

Present:

Ms C Hibbert	Airedale NHS Trust
Mr C Walton	
Dr H Berry	Bradford Teaching Hospitals NHS Foundation Trust
Ms L Fox	Calderdale and Huddersfield NHS Foundation Trust
Ms E Gostick	Harrogate and District NHS Foundation Trust
Mr M Waugh (Chair)	Leeds Teaching Hospitals NHS Trust
Mrs G Barnard	Mid Yorkshire Hospitals NHS Trust
Mrs C Brook	NYCRIS
Ms N Slater	York Hospitals NHS Foundation Trust
Mr P Melling	Yorkshire Cancer Network

2. Action Log from the last meeting			
Log No	Action	Lead(s)	Deadline
1	Actions from the last meeting were agreed.	N/A	N/A
3. Cancer Waiting Times			
Log No	Action	Lead(s)	Deadline
2	Mr Melling began the discussion on the updated cancer waiting times targets by providing an update on the latest news from the Cancer Action Team and the DH Cancer Policy Team.	N/A	N/A
3.1. Dataset			
Log No	Action	Lead(s)	Deadline
3	<p>Mr Waugh and Mr Melling updated the group on the current position of the updated dataset. The version previously circulated is currently being revised by the NHS Data Dictionary Team prior to further review by the Information Standards Board (ISB). It is anticipated that ISB approval will be granted in July and a final DSCN be published in late July.</p> <p>A detailed discussion on a number of points/definitions in the dataset followed.</p> <p>Concerns were raised about the removal of all adjustments with the exception of DNA from 14 days target. Guidance was sought on how to deal with patient choice adjustments and advance cancellations.</p> <p>Other areas discussed included definition of Consultant Upgrade and in practical terms how to capture the data at the point of upgrade.</p> <p>Mr Melling to keep the group updated in advance of the DSCN publication.</p>	P Melling	Ongoing

3.2. PTL			
Log No	Action	Lead(s)	Deadline
4	<p>The group discussed the content of the draft PTL previously circulated.</p> <p>No definitive date for collection and submission of the PTL has been released yet.</p> <p>Mr Melling asked Trust representatives on the group if they had been contacted by their respective PCTs for information to complete the refresh of the Vital Signs trajectories for the new targets.</p> <p>Only Calderdale-Huddersfield, Leeds and Mid Yorkshire reported that they had been asked for data from their PCTs.</p> <p>Mr Melling to keep the group informed about any developments with the PTL and specifically any information about start dates.</p>	P Melling	Ongoing
3.4. Shared Breaches			
Log No	Action	Lead(s)	Deadline
5	<p>Mr Waugh to co-ordinate detailed pathway analysis with the following information leads.</p> <p>Airedale: Chris Walton Bradford: Helena Berry Calderdale-Huddersfield: Kath Lancaster Harrogate: Elizabeth Gostick Mid Yorkshire: Gerardine Barnard York: Nicky Slater</p> <p>Mr Waugh to work with individual Trusts on detailed casenote pathway review for shared breach patients.</p>	M Waugh	Ongoing
4. Cancer Registration Dataset			
Log No	Action	Lead(s)	Deadline
6	<p>As reported at the last meeting, NYCRIS and their Cancer Networks have developed an Action Plan to support the phased implementation of the mandatory collection of the full registration dataset.</p> <p>Implementation will be phased with the first milestone being the production of Trust level action plans by the end of March 2009.</p> <p>Full implementation is required by 2011.</p> <p>All to continue working towards the production of Trust level action plans by the end of March 2009.</p>	All	Review 25/09/2008
4.1. MDT questionnaire			
Log No	Action	Lead(s)	Deadline
7	<p>Mr Melling thanked the group for supplying the data on the recently circulated MDT questionnaire proformas. He reported that the information provided would be very helpful.</p> <p>Mr Melling to circulate the final analysis of the MDT questionnaires.</p>	P Melling	27/06/2008

4.2. Dataset Gap Analysis			
Log No	Action	Lead(s)	Deadline
8	<p>The next phase of the action plan relates to identifying how much of the mandated cancer registration dataset is currently collected or available for each of the MDTs identified through the questionnaire analysis.</p> <p>Mr Melling reported that he had circulated individual spreadsheets to each Trust asking them to complete how much of the dataset they could provide in electronic coded data form to NYCRIS from existing hospital systems. He asked that they be returned by the deadline asked for.</p> <p>All to submit the dataset analysis by the end of June 2008.</p>	All	30/06/2008
5. NCASP and Local NSSG Audit			
Log No	Action	Lead(s)	Deadline
9	<p>Mr Melling updated the Group with the current progress and deadlines for the 5 NCASP audits.</p> <p>Mr Melling to circulate the upcoming deadlines for data submission for the 5 national audits.</p>	P Melling	30/06/2008
10	<p>LUCADA</p> <p>The deadline for submission of the 2007 diagnosed cases is the end of June 2008. All to ensure as much data as possible is uploaded and checked before the deadline.</p>	All	30/06/2008
11	<p>DAHNO</p> <p>Mr Melling to continue discussions with the Project Manager for the National Head & Neck Cancer Audit with respect to the function of exporting data from the database via the new web frontend.</p>	P Melling	Ongoing
12	<p>Local NSSG Audits</p> <p>Mr Melling told the group about the Colorectal NSSG CR07 audit project.</p> <p>Mr Melling to circulate the documentation for the CR07 audit including the data collection forms.</p>	P Melling	15/07/2008
13	<p>Mr Melling informed the group about the current NSSG pathway development work. He explained that a series of quality measures were also being developed for each pathway as a means of monitoring the assessing the quality of the pathway. There will be a direct link between the clinical pathways developed by the NSSGs and the commissioning process of the YCN Board.</p> <p>Mr Melling to circulate examples of patient pathways being developed by the NSSGs.</p>	P Melling	30/06/2008

6. PPM			
Log No	Action	Lead(s)	Deadline
14	<p>Mr Waugh gave an update on the current progress with the Calderdale-Huddersfield PPM pilot. The go live date is now anticipated to be September 2008.</p> <p>Although initial discussions have been held with Harrogate there has been no further progress and it now seems unlikely that an installation will happen in 2008.</p> <p>Dr Berry reported that she was conducting an options appraisal of available cancer information systems and that the work was ongoing.</p> <p>Airedale and Mid Yorkshire reported that they were continuing their Infoflex developments in preparation for the expansion of CWT and the Cancer Registration dataset requirements.</p> <p>Mr Waugh to continue to keep the group informed of progress with Calderdale-Huddersfield</p>	M Waugh	Ongoing
7. NYCRIS			
Log No	Action	Lead(s)	Deadline
15	<p>Mrs Brook provided the group with an update from NYCRIS.</p> <p>Work is ongoing to complete the 2006 registrations by the end of June 2008.</p> <p>Currently a proposal has been sent to the Network Skin Cancer Leads to amend the registration process for BCC and SCC skin cancers. At present casenotes are reviewed for all first BCC and SCCs. The proposal is to continue registering the cancers but not to carry out a casenote review for the detailed treatment information.</p> <p>The upgrade of the CIS system to include all Networks will be released in September. This will be known as NCIS (National Cancer Information System).</p> <p>The E-Atlas is being updated to include national data and will go live in July 2008. The URL is http://www.yhpho.org.uk/atlas/Cancer%20Atlases/230108/singlemap%204-1-0/atlas.html</p> <p>NYCRIS has taken the national lead role for Colorectal and Haematological cancers. Other tumour sites have been split between the other Cancer Registries.</p> <p>The NYCRIS website is undergoing a redesign and will be relaunched in July 2008.</p> <p>A new appointment of Information Analyst has been made which is a joint appointment between the YCN, NYCRIS and the Yorkshire & Humber Public Health Observatory. Sarah Cuthbertson starts in this role in a couple of weeks.</p> <p>Mr Melling to circulate the recently published "Unacceptable variation in abdominoperineal excision rates for rectal cancer - time to intervene?" paper.</p>	P Melling	30/06/2008
16	<p>Mr Melling to circulate the discussion paper on colorectal cancer staging written by Eva Morris and Paul Finan on behalf of the Colorectal NSSG.</p>	P Melling	30/06/2008

8. Any Other Business			
Log No	Action	Lead(s)	Deadline
17	<p>Mr Melling informed the group about a new cancer information development. The Cancer Reform Strategy announced the creation of a cancer commissioning toolkit (CCT) to support the commissioning agenda.</p> <p>All members were encouraged to register for a login to the CCT by sending Mr Melling an email asking for access.</p> <p>Mr Melling to circulate the URL for the CCT.</p> <p>The URL is http://www.cancertoolkit.co.uk/</p> <p>Usernames and passwords can be requested by email from Mr Melling.</p>	P Melling	30/06/2008
18	<p>Mrs Brook and Mr Melling informed the group about the launch event for the National Cancer Intelligence Network (NCIN) that they had attended on the 18th June in London.</p> <p>The NCIN Core Objectives are:</p> <ul style="list-style-type: none"> • Promoting efficient and effective data collection throughout the cancer journey; • Providing a common national repository for cancer datasets; • Producing expert analyses, based on robust methodologies, to monitor patterns of cancer care; • Exploiting information to drive improvements in standards of cancer care and clinical outcomes; • Enabling use of cancer information to support audit and research programmes. <p>Mr Melling to circulate the NCIN website link which is http://www.ncin.org.uk/</p>	P Melling	30/06/2008

Date of Next Meeting(s)

Thursday 25th September 2008 3:00 pm
 Meeting Room, 50 Lancaster Park Road, Harrogate District Hospital

Thursday 18th December 2008 3:00 pm
 Meeting Room, 50 Lancaster Park Road, Harrogate District Hospital