

**Actions of the meeting held on
Tuesday 06 February 2007, 10:00**

Yorkshire Cancer Network

YCRN Conference Room 1, Ida Nurses Home, Cookridge Hospital

Present:

A Rajgopal	Calderdale and Huddersfield NHS Foundation Trust
Prof K Kerr (Chair)	Harrogate and District NHS Foundation Trust
Ms K Midgley	Leeds Teaching Hospitals NHS Trust
Dr N Young	
Dr L Munro	York Hospitals NHS Trust
Dr N Todd	
Miss L Carroll	Yorkshire Cancer Network
Mr B Tinkler	

1. Apologies

Dr R Barton, Dr D Birkenhead, Dr T Collyns, Dr G Cook, Dr G Smith

3.1. Chair and Vice Chair			
Log No	Action	Lead(s)	Deadline
1	Dr N Todd will take over as Chair at the next meeting taking place on 16th May 2007.	N Todd	16/05/2007
3.2. Septrin Prophylaxis			
Log No	Action	Lead(s)	Deadline
2	Dr N Young to circulate the LTHT PCP Prophylaxis guidelines when they have been finalised. (anticipated completion date April 2007)	N Young	27/04/2007
3.3. Safe Eating Guidelines - Audit update			
Log No	Action	Lead(s)	Deadline
3	To produce and circulate an audit tool for the YCN Safer Eating Guidelines Audit and feedback the findings at a future meeting.	K Midgley	16/05/2007
4	To speak to Prof Paul Hunter to confirm what the national guidance on safe drinking water is.	K Kerr	Review 16/05/2007
4. Guidelines			
Log No	Action	Lead(s)	Deadline
8	When producing guidelines it is important to take into consideration the approach for management of Paediatric and Adolescent patients. Members discussed the shared care issues in particular the infection information transfer. Dr Young to discuss this further with Dr S Picton, Chair, YCN and HYCCN Paediatric & Adolescent Haematology & Oncology Group.	N Young	Review 16/05/2007
9	Mr Tinkler to inform Dr Picton of the discussion held regarding shared care and information communication and ensure this is included on the YCN Infection Group Work Programme.	B Tinkler	Review 16/05/2007

Infection Group : Actions of the meeting held on Tuesday 6th February 2007 10:00 am

4.1. Invasive Fungal infections (IFI)			
Log No	Action	Lead(s)	Deadline
6	To circulate the LTHT Invasive Fungal Infections Guidelines to the YCN Infection group.	N Young	31/01/2007
4.2. Febrile Neutropenia policy			
Log No	Action	Lead(s)	Deadline
7	To contact Dr Collyns to ask if the Febrile Neutropenia Policy is ready for circulation to the YCN Infection Group.	L Carroll	
5. Educational Event			
Log No	Action	Lead(s)	Deadline
10	To finalise and circulate the programme for the YCN Infection Educational Event taking place on Friday 27th April 2007 at the Pavilions of Harrogate, Great Yorkshire Showground.	K Kerr and L Carroll	28/02/2007
6. Any Other Business			
Log No	Action	Lead(s)	Deadline
11	Joint Network Group To write to the Lead Manager at HYCCN to propose that the YCN group to becomes a joint Network group.	B Tinkler and L Carroll	Review 16/05/2007
12	To produce the minutes in the YCN Action Log format.	L Carroll	06/02/2007
13	Streptococcus Bovis Following a discussion regarding the group participating in an audit toto look at the association between invasive Streptococcus bovis infection and malignancy of the GI tract to raise awareness of this correlation. Dr N Todd agreed to contact representatives from all the Trusts with details.	N Todd	Review 16/05/2007
14	To contact Dr S Ali, Consultant Haematologist, Hull Royal Infirmary to see if she would like to participate in this audit.	K Kerr	Review 16/05/2007
15	To inform Dr A Guthrie, Chair, YCN Colorectal group of the audit.	K Kerr	16/05/2007
16	Work Programme To circulate a Draft Work Programme template and for members to send suggestions to Miss Carroll for discussion at the next meeting.	All	16/05/2007
17	Membership Miss Carroll to add Dr D Gilson, Consultant Clinical Oncologist at Cookridge Hospital to the group membership and inform her of the future meeting dates scheduled.	L Carroll	Review 16/05/2007
7. Date of Next Meeting(s)			
Log No	Action	Lead(s)	Deadline
18			

Date of Next Meeting(s)

Friday 27th April 2007 9:15 am
Pavillions of Harrogate, Great Yorkshire Showground, Harrogate [EVENT]

Wednesday 16th May 2007 10:00 am
Room 105, Arthington House, Cookridge Hospital

Thursday 6th September 2007 10:00 am
YCRN Conference Room 1, Ida Nurses Home, Cookridge Hospital

Tuesday 27th November 2007 10:00 am
YCRN Conference Room 1, Ida Nurses Home, Cookridge Hospital