

Actions of the meeting held on
Thursday 20 January 2011, 10:00

Yorkshire Cancer Network

Seminar Room 1, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital

Present:

Mr A Henry	Airedale NHS Foundation Trust
Ms A Fletcher	Bradford Teaching Hospitals NHS Foundation Trust
Ms A Procter	
Ms W Markey	Calderdale and Huddersfield NHS Foundation Trust
Sister P Byrne	Leeds Teaching Hospitals NHS Trust
Mrs C Facer	
Mrs N Hawkshaw	
Miss A Longbottom	York Hospitals NHS Foundation Trust
Ms K Morton	

Apologies

Mrs T Goldsbrough, Mrs S Lloyd, Ms L Verity, Ms T Wilcocks

1. Joint Upper GI & HPB Specialists Meeting			
1.1 PANDORA			
Log No	Action	Lead(s)	Deadline
34	<p>Members of the Group reported that inputting data to PANDORA has been challenging and time consuming, especially around Holistic Assessment where each component has to be entered as a separate entry.</p> <p>There was agreement that all members of the Group are making every effort to input the required 20-30 days data by the deadline of the end of February.</p> <p>To continue to submit data into the PANDORA system.</p>	All	28/02/2011
1.2 Rehab Pathways			
Log No	Action	Lead(s)	Deadline
35	<p>Tracey Wilcocks was unable to attend the meeting to update the Group, at the last meeting she had agreed to speak to Sherry Mckiniry about the Groups concerns that a combined pathway dilutes the specialist nature of all roles.</p> <p>► Post Meeting Note</p> <p>Sherry Mckiniry has confirmed that separate pathways will be developed. Sherry is supporting the development of a Rehab Pathway for each of the site specific groups, the Pancreatic pathway is in draft.</p> <p>To update the Group at the next meeting.</p>	T Wilcocks / L Verity	23/06/2011
1.3 Any Other Business - Joint Meeting			
Log No	Action	Lead(s)	Deadline
36	<p>► 2011 Oesophago-Gastric & Pancreatic Educational Event</p> <p>Discussion took place around the 2011 Event and some concerns were raised about the Event being held on a Friday before Half Term.</p> <p>There was agreement that both Groups have a role to play in raising the awareness of the Event.</p> <p>To circulate the Event Flyer to the Group.</p>	E Jehan	03/02/2011

1. Joint Upper GI & HPB Specialists Meeting			
1.3 Any Other Business - Joint Meeting			
Log No	Action	Lead(s)	Deadline
37	Kirsty Morton advised the Group that she has been joined by a second CNS in York; Heidi Sircus has joined the team as a Band 6 Upper GI CNS working 22.5 hours. To send the New Members Pack to Heidi.	E Jehan	03/02/2011
38	The Dietetic Group discuss their plans to form a separate Group to allow them to work independently on Network issues. To update the Group at the next meeting.	Dietetic Team	23/06/2011
2. HPB Specialists Meeting			
2.1 Welcome to New Chair and Introductions			
Log No	Action	Lead(s)	Deadline
39	Lisa Verity is now the Chair of both the Upper GI & HPB Specialists Groups. Kirsty Morton is Vice Chair of the HPB Specialists Group and Chaired the meeting as Lisa Verity was unable to attend.	N/A	N/A
2.2 Action Log from the last meeting			
Log No	Action	Lead(s)	Deadline
40	The action log from the last meeting was agreed as an accurate record.	N/A	N/A
2.3 Information Prescriptions			
Log No	Action	Lead(s)	Deadline
41	Kirsty Morton updated the Group following a meeting with Jane Archer, Macmillan Patient Information Manager at York. The Network Patient Information Prescriptions Programme Manager post has been funded by Macmillan and is currently at NHS Calderdale (YCN Host Organisation) for staff on their 'At Risk' register to apply, after this it will be posted on NHS Jobs. The role will manage the implementation of the Information Prescriptions at Network and Local level. The National Information Prescriptions Service (IPS) is now live and accessible through NHS Choices: http://www.nhs.uk/ipg/Pages/IPStart.aspx . As discussed at the last meeting all Trusts (with the exception of Bradford) have applied for Wave status; York, Mid Yorks and Airedale are in Wave 2 and will begin the role out of the Information Prescriptions in May 2011 for 6 months. Members of the Group reported that they are completing the YCN information prescription at diagnosis and including a copy in the medical notes, Kirsty Morton reported that she will be doing this from the beginning of February now a second CNS is in post. To update the Group at the next meeting.	All	23/06/2010

2. HPB Specialists Meeting			
2.4 CNS Pathway			
Log No	Action	Lead(s)	Deadline
42	<p>Members of Group agreed to use the CNS Pathway work completed by June Toovey and CNSs across the Network as a base to develop an Upper GI CNS Pathway which would stand alone from the Rehab and Supportive Care Pathways.</p> <p>Once the generic CNS Pathway is agreed it is planned to develop site specific CNS Pathways.</p> <p>To update the Group at the next meeting.</p>	All	23/06/2010
2.6 Project Ideas			
Log No	Action	Lead(s)	Deadline
43	<p>Discussion took place around follow up for surgical patients, it was agreed that the Upper GI & HPB Specialists Groups could work together on a project.</p> <p>There currently aren't any guidelines for post surgery and when local follow up would begin.</p> <p>Carmel Facer volunteered to work with Amanda Procter on a project.</p> <p>To update the Group at the next meeting.</p>	A Procter & C Facer	23/06/2011

Date of Next Meeting(s)

Thursday 23rd June 2011 10:30am
Bradford

Thursday 22nd September 2011 10:30am
Leeds (Room TBC)