

Present:

Dr H Berry	Bradford Teaching Hospitals NHS Foundation Trust
Ms A Shaw	Harrogate and District NHS Foundation Trust
Mr M Waugh (Chair)	Leeds Teaching Hospitals NHS Trust
Ms A Cotton	Mid Yorkshire Hospitals NHS Trust
Mr M Walkley	NYCRIS
Mrs J Speak	York Hospitals NHS Foundation Trust
Mr P Melling	Yorkshire Cancer Network

1. Apologies

Mrs G Barnard, Mrs C Brook, Ms C Hibbert, Mrs S Ingram

3.1. Anatomy and Oncology Courses			
Log No	Action	Lead(s)	Deadline
16	<p>Mr Melling reported that he had contacted David O'Halloran to enquire about costs and minimum/maximum course sizes. All Trusts had identified a number of staff they would like to send on the anatomy and oncology course. The 3 day course is £310 + VAT which does not include the cost of hiring a venue for 3 days. Concerns were raised not only about the total cost of sending several people from one Trust on the course but also about the practicalities of releasing several members of staff for 3 days at the same time.</p> <p>Mr Melling to enquire about the possibility of David O'Halloran running the 1 day version of the course for YCN before the end of 2007 to take advantage of the Cookridge meeting room venue before it closes.</p>	P Melling	October 2007
4.1. National Lung Cancer Audit			
Log No	Action	Lead(s)	Deadline
17	<p>The deadline for the 2006 annual report was the 30th June 2007. The group discussed the recent additions to the dataset including the difficulties in expanding the csv upload file. If Trusts are experiencing difficulties in collecting this expanded dataset there is a "minimum" dataset published that includes just 13 mandatory fields.</p> <p>Mr Melling to circulate the LUCADA 13 key data fields document.</p>	P Melling	05/10/2007
4.2. National Head and Neck Cancer Audit			
Log No	Action	Lead(s)	Deadline
18	<p>Feedback was given from the recent workshops for this audit. The deadline for providing data for the next annual report is the 19th November 2007 and this will include patients diagnosed between 01/11/2006 and 31/10/2007. Concerns were raised that because of the extremely short deadline for providing data the dataset would potentially be incomplete for patients diagnosed towards the end of the time period.</p> <p>Mr Melling to check with developers that the new head and neck cancer audit system can export an extract of the data in a similar format to the LUCADA extract.</p>	P Melling	05/10/2007

4.3. National Bowel Cancer Audit			
Log No	Action	Lead(s)	Deadline
19	<p>The deadline for the annual report data is the 17th December 2007. This includes all patients diagnosed between 01/04/2006 and 31/07/2007.</p> <p>Mr Melling to circulate the 33 key items document for the national bowel cancer audit.</p>	P Melling	05/10/2007
4.4. National Oesophago-Gastric Cancer Audit			
Log No	Action	Lead(s)	Deadline
20	<p>Feedback from the recent workshop on this audit was given by members who attended. The group confirmed that the local YCN rules for responsibility of collecting data for NCASP audits will also apply for the oesophago-gastric cancer audit. Trusts to collect data for all patients that first present to them.</p> <p>This is a time limited audit with prospective data collection on all patient diagnosed between 01/10/2007 and 31/12/2008.</p> <p>Tertiary centres for oesophago-gastric cancers (Leeds and Bradford) to investigate mechanisms for transferring data back to Units for patients they treat. To include identifiers, tumour site and date/type of treatment given in the centre.</p>	M Waugh and H Berry	review 13/12/2007
21	All to register with Open Exeter for access to the web based system.	All	October 2007
4.5. National Mastectomy and Breast Reconstruction Audit			
Log No	Action	Lead(s)	Deadline
22	<p>National Mastectomy and Breast Reconstruction Audit</p> <p>This is a prospective audit which will include all patients undergoing mastectomy (with or without immediate reconstruction) or delayed reconstruction between 01/01/2008 and 30/09/2008.</p> <p>Mr Melling to circulate the recently published documentation for the national mastectomy and breast reconstruction audit.</p>	P Melling	05/10/2007
5.1. Latest Data			
Log No	Action	Lead(s)	Deadline
23	<p>Mr Melling presented the latest Network level cancer waiting times data.</p> <p>Mr Melling to circulate the presentation with the action log.</p>	P Melling	05/10/2007
5.2. Paediatric, Teenagers and Young Adults CWT Data			
Log No	Action	Lead(s)	Deadline
24	<p>Mr Melling explained the need for CWT for patients aged 16-24 to support the Children and Young People improving outcomes guidance implementation. At some unknown time in the future the Open Exeter anonymous download for cancer networks will be amended to include age in the download. He explained that until this download is available he would like Trusts to send him their CWT data for patients aged 16-24.</p> <p>All to send data CWT for patients aged 16-24 to Mr Melling at the same time as the quarter CWT deadline. An exact extract from local CWT csv files for the patients in the age range 16-24 would be sufficient to match with the national data download from Open Exeter.</p>	All	05/11/2007 and review 13/12/2007

Cancer Information Group : Actions of the meeting held on Thursday 27th September 2007 2:00 pm

6. PPM Update

Log No	Action	Lead(s)	Deadline
25	Mr Waugh gave an update on the current progress with the pilot implementation of PPM in Calderdale-Huddersfield. Mr Waugh to discuss with Dr Hall (Chair of the PPM Board) the plans for future roll-out of PPM following the Calderdale-Huddersfield implementation.	M Waugh	October 2007

7. NYCRIS

Log No	Action	Lead(s)	Deadline
26	Mr Walkley updated the group on news from NYCRIS. To circulate the NYCRIS update with the action log.	P Melling	05/10/2007

Date of Next Meeting(s)

Thursday 13th December 2007 2:00 pm
YCRN Conference Room 1, Ida Nurses Home, Cookridge Hospital