Angela Millett agreed to enquire with June Toovey how other sites plan to meet this measure</p>	A Millett	ASAP
10. Requirements of patients for pre-assessment by Restorative Dentist			
Log No	Action	Lead(s)	Deadline
10	<p>Angela Millett tabled papers from Lorna McCaul on the benefits of having Dental Therapists as part of the Clinical Pathway and also a list of indications for pre-assessment by a Restorative Dentistry Consultant.</p> <p>Each Trust discussed their current position.</p> <p>Clair Irving to include these papers with the action log.</p>	C Irving	ASAP
11. Any Other Business			
Log No	Action	Lead(s)	Deadline
11	<p>► Alcohol care pathway</p> <p>Members were informed that a policy is currently in development via the Specialists Group and that the current pilot model proving to be a safe, cost effective method of ensuring patients are in the best possible condition for surgery.</p> <p>To update the Group accordingly.</p>	J Hoole & R Ratcliffe	22/09/2011

Date of Next Meeting(s)

Thursday 22nd September 2011 1:15pm
Lecture Room, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital