

Actions of the meeting held on
Tuesday 02 February 2010, 10:00

Yorkshire Cancer Network

Lecture Room, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital

Present:

Dr P Godwin	Airedale NHS Trust
Dr S MUSAAD	Calderdale and Huddersfield NHS Foundation Trust
Mrs K Bashir	Leeds Teaching Hospitals NHS Trust
Dr T Collyns	
Dr R Hobson	
Dr B Phillips	
Dr G Smith	
Dr L Munro	York Hospitals NHS Foundation Trust
Dr N Todd (Chair)	
Mrs C Irving	Yorkshire Cancer Network

Apologies

Dr A Hale, Prof K Kerr, Dr N Young

2. Action Log from the last meeting			
Log No	Action	Lead(s)	Deadline
1	The action log from the last meeting was agreed to be a true record.	N/A	N/A
3. Matters arising			
3.1 Group Membership			
Log No	Action	Lead(s)	Deadline
2	Members discussed the issue of attendance and agreed that a Leeds venue is a more convenient location to hold meetings and would facilitate this. Members discussed the need for representation from an Adult Oncologist. Members to enquire within their organisations if anyone would be willing to become a representative and to report back at the next meeting.	All	07/05/2010
3.2 Streptococcus bovis Questionnaire			
Log No	Action	Lead(s)	Deadline
3	Clair Irving to liaise with Neil Todd in order to circulate this to appropriate Lead Endoscopists/Microbiologists in each Trust.	C Irving/N Todd	07/05/2010

4. Guidelines			
4.1 Septrin Prophylaxis policy - to finalise			
Log No	Action	Lead(s)	Deadline
4	<p>Neil Todd invited the group to comment on the document.</p> <p>A discussion followed and it was agreed that Section B should be amended to include a sentence to state that whilst there is some evidence of limited efficacy using streptin prophylaxis in purine analogue and Hodgkin's patients (low CD4 counts), that it is standard practice.</p> <p>Regimen was also discussed and it was agreed to leave this at daily for adults.</p> <p>It was also suggested that the audit section would probably be better placed as an appendix as a suggested audit tool.</p> <p>Members suggested adding an executive summary containing a key summary of recommendations.</p> <p>Members to pass any further comments on the content to Neil Todd.</p>	All	10/03/2010
5	Nicola Young to make any final changes to the guidelines and to send to clair.irving@ycn.nhs.uk.	N Young	31/03/2010
6	Clair Irving to circulate the final document and to upload onto the YCN website.	C Irving	15/04/2010
4.2 Invasive Fungal infections (IFI) - to finalise			
Log No	Action	Lead(s)	Deadline
7	<p>Members discussed Gordon Cook's comments on the guidelines and agreed the changes which need to be made.</p> <p>Sahah Musaad is to update the guidelines with the final comments and forward to clair.irving@ycn.nhs.uk.</p>	S Musaad	16/03/2010
8	Clair Irving to circulate the guidelines to the Cancer Lead in each hospital for implementation and to post on the YCN website.	C Irving	23/03/2010
9	<p>Members discussed the possibility of the Network providing a template to collate data to show at discharge or death the probability of fungal infection according to the EORTC criteria.</p> <p>Neil Todd to liaise with Philip Melling, YCN Information Manager at philip.melling@ycn.nhs.uk or on 01423 555777 to discuss possibilities.</p>	N Todd	07/05/2010
4.3 Febrile Neutropenia policy - to finalise			
Log No	Action	Lead(s)	Deadline
10	<p>Members discussed the guidelines and agreed the changes which need to be made for the final version.</p> <p>Tim Collyns to make the necessary changes and send to clair.irivng@ycn.nhs.uk.</p>	T Collyns	16/03/2010
11	Clair Irving to circulate the final document and post on the YCN web.	C Irving	23/03/2010

Infection Group : Actions of the meeting held on Tuesday 2nd February 2010 10:00am

5. Hickman Lines Audit update			
Log No	Action	Lead(s)	Deadline
12	Members agreed to support this and that a set of definitions for use across the Network needs to be collated. Patient groups also need to be identified however this can be defined by individual Trust. Neil Todd to forward the definitions to Clair Irving for circulation to the group prior to the next meeting.	N Todd/C Irving	31/03/2010
13	To discuss how to progress this work at the next meeting.	All	07/05/2010
6. To discuss the Chemotherapy Development Group's National Report			
Log No	Action	Lead(s)	Deadline
14	The group were informed that the Chemotherapy group have undertaken a NCAG Gap Analysis. Those areas where Trusts were defined as responsible that the delivery, setting of deadlines etc should be led by commissioners via locality groups with the Chemotherapy Group being used as a forum to raise issues for wider discussion. For those areas where the Gateway Group was defined as responsible, the group would be responsible for deadlines etc and Trusts would be responsible for delivery at local level. The Commissioning Group have agreed to take the commissioning aspect of the work forward. Members discussed the infection element of the report, namely the requirement for all providers of services to febrile neutropenia patients to audit the efficacy of pathways. Neil Todd is to liaise with David Jackson and David Thompson to discuss moving forward with this work.	N Todd	07/05/2010
7. Educational Event			
Log No	Action	Lead(s)	Deadline
15	Members discussed the success of the last educational event and agreed that the next event would take place in April/May 2011. Members to consider topics for the next educational event and send these to Neil Todd.	All	ASAP

Date of Next Meeting(s)

Wednesday 9th June 2010 10:00am
Seminar Room, First Floor, Paul Sykes Centre, SJUH

Wednesday 10th November 2010 10:00am
Seminar Room 1, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital