

Present:

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| Dr P Godwin | Airedale NHS Trust |
| Prof K Kerr | Harrogate and District NHS Foundation Trust |
| Dr T Collyns | Leeds Teaching Hospitals NHS Trust |
| Dr D Gilson | |
| Ms S Whiteley | |
| Dr N Todd (Chair) | York Hospitals NHS Foundation Trust |
| Miss L Carroll | Yorkshire Cancer Network |
| Mr D Walton | |

1. Apologies

Mr S Duffy, Ms K Midgley, Dr L Munro, Dr S Musaad, A Rajgopal, Dr G Smith, Mr B Tinkler, Dr N Young

| 3. NSSG Development Programme | | | |
|---|--|-----------|----------------------|
| Log No | Action | Lead(s) | Deadline |
| 1 | To circulate the Network Groups Development Project presentation with the Action Log. | L Carroll | 18/05/2007 |
| 4. Review objectives of group and membership | | | |
| Log No | Action | Lead(s) | Deadline |
| 2 | Members discussed their future objectives. The group felt that as well as producing policies it was important they guide colleagues on how to deliver services i.e. produce models of care detailing necessary requirements that must be in place to deliver a specific infection related service. Although the HYCCN declined having a joint Network group at this current time the importance they keep informal channels of communication with this Network was emphasised. To contact Dr S Ali and Dr Musaad to inform them of this. | N Todd | 06/09/2007 |
| 3 | The group reviewed their current membership. The importance of having appropriate links with Service Users was highlighted. To invite Mr M Child, YCN User Facilitator to the next meeting. | L Carroll | 06/09/2007 |
| 4 | To circulate the YCN Infection Group membership asking for confirmation as to whether members would like to continue to be on the group. | L Carroll | 18/05/2007 |
| 5 | To send Dr Todd the current membership of the group and a list of hospitals within the YCN so any gaps in representation can be identified. | L Carroll | Review 06/09/2007 |

| 5. Guidelines | | | |
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| Log No | Action | Lead(s) | Deadline |
| 6 | <p>Dr Young discussed with Dr Picton the fact some members do not have access to TOB testing in labs therefore empiric TOB was difficult in DGHs. A dose finding study is currently being undertaken to look at HD TOB in this age group.</p> <p>It was noted that a national review of the children and young peoples services is currently being undertaken.</p> | | N/A |
| 5.1. Septrin Prophylaxis | | | |
| Log No | Action | Lead(s) | Deadline |
| 7 | To confirm with Dr N Young if the LTHT Septrin Prophylaxis guidelines will be ready for circulation prior to the next meeting. | L Carroll | 06/09/2007 |
| 5.2. Safe Eating Guidelines - Audit update | | | |
| Log No | Action | Lead(s) | Deadline |
| 8 | To contact Ms Midgley to confirm the anticipated date for the completion of the Safe Eating guidelines audit. | L Carroll | Review |
| 9 | <p>Prof Kerr is awaiting a response to the letter he sent to Prof Hunter regarding the national guidance on safe drinking water.</p> <p>To feedback at the next meeting.</p> | K Kerr | 06/09/2007 |
| 5.3. Invasive Fungal infections (IFI) | | | |
| Log No | Action | Lead(s) | Deadline |
| 10 | To inform Dr Hobson of the future meeting dates and clarify if the LTHT Invasive Fungal Infection Guidelines will be ready for circulation to the YCN Infection Group in June/July 2007 for consultation prior to the next meeting. | L Carroll and N Todd | Review 06/09/2007 |
| 5.4. Febrile Neutropenia policy | | | |
| Log No | Action | Lead(s) | Deadline |
| 11 | <p>The group proposed they produce a YCN Specification for the Management of Patients with Febrile Neutropenia. Dr Collyns agreed to Lead on this.</p> <p>To establish a sub-group to take this work forward and feedback at the next meeting.</p> <p>Dr Gilson and Prof Kerr volunteered to join this group. Other colleagues who should be invited to attend included Dr Munro and Dr Snee.</p> | T Collyns | Review 16/05/2007 |
| 12 | To write to Dr R Patmore, Chair YCN and HYCCN Haematology Group asking for a Clinical Oncologists willing to join the sub-group to produce a specification on Febrile Neutropenia. | N Todd | Review 06/09/2007 |
| 6. Work Programme | | | |
| Log No | Action | Lead(s) | Deadline |
| 13 | To produce a draft Work Programme for 2007-2008 for the group and circulate for comments prior to the next meeting. | N Todd | Review 06/09/2007 |

| 7. Audit update | | | |
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| Log No | Action | Lead(s) | Deadline |
| 14 | <p>Streptococcus Bovis</p> <p>To raise audit at the Yorkshire Regional Microbiology Group meeting on Thursday 24th May 2007 and ask for volunteers to help undertake an audit to look at the association between invasive Streptococcus Bovis infection and malignancy of the GI tract.</p> <p>This will also be raised at the YCN Colorectal group meeting on 24th May 2007.</p> | N Todd | 24/05/2007 |
| 15 | <p>Audit - Hickman Lines</p> <p>Members proposed they undertake an audit on the outcomes of Hickman lines.</p> <p>Dr Kerr agreed to contact Ms K Kozłowska to discuss taking this work forward through the Chemotherapy Nurses Group.</p> <p>To feedback on progress at the next meeting.</p> | K Kerr | Review 06/09/2007 |
| 8.1. Educational Event feedback | | | |
| Log No | Action | Lead(s) | Deadline |
| 17 | <p>Members suggested they hold the next educational event in 2009.</p> <p>To circulate the YCN Infection Group Educational Event evaluation summary with the Action Log.</p> | L Carroll | 23/05/2007 |

Date of Next Meeting(s)

Thursday 6th September 2007 10:00 am
 YCRN Conference Room 1, Ida Nurses Home, Cookridge Hospital

Tuesday 27th November 2007 10:00 am
 YCRN Conference Room 1, Ida Nurses Home, Cookridge Hospital