

**Actions of the meeting held on  
Thursday 13 March 2008, 14:00**

**Yorkshire Cancer Network**

**Lecture Room, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital**

**Present:**

Mr C Walton	Airedale NHS Trust
Dr H Berry	Bradford Teaching Hospitals NHS Foundation Trust
Ms L Fox	Calderdale and Huddersfield NHS Foundation Trust
Ms E Gostick	Harrogate and District NHS Foundation Trust
Mrs G Barnard	Mid Yorkshire Hospitals NHS Trust
Professor D Forman	NYCRIS
Mr P Melling	Yorkshire Cancer Network

**Apologies**

Mr J Harrison, Ms C Hibbert, Ms N Slater, Mr M Waugh

<b>2. Actions from the last meeting</b>			
Log No	Action	Lead(s)	Deadline
<b>34</b>	Actions from the last meeting were agreed.	N/A	N/A
<b>3. Matters arising</b>			
Log No	Action	Lead(s)	Deadline
<b>35</b>	Mr Melling to circulate the outcome of Action 31.	P Melling	04/04/2008
<b>4.1. Latest Data</b>			
Log No	Action	Lead(s)	Deadline
<b>36</b>	The latest data was discussed and a number of current issues were highlighted.  Bradford Head and Neck MDT to send copies of their MDT discussions back to Calderdale-Huddersfield and Airedale for their patients.	H Berry	04/04/2008
<b>37</b>	A further part of the Head and Neck pathway within West Yorkshire was also discussed. A complication arises because Oncologists from one Trust have separate clinics in two other Trusts. The main question being which Trust reports the activity of the Oncologist's clinics outside their main Trust.  Mr Melling to investigate the pathways with the Trusts involved and determine the correct reporting mechanisms and to communicate the findings to all Information Leads involved in the pathways.	P Melling	11/04/2008

<b>4.2. New Targets</b>			
Log No	Action	Lead(s)	Deadline
<b>38</b>	<p>Mr Melling updated the group on the recent developments on the new targets following their publication in the Cancer Reform Strategy in December 2007.</p> <p>The circulated document "Draft Dataset for the Monitoring of the Existing and Expanded Cancer Waiting Times Standards" (5th Draft) was reviewed.</p> <p>Mr Melling reminded the Group of the upcoming "Reviewing Clinical Outcomes through the Extended Cancer Waits Standards" discussion workshops. These have been arranged to help identify and define the data items needed to deliver the extended cancer waiting times standards.</p> <p>Mr Melling and Mr Waugh to continue to keep the Group updated with the latest CWT dataset developments.</p>	P Melling	19/06/2008
<b>5. Cancer Registration Dataset</b>			
Log No	Action	Lead(s)	Deadline
<b>39</b>	<p>Professor Forman gave the Group an update on the background and history of how the cancer registration dataset collection mandation was included in the Cancer Reform Strategy and subsequently included in the national NHS Standard Contract for Acute Services. He followed this by sharing the plans NYCRIS have for producing an action plan to start the routine collection of the dataset by acute Trusts.</p> <p>The first phase of collecting the full dataset will start with MDT data focussing primarily on stage and co-morbidity.</p> <p>NYCRIS to publish their response and statement of requirements to the NHS Standard Contract for Acute Services.</p>	NYCRIS	15/03/2008
<b>40</b>	<p>NYCRIS to work closely with their Cancer Networks to develop local action plans for the phased implementation of the mandatory collection of the cancer registration dataset.</p>	NYCRIS and P Melling	Review 19/06/2008
<b>41</b>	<p>Mr Melling to begin an update exercise to collect baseline information on all MDTs within the Network with particular emphasis on existing methods of electronic data capture for each MDT.</p>	P Melling	19/06/2008
<b>42</b>	<p>Mr Melling to recirculate the original DSCN and cancer registration dataset.</p>	P Melling	04/04/2008
<b>6. PPM</b>			
Log No	Action	Lead(s)	Deadline
<b>43</b>	<p>Mr Melling provided the Group with an update on current progress with the Calderdale-Huddersfield PPM pilot. Progress is being made but has been slower than anticipated. Ms Fox gave an update from the Calderdale-Huddersfield perspective. They anticipate going live in May 2008.</p> <p>Mr Melling also reported that Harrogate (through their Lead Clinician for Cancer) wanted to start work on their implementation of PPM.</p> <p>Dr Berry reported that she was continuing discussions with the Bradford IT department with respect to the Bradford PPM implementation.</p> <p>Mr Melling to arrange an initial meeting between Leeds (Mr Waugh) and Harrogate to start preparations for the installation of Harrogate PPM.</p>	P Melling	04/04/2008
<b>44</b>	<p>Ms Berry to continue discussions locally with IT.</p>	H Berry	Review 19/06/2008

<b>7. NCASP and Local NSSG Audit</b>			
Log No	Action	Lead(s)	Deadline
45	The Group discussed the progress of all the current NCASP audits.  Mr Melling to continue discussions with the Project Manager for the National Head & Neck Cancer Audit with respect to the function of exporting data from the database via the new web frontend.	P Melling	04/04/2008
46	All Trusts to ensure registration for the National Oesophago-Gastric Audit and the National Breast Reconstruction Audit.	All	Review 19/06/2008
47	Tertiary centres to continue discussions with Units about the methodology for supplying audit data back following specialist treatment.	Tertiary Centres	Review 19/06/2008
48	Mr Melling updated the Group on the current status of the NSSG audits.  Mr Melling to circulate the documentation for the QARC breast recurrence audit.	P Melling	04/04/2008
<b>8. NYCRIS</b>			
Log No	Action	Lead(s)	Deadline
49	Professor Forman informed the Group of a new interactive web-based resource, called 'Cancer E-Atlas' which has been developed to improve access to cancer statistics across the North East of England, Yorkshire & Humber and East Midlands regions. It aims to provide the public, health care professionals, commissioners and health service managers with basic information on incidence and mortality for the main types of cancers in men and women. 'Cancer E-Atlas' has been jointly developed by three Public Health Observatories (Yorkshire & Humber PHO, North East PHO and East Midlands PHO) and two Cancer Registries (Northern & Yorkshire Cancer Registry and Information Service, and Trent Cancer Registry). It uses data from both Cancer Registries  <a href="http://www.nycris.org.uk/reports/e_atlas.htm">http://www.nycris.org.uk/reports/e_atlas.htm</a>  Mr Melling to circulate details of the Electronic Atlas.	P Melling	Completed

**Date of Next Meeting(s)**

Thursday 19th June 2008 2:00 pm  
Harrogate

Thursday 25th September 2008 3:00 pm  
Meeting Room, 50 Lancaster Park Road, Harrogate District Hospital

Thursday 18th December 2008 3:00 pm  
Meeting Room, 50 Lancaster Park Road, Harrogate District Hospital