

Actions of the meeting held on
Thursday 28 June 2007, 14:00

Yorkshire Cancer Network

YCRN Conference Room 1, Ida Nurses Home, Cookridge Hospital

Present:

Dr H Berry (Chair)	Bradford Teaching Hospitals NHS Foundation Trust
Mrs S Ingram	Calderdale and Huddersfield NHS Foundation Trust
Ms V Hilton	Harrogate and District NHS Foundation Trust
Ms A Shaw	
Mrs G Barnard	Mid Yorkshire Hospitals NHS Trust
Mrs C Brook	NYCRIS
Ms N Slater	York Hospitals NHS Foundation Trust

1. Apologies

Mr J Harrison

4. NCASP			
Log No	Action	Lead(s)	Deadline
1	DAHNO Mr Melling and Mrs Brook to investigate the methodology and tools used in the recent Registry analysis of the national DAHNO dataset.	P Melling	Review 27/09/2007
2	Mr Melling to ask Julie Michalowski (Project Manager, Head and Neck Cancer Audit) to prioritise the development a complete data export of all DAHNO data belonging to a Trust.	P Melling	06/07/2007
4.1. Presentation from Nancy Horseman			
Log No	Action	Lead(s)	Deadline
3	Nancy Horseman, Data Manager from NCASP gave a presentation outlining the current audits, timescales and outcomes. A discussion followed. Mr Melling to email circulate the presentation to the Group.	P Melling	06/07/2007
5. Cancer Waiting Times			
Log No	Action	Lead(s)	Deadline
4	Mr Melling circulated the finalised listing of all Trust MDT Co-ordinators, Patient Trackers, Data Managers and Escalation Contacts. Mr Melling to circulate the electronic version of this report.	P Melling	06/07/2007
5.1. Latest Data			
Log No	Action	Lead(s)	Deadline
5	Mr Melling presented the latest CWT for the Network in the usual format. He also presented the data in a new format which will be used in the future for all NSSG Groups. This new method of analysis presents the data at a more focussed patient level. Mr Melling to circulate the new format CWT presentation for Gynaecology and Upper GI cancers.	P Melling	06/07/2007

5.2. Sharing of Breaches			
Log No	Action	Lead(s)	Deadline
6	<p>The issue of the Healthcare Commission protocol for the reallocation of 62 day breaches was discussed. It is unclear whether this will continue for 2007/8.</p> <p>All to prospectively collect data on all patients referred to a tertiary centre after day 62 with administrative delays.</p>	All	Review 27/09/2007
6. PPM Update			
Log No	Action	Lead(s)	Deadline
7	<p>Mr Melling gave an update on the potential future Network roll-out of PPM.</p> <p>Mr Melling and Mr Duffy to ensure all Trusts are aware of the Network PPM plans. To include Trust IT departments and Lead Cancer Teams in all communication.</p>	P Melling	Review 27/09/2007
7.1. Provisional Data to Trusts			
Log No	Action	Lead(s)	Deadline
8	<p>A discussion about how useful NYCRIS provisional data was in the past and several Trusts expressed a wish to start receiving some form of provisional data again. Mrs Brook explained that NYCRIS had recently been asked to explore providing a reduced dataset of basic incidence in shorter timescales.</p> <p>Mrs Brook to investigate the possibility of providing provisional data in some format.</p>	C Brook	Review 27/09/2007
8. Chair and Vice Chair			
Log No	Action	Lead(s)	Deadline
9	<p>Dr Berry has just completed her 2 year tenure as Chair of the Group. Mr Melling asked members to consider volunteering or nominating a colleague for the position of Chair or Vice-Chair.</p> <p>Mr Melling to discuss nominations with the Group to try and ensure a new Chair is in place for the next meeting.</p>	P Melling	Review 27/09/2007
9. Anatomy and Oncology Courses			
Log No	Action	Lead(s)	Deadline
10	<p>Calderdale-Huddersfield asked whether the Network could facilitate the running of a local Anatomy and Oncology Course within the Network that other Trusts could send new staff to. A number of previously booked courses had been cancelled due to lack of numbers.</p> <p>Mr Melling to ascertain the current cost and maximum capacity of a David O'Halloran Anatomy and Oncology course.</p>	P Melling	06/07/2007
11	All to forward potential numbers of attendees from their organisation to a locally run course.	All	July 2007

10. Any Other Business			
Log No	Action	Lead(s)	Deadline
12	2ww Referral Forms Mr Melling asked Airedale, Harrogate and Mid Yorkshire to send him electronic copies of their 2ww referral forms.	Airedale, Harrogate and Mid Yorkshire	July 2007
13	Oesophageal Surgery Mr Melling asked Airedale, Bradford, Leeds and York to forward surgical procedures for all oesophageal cancers treated in 2006 (as per email of 1st June 2007).	Airedale, Bradford, Leeds and York	July 2006
14	Thoracic Surgery Pathway Audit Mr Melling circulated the revised data collection form for a repeat of the thoracic surgery pathway audit. Mr Melling to circulate the finalised electronic version of the form.	P Melling	06/07/2007
15	Thoracic NSSG PET Audit Mr Melling informed the Group of an audit being undertaken by the Thoracic NSSG entitled "What influence has PET had on the decision making process within the MDT". All to liaise with their Lung Cancer MDT Leads to determine what action is required locally to complete this audit.	All	3rd October 2007

Date of Next Meeting(s)

Thursday 27th September 2007 2:00 pm
YCRN Conference Room 1, Ida Nurses Home, Cookridge Hospital

Thursday 13th December 2007 2:00 pm
YCRN Conference Room 1, Ida Nurses Home, Cookridge Hospital