

Present:

Ms C Hibbert	Airedale NHS Trust
Dr H Berry	Bradford Teaching Hospitals NHS Foundation Trust
Ms L Fox	Calderdale and Huddersfield NHS Foundation Trust
Ms E Gostick	Harrogate and District NHS Foundation Trust
Ms A Shaw	
Mr M Waugh (Chair)	Leeds Teaching Hospitals NHS Trust
Mrs G Barnard	Mid Yorkshire Hospitals NHS Trust
Mrs J Speak	York Hospitals NHS Foundation Trust
Mr P Melling	Yorkshire Cancer Network

Apologies

Mrs C Brook, Mrs S Ingram

4.1. General Principles			
Log No	Action	Lead(s)	Deadline
27	<p>The Group reiterated their support for the existing Network agreement for the collection of NCASP audit data. The agreement states that each Trust is responsible for all patients that are FIRST SEEN in their hospitals.</p> <p>Patients are not always treated in their first hospital especially for specialist surgery or radiotherapy.</p> <p>Tertiary Centres to investigate methods of supplying audit data back to Units for their patients.</p>	Tertiary Centres	review next meeting
4.4. National Bowel Cancer Audit			
Log No	Action	Lead(s)	Deadline
28	<p>Trusts reported their progress against the submission deadline of December 14th.</p> <p>A number of Trusts had experienced difficulty with the CSV upload facility of the national database.</p> <p>To provide a summary of issues/concerns experienced by users to Kimberley Greenaway (Project Manager, National Bowel Cancer Audit).</p>	P Melling	21/12/2007
5.1. Latest Data			
Log No	Action	Lead(s)	Deadline
29	To circulate the electronic version of the handout.	P Melling	21/12/2007
30	Mr Waugh to inform all Trusts of their shared Leeds data for November and December prior to the upload deadline.	M Waugh	21/12/2007

5.2. Definitions			
Log No	Action	Lead(s)	Deadline
31	<p>A discussion about a number of different CWT definitions was held.</p> <p>The scenario where 2ww patients admitted as emergencies prior to their first appointment caused the most debate.</p> <p>There was variation amongst Trusts as to how to report these cases against both the 14 and 62 day targets.</p> <p>Mr Melling to seek clarification from the DH about how to report the 2ww patients admitted as emergencies prior to their first appointments.</p>	P Melling	21/12/2007
6. Local NSSG Audit			
Log No	Action	Lead(s)	Deadline
32	<p>Mr Melling informed the Group about the ongoing changes within the Network structure in relation to the new Board and the strengthening of governance arrangements. This will mean an increase in the number of clinical audits undertaken by the NSSGs which will potentially have an impact on members of the Group.</p> <p>Mr Melling to keep the Group informed about all NSSG audits.</p>	P Melling	review next meeting
8. Cancer Reform Strategy			
Log No	Action	Lead(s)	Deadline
33	<p>Mr Melling circulated a summary document pulling together all the information related measures.</p> <p>The biggest impact changes will be the expansion of the 31 day target to include all treatments, upgrading of non 2ww referrals to the 62 day pathways and seeing all breast referrals within 14 days.</p> <p>Sections 8.16 and 8.17 relate to the mandatory collection of the national cancer registration dataset by Trusts which is also a big change in current practice and will need considerable planning.</p> <p>Mr Melling to arrange a workshop style meeting in early January to discuss in more detail the information requirements of the Cancer Reform Strategy.</p>	P Melling	21/12/2007

Date of Next Meeting(s)

Thursday 13th March 2008 3:00 pm
Lecture Room, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital

Thursday 19th June 2008 3:00 pm
Fewston Meeting Room, 1st Floor, Fewston Wing, Harrogate District Hospital

Thursday 25th September 2008 3:00 pm
Meeting Room, 50 Lancaster Park Road, Harrogate District Hospital

Thursday 18th December 2008 3:00 pm
Meeting Room, 50 Lancaster Park Road, Harrogate District Hospital