

Yorkshire Cancer Network Cancer Information Group



**Actions of the meeting held on Thursday 28 September 2006, 14:00
YCRN Conference Room 1, Ida Nurses Home, Cookridge Hospital**

Yorkshire Cancer Network

Present:

Ms C Hibbert	Airedale NHS Trust
Dr H Berry (Chair)	Bradford Teaching Hospitals NHS Foundation Trust
Mrs S Ingram	Calderdale & Huddersfield NHS Foundation Trust
Mr J Harrison	Harrogate and District NHS Foundation Trust
Ms S Mori	
Mr M Waugh	Leeds Teaching Hospitals NHS Trust
Mrs G Barnard	Mid Yorkshire Hospitals NHS Trust
Ms N Easey	NYCRIS
Miss L Carroll	Yorkshire Cancer Network
Mr P Melling	

Apologies:

Ms N Slater	York Hospitals NHS Trust
Ms J Speak	
Mr B Tinkler	Yorkshire Cancer Network

Log No	Agenda Item	Action	Lead(s) Responsible	Deadline
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3. Matters arising

21	3.1 NHS Mail Accounts	To inform Martin Waugh if emails from PPM are not being received to the local NHS mail box addresses.	All	Review 07/12/2006
22	3.2 Annual Report	To circulate annual report for 2005/06 to the group.	P Melling	02/10/2006
23	3.3 Work Programme	To circulate amended work programme for 2006/7 to the group	P Melling	02/10/2006

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4. Cancer Waiting Times

24		To circulate the new clinical guidelines for PET/CT scanning published in September 2006 to the group.	P Melling	01/10/2006
25	MDT Alerts	To take forward the new process which will allow localities to put referrals directly onto PPM and therefore improve the transfer between the diagnosing (first seen) and treating hospital. This will also ensure patients are automatically put onto the Leeds tracking report. To finalise the new information sharing agreement document.	M Waugh	Review 07/12/2006
26		To discuss with Ms Barnard taking forward the new referral process within Mid Yorkshire Hospitals NHS Trust.	P Melling	Review 07/12/2006
27		To discuss with Carol Ferguson the continuity of the current alert system.	P Melling	Review 07/12/2006
28		To continue existing referral process between non Leeds Trusts.	All Trusts outside Leeds.	Review 07/12/2006
29		To pilot the new PPM processes in Bradford Teaching Hospitals NHSFT Calderdale & Huddersfield NHSFT.	M Waugh, S Ingram and H Berry	Review 07/12/2006

5. Network Cancer Data Server Project

30		To continue the roll-out process within each Trust.	All	Review 07/12/2006
31		To test exports of local data into the YCN test server.	All (with exception to Leeds)	Review 07/12/2006
32		To upload data routinely to the Network server.	All	Review 07/12/2006
33		Bradford Teaching Hospitals NHSFT to upload gynaecology cancer data to Network server.	H Berry	Review 07/12/2006
34		To produce and circulate a User Guide for the Network server.	P Melling	06/10/2006

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6. Audit

35	LUCADA	To attend LUCADA half day meeting on Wednesday 1st November 2006, YCRN Conference Room, Cookridge Hospital.	Lung Data Managers, MDT Co-ordinators and representative from NYCRIS	01/12/2006
36	DAHNO	Treating Trusts to upload data for all laryngeal and oral cavity patients with a diagnosis between 01/10/2005 to 31/10/2006 by 23/11/2006.	Bradford, Leeds and York	23/11/2006
37	NBOCAP	To apply for a login. Application forms are available on the NCASP website (http://www.icservices.nhs.uk/ncasp).	All	Review 07/12/2006
38		To read information about further NCASP audit for Oesophago-gastric cancer (http://www.icservices.nhs.uk/ncasp/pages/audit_topics/oesophago-gastric/)	All	Review 07/12/2006
39	Other NCASP Audits	Trusts to give consideration to NCASP proposals to introduce oesophago-gastric and mastectomy/reconstruction audit	All	Review 07/12/2006

7. NYCRIS

40		To circulate briefing paper with action log.	L Carroll	02/10/2006
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8. Any Other Business

41		To circulate presentation from Dr Eva Morris on AP Resection Practice in Yorkshire 1998-2004.	L Carroll	02/10/2006
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Date of Next Meeting(s)

Thursday 7th December 2006 2:00 pm, YCRN Conference Room 1, Ida Nurses Home, Cookridge Hospital

Thursday 29th March 2007 2:00 pm, YCRN Conference Room 1, Ida Nurses Home, Cookridge Hospital

Thursday 28th June 2007 2:00 pm, YCRN Conference Room 1, Ida Nurses Home, Cookridge Hospital

Thursday 27th September 2007 2:00 pm, YCRN Conference Room 1, Ida Nurses Home, Cookridge Hospital

Thursday 13th December 2007 2:00 pm, YCRN Conference Room 1, Ida Nurses Home, Cookridge Hospital